



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB23-132
November 13, 2023
Ordinance

AGENDA BILL INFORMATION

TITLE:	AB23-132: 2023-2024 Mid-Biennial Budget Amendment	☐ Discussion Only
PROPOSED ACTION:	Adopt Ordinance 1278 Amending the 2023-2024 Biennial Budget	☒ Action Needed: ☐ Motion ☒ Ordinance ☐ Resolution

REVIEW:	Department Director/Peer	Mike Chambless	Click or tap to enter a date.
	Finance	Janna Walker	11/1/2023
	Legal	Outside Counsel	11/2/2023
	City Administrator	Michael Chambless	Click or tap to enter a date.

DEPARTMENT:	Finance & Human Resources		
STAFF:	Janna Walker, Budget Manager		
COMMITTEE:	Finance & Administration	COMMITTEE DATE: November 7, 2023	
	BRYAN HOLLOWAY	JAMES MAYHEW	LOUIS WASHINGTON
EXHIBITS:	1. 2023-2024 Biennial Budget Ordinance 2. Proposed Amendment Request Table 3. Proposed 2023 Fund Reconciliations 4. Proposed 2024 Fund Reconciliations 5. Proposed Budget Ordinance Table 6. Budget Totals Comparison Table 7. ERP System Implementation Budget Memorandum		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ 2,382,653

SUMMARY

The purpose of this ordinance is to amend the 2023-2024 Biennial Budget to provide the City with the appropriation necessary to cover multiple amendment requests including City-wide insurance premiums, replacement of the Police Department's gun range backstop material, several CIP projects, IT system repair, and the ERP System Project.

BACKGROUND

The 2023-2024 Biennial Budget was adopted by [Ordinance No. 1267](#) on November 28, 2022, amended by [Ordinance No. 1274](#) on February 13, 2023, and amended by [Ordinance No. 1277](#) on June 12, 2023. The

Administration is requesting an additional appropriation of \$2,382,653 across all funds. The Administration anticipates supporting the additional appropriation of \$2,382,653 with an estimated \$435,262 in unforeseen revenue sources, including \$91,117 in grants and \$344,145 in non-recurring sales tax in excess of budgeted amounts. Of the additional appropriation, \$925,344 is transfers between funds.

ANALYSIS

Please see attached an “amendment request table” describing the amendments and appropriation increases requested, the fund(s) or functional classification(s) impacted, and the 2023 and 2024 “reconciliation tables” that help to reconcile the amendment request table to the ordinance.

BUDGET IMPACTS

The 2023-2024 Biennial Budget ordinance, as provided for in this agenda bill, authorizes the City of Snoqualmie to spend or transfer amounts no more than \$78,902,681 in 2023 and \$88,350,958 in 2024 for a total of \$167,253,639 across all funds and functional classifications.

NEXT STEPS

First reading and adoption of Ordinance No. 1278 amending the 2023-2024 Biennial Budget

Special Note – A budget amending ordinance that decreases, revokes, or recalls a prior appropriation to any single fund requires a vote of one more than the majority (5 votes) for adoption, pursuant to [RCW 35A.34.200\(3\)](#).

PROPOSED ACTION

Motion to authorize the first reading of Ordinance 1278 amending the 2023-2024 Biennial Budget at the November 13, 2023 City Council meeting and to set the second reading and adoption of Ordinance 1278 for the November 27, 2023 City Council meeting agenda.