



FINANCE & ADMINISTRATION COMMITTEE MEETING MINUTES

Tuesday, August 18, 2026, at 6:00 PM

This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.

CALL TO ORDER.

Chair Jolyon Johnson called the meeting to order at 6:01pm.

Committee Members: Mayor Pro Tem Jolyon Johnson and Councilmember Bryan Holloway.

Executive: Mayor James Mayhew.

City Staff: City Administrator Andrea Lehner, City Clerk Kim Agfalvi, Finance Director Drew Bouta, HR Director Kim Johnson, Budget Manager Janna Walker, IT Specialist Andrew Jongekryg.

Councilmember Louis Washington's absence was unanimously approved by the committee.

AGENDA APPROVAL.

The agenda was unanimously approved.

PUBLIC COMMENTS.

No public comments were made.

MINUTES.

1. Approval of the minutes dated August 4, 2026

The meeting minutes dated August 4, 2026 were unanimously approved.

APPROVAL OF WARRANTS / CLAIMS

2. Consideration of Claims Report dated August 24, 2026.

Mayor Pro Tem Johnson stated he did not receive questions from any Councilmembers, nor did he have any questions himself. Committee discussion followed.

Action: Move item to City Council meeting on August 24, 2026, as a consent agenda item.

AGENDA BILLS.

3. AB26-051: Approval to Execute IAFF Union Contract.

Mayor Pro Tem Johnson briefed on the proposed IAFF Union contract and asked to have the power point presentation slides attached to the agenda bill for the August 24, 2026 meeting. Committee discussion followed.

Action: Move item to City Council meeting on August 24, 2026 under agenda bills.

DISCUSSION.

4. Council Presentation: King County Permitting Process - Leon Richardson.

Mayor Pro Tem Johnson opened the discussion on the King County Permitting Process presentation and Mayor Mayhew stated that King County reached out to him and asked if Council would still like them to present at the Council meeting on the permitting process. Committee members asked Mayor Mayhew to pull the presentation item from the City Council meeting agenda on August 24, 2026, and add it under Finance and Administration for a Council discussion on whether they would still like King County to present at a future meeting date.

Action: Move item to the City Council meeting on August 24, 2026 under Finance and Administration Committee.

5. 2027 Legislative Priorities.

Mayor Pro Tem Johnson opened the discussion on the 2027 legislative priorities and asked if this document presented was the same as last year. Mayor Mayhew stated that the document is a starting point for discussion and that a redlined version would be presented at a future meeting with suggested changes. Committee discussion followed.

Action: Move item to the City Council meeting on August 24, 2026 under Finance and Administration Committee.

6. Amend Minutes of September 9, 2019 City Council Meeting.

Mayor Pro Tem Johnson briefed on a proposed amendment to the September 9, 2019 City Council Meeting Minutes. Committee discussion followed.

Action: Move item to the City Council meeting on August 24, 2026 as a consent agenda item.

7. Procurement.

Mayor Pro Mayhew stated that there is currently no established purchasing and contracting procurement process for the purchase of goods or authorization of vendors to perform work and provided an overview of a proposed procurement process. Committee discussion followed.

Action: Move item to a future City Council meeting for discussion. the City Council meeting on August 24, 2026 under Finance and Administration Committee.

ITEMS FOR FUTURE DISCUSSION.

No items were presented.

CITY COUNCIL AGENDA REVIEW.

8. Review Draft City Council Agenda dated August 24, 2026.

Committee members made the following changes to the August 24, 2026, City Council meeting agenda. The agenda was approved as amended.

Changes included:

- Remove 2027 Landscape Services Contract – Scope and Schedule Considerations from the agenda.
- Remove King County Permitting Process from presentations and add it under Finance and Administration Committee.
- Add Amended meeting minutes of September 9, 2019 to consent agenda.
- Add Procurement presentation to Finance and Administration Committee.
- Add Potential Land Use in Unincorporated UGA under the Finance and Administration committee.

ADJOURNMENT.

Mayor Pro Tem Johnson adjourned the meeting at 7:08 pm.

Minutes prepared by Kim Agfalvi, City Clerk.

Recorded meeting audio is available on the city website after the meeting.

Minutes approved at the, 2026, Finance & Administration Committee Meeting.

