



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB23-085
June 26, 2023
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	First Amended Agreement for Interim City Attorney Legal Services.	☐ Discussion Only
PROPOSED ACTION:	Move to approve First Amended Agreement for Legal Services with Madrona; and authorize the Mayor to sign.	☒ Action Needed: ☒ Motion ☐ Ordinance ☐ Resolution

REVIEW:	Department Director	Choose an item.	Click or tap to enter a date.
	Finance	Drew Bouta	6/14/2023
	Legal	n/a	Click or tap to enter a date.
	City Administrator	Mike Chambless	6/14/2023

DEPARTMENT:	Administration		
STAFF:	Mike Chambless		
COMMITTEE:	Finance & Administration	COMMITTEE DATE: June 21, 2023	
MEMBERS:	James Mayhew	Louis Washington	Bryan Holloway
EXHIBITS:	1. First Amended Agreement		

AMOUNT OF EXPENDITURE	\$ 245,865
AMOUNT BUDGETED	\$ 245,865
APPROPRIATION REQUESTED	\$ 0

SUMMARY

BACKGROUND

On May 11, 2023 City of Snoqualmie entered into an agreement for interim City Attorney Legal Services with Madrona Law Group, PLLC in the amount of \$50,000.00.

BUDGET IMPACTS

Administration recommends approving the first amended agreement with Madrona Law Group, PLLC in the amount of \$245,865 to continue to provide interim City Attorney legal services. With the amendment added to the original agreement, the new value of the agreement with Madrona Law Group would equal \$295,865.

The City currently has \$195,865 in unused budget from vacancies within the City Attorney's Office to fund this amendment provided the vacancies remain unfilled through December 2023. Furthermore, the Administration proposes using \$50,000 of the \$200,000 Council set aside within the 2023-2024

Biennial Budget to fund contract legal support. The original intent of the \$200,000 in one-time funding was to help handle some of the anticipated increase in workload over the next two years. The unused \$195,865 from vacancies and the \$50,000 budgeted for contract legal support totals \$245,865. Therefore, sufficient appropriation exists within the Administrative Departments functional classification of the General Fund (#001) to fund this amendment. With the approval of this amendment, the City expects to have legal support contracted at a minimum through the week of November the 6th.

PROPOSED ACTION

Move to approve First Amended Agreement for Legal Services in an amount not to exceed \$245,865 and authorize the Mayor to Sign.