



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB23-083
June 26, 2023
Committee Report

AGENDA BILL INFORMATION

TITLE:	AB23-083: Awarding the 2023 Urban Forestry Improvements	☐ Discussion Only
PROPOSED ACTION:	Adopt Resolution No. 1654 awarding the 2023 Urban Forestry Improvements to RRJ Company, LLC	☒ Action Needed: ☐ Motion ☐ Ordinance ☒ Resolution

REVIEW:	Department Director	Jeff Hamlin	6/13/2023
	Finance	Janna Walker	6/6/2023
	Legal	David Linehan	6/15/2023
	City Administrator	Mike Chambless	6/13/2023

DEPARTMENT:	Parks & Public Works		
STAFF:	Phil Bennett, Stormwater & Urban Forestry Superintendent & Andrew Vining, Project Engineer		
COMMITTEE:	Parks & Public Works	COMMITTEE DATE: June 21, 2023	
MEMBERS:	Ethan Benson	Bryan Holloway	Jo Johnson
EXHIBITS:	1. Resolution No. 1654 2. Map of 2023 Urban Forestry Improvements 3. Bid Tabulation: Urban Forestry Improvements 4. CIP Excerpt: Urban Forestry Improvements		

AMOUNT OF EXPENDITURE \$ 465,037

AMOUNT BUDGETED \$ 658,000

APPROPRIATION REQUESTED \$ 0

SUMMARY

INTRODUCTION

This agenda bill seeks to adopt Resolution 1654 awarding the 2023 Urban Forestry Improvement construction contract to RRJ Company, LLC. The 2023 Urban Forestry Improvements will replace street trees and sub-standard soils in the planter strips along Autumn Avenue and locations damaged during winter storms.

LEGISLATIVE HISTORY

On June 12, 2023 Ordinance 1277 was adopted amending the 2023-024 Biennial Budget to include an appropriation of \$210,000 to the Utilities Capital Fund (#417) for repair of damage caused by the multiple storms which occurred during the winter.

BACKGROUND

The Snoqualmie Ridge I (SR I) development had inadequate standards for landscape and street tree installation. SR 1 contains 86 streets, and all of the planting strips on these streets have sub-standard soils and planting conditions. The Urban Forestry Improvement Program ("Program") was designed to address the underlying site conditions along entire streets or street segments in SR I, bringing them up to current SR II landscape standards. In order to objectively decide which street trees should be replaced first, staff designed a scoring criterion and entire streets and street segments within SR 1 were scored according to these criteria. Autumn Avenue received the highest scoring and the 2023 Urban Forestry Improvements will replace 77 street trees and tree sites along Autumn. In addition, to respond to the 2022-2023 winter storm damage 46 street trees and tree sites along Pratt, O'Neil, and other locations within SR I will also receive improvements. These improvements will include replacement of sub-standard soils within landscape strips with new topsoil to a depth of 30 inches, drainage and root barrier installation.

The 2023 Urban Forestry Improvements were advertised to bidders on May 5, 2023. Six bids were received, and the lowest bid was from RRJ Company, LLC (RRJ) for \$465,037 including tax. City staff determined RRJ to be the lowest responsive and responsible bidder. Construction is expected occur summer 2023 and new trees will be planted in the fall.

ANALYSIS

The 2023 Urban Forestry Improvements will replace street trees and sub-standard soils in the landscaping strips along Autumn Avenue and tree locations damaged during winter storms. The lowest bid received was \$465,037 which is 25 percent below the engineers' estimate of \$583,541. The project is currently on schedule for construction in summer 2023 to allow for tree planting and site restoration in the fall. City Staff have reviewed the bids and recommended awarding the 2023 Urban Forestry Improvements to RRJ Company, LLC.

BUDGET IMPACTS

Administration recommends approving a contract with RRJ Company, LLC in the amount of \$465,037 to replace street trees and soil in planter strips along Autumn Avenue and other locations that incurred storm damage. This project is part of the Urban Forestry Improvement Program and is incorporated in the 2023-2028 Capital Improvement Plan (CIP) (See Exhibit #4). The 2023-24 amended Budget, including Ordinance 1277 referenced in the Legislative History section above, appropriates \$658,000 for this and other similar work through the Urban Forestry Improvement Program. Currently, \$2,182 has been spent in the current biennium and \$19,420 is encumbered for contracts within the Urban Forestry Improvement program. With the addition of the RRJ Company, LLC contract, the remaining Biennial Budget appropriation is \$171,361. Therefore, sufficient appropriation exists within the 2023-2024 Biennial Budget (Utilities Capital Fund #417) to fund the contract.

Urban Forestry Improvement Program

	2023-2024 Biennial Budget	
Amended Budget	\$	658,000
Expenditures	\$	(2,182)
Outstanding Contract Value (Previously Approved)	\$	(19,420)
Current Available Budget	\$	636,398
Value of this Contract (AB23-077)	\$	(465,037)
Available Budget after AB23-077	\$	171,361

NEXT STEPS

Following Council approval staff will work with the Mayor to execute the final contract agreement with RRJ Company, LLC. Following contract execution City staff will schedule a community meeting to inform residents about the program, explain construction impacts, and answer questions. The contractor is expected to begin site construction during mid-summer 2023. The new trees will be planted during fall 2023 following site restoration.

PROPOSED ACTION

Move to adopt Resolution No. 1654 awarding the 2023 Urban Forestry Improvements to RRJ Company, LLC and authorize the Mayor to sign.