



FINANCE & ADMINISTRATION COUNCIL COMMITTEE & COMMITTEE OF THE WHOLE MEETING MINUTES JULY 16, 2024

This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.

CALL TO ORDER

Chair Holloway called the meeting to order at 6:00 pm.

Committee Members: Councilmembers Bryan Holloway, Jolyon Johnson, and Cara Christensen were present.

Mayor Katherine Ross was also present.

City Staff:

Mike Chambless, City Administrator; Deana Dean, City Clerk; Gretchen Garrett, Deputy City Clerk; Drew Bouta, Finance Director; Janna Walker, Budget Manager; Jeff Hamlin, Parks & Public Works Director; Fletcher Lacroix, IT Director; Andy Latham, IT Systems Specialist; Emily Arteche, Community Development Director (remote); and Andrew Jongekryg, IT Support.

AGENDA APPROVAL - The agenda was approved as amended to include the add on of Resolution 1693.

PUBLIC COMMENTS - There were no public comments.

MINUTES - The minutes from the July 2, 2024, meeting were approved as presented.

APPROVAL OF WARRANTS / CLAIMS

2. The claims report dated July 22, 2024, was approved to move forward at the July 22, 2024, Council meeting on the consent agenda.

AGENDA BILLS

3. **AB24-085:** Snoqualmie Police Association Collective Bargaining Agreement. This item was introduced by City Administrator Chambless. Presentation provided by Finance Director Drew Bouta who reviewed the highlights of COLA increase, 12-hour shift schedule, educational incentive pay, longevity pay, and holiday pay. This item is approved to move forward at the July 22, 2024, Council meeting on the non-consent agenda.

ADD ON:

Resolution 1693 was provided by City Administrator Chambless. Discussion followed. This item is approved to move forward at the July 22, 2024, Council meeting on the non-consent agenda.

4. **AB24-077:** City Council Chambers Audio and Video Upgrade. Presentation provided by IT Director Fletcher Lacroix who reviewed the history, identified needs, and improvements. Committee questions followed. Additional information provided by City Administrator Chambless and IT Systems Specialist Latham. Discussion followed. This item is approved to move forward at the July 22, 2024, Council meeting on the non-consent agenda. Committee is requesting information regarding sole source.

CITY COUNCIL MEETING AGENDA REVIEW

5. Review Draft City Council Agenda dated July 22, 2024. The agenda was approved as amended.

DISCUSSION – Review of upcoming committee and budget meetings and proposed start times.

ADJOURNMENT

The meeting was adjourned at 6:46 pm.

Minutes taken by Deana Dean, City Clerk.

Recorded meeting audio is available on the City website after the meeting.

Minutes approved at the _____, 2024, Finance & Administration Committee Meeting.