



# Community Development Department

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## MEMORANDUM

To: Planning Commission  
From: Emily Arteche, Director  
Todd Chase, Principal, FCS GROUP  
Martin Chaw, Sr. Project Manager, FCS GROUP  
Tim Wood, Assistant Project Manager, FCS GROUP  
Date: January 02, 2024  
Subject: Comprehensive Plan Update – Proposed Goals Capital Facilities and Utilities Element

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The Washington Growth Management Act (GMA) requires King County and cities within King County to update their comprehensive plans on or before December 31, 2024. The capital facilities and utilities chapter (sometimes referred to as an “element”) is a required element under RCW 36.70A.070(3) and mandates the inclusion of the following components: inventory of existing capital facilities, forecast of future capital facility needs; locations and capacities of new capital facilities; six year funding plan; and to reassess the land use element (RCW 36.70A.070(1)) if funding falls short. An overarching GMA goal of this chapter is to provide for a comprehensive identification of the public facilities needed to accommodate forecasted growth and identifies those projects which have secured funding as well as a list of projects which have not yet been funded.

As you recall, the Commission reviewed and discussed the Capital Facilities element as follows:

- At the **November 6, 2023** Planning Commission meeting, staff and Martin Chaw, Sr. Project Manager, from FCS GROUP presented an overview of the capital facilities chapter and its requirements under GMA.
- At the **November 20, 2023** Planning Commission meeting, staff and Martin Chaw, Sr. Project Manager, from FCS GROUP presented proposed policies for the Capital Facilities and Utilities elements. Planning Commissioners discussed and suggested edits to several proposed policies.
- At the **December 4, 2023** Planning Commission meeting, staff and Martin Chaw, Sr. Project Manager, from FCS GROUP presented revised policies for the Capital Facilities and Utilities elements. Planning Commissioners discussed and approved the revised policies as presented.

**On January 2, 2024**, staff and Martin Chaw, Sr. Project Manager from FCS GROUP will present proposed goals and the proposed alignment to approved policies (as previously presented December 4, 2023). During this meeting, we will seek Planning Commission feedback and direction as to the proposed goals and any requested changes thereto.