



## BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

**AB23-031**  
**March 28, 2023**  
**Appointment**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB23-031: City Council Vacancy, Position No. 5 Interviews	<input type="checkbox"/> Discussion Only
<b>RECOMMENDED ACTION:</b>	Conduct candidate interviews and consider appointing a candidate to fill vacant Position No. 5 on the Snoqualmie City Council.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

<b>DEPARTMENT:</b>	City Council	
<b>STAFF:</b>	City Clerk	
<b>COMMITTEE:</b>	Committee of the Whole	Meeting Date: March 28, 2023
<b>COUNCIL LIAISON:</b>	Bryan Holloway	
<b>EXHIBITS:</b>	1. Candidates' Application Materials: a. Jonathan Scofield (pages 4-11) b. Chris Schniegenberg (pages 12-18) c. Catherine Cotton (pages 19-26) d. Luke Marusiak (pages 27-33) e. Mandeep Walia (pages 34-41) f. Louis Washington (pages 42-49) g. Tanya Lavoy (pages 50-56)	

### SUMMARY

#### BACKGROUND

Councilmember Matthew Laase resigned his position on January 31, 2023. Pursuant to [RCW 42.12.070](#), the Council shall appoint a qualified person to fill the vacant position within ninety (90) days.

Council Position No. 5 will appear in this year's general election for a 2-year unexpired term. Whoever is elected in the general will serve the remaining portion of the current term, and the office remains scheduled for election in 2025.

Whoever is appointed will serve until the November 2023 general election is confirmed. If whoever is appointed would like to serve the 2-year unexpired term, they will need to submit a declaration of candidacy during Candidate Filing Week (May 15-19, 2023).

#### RECRUITMENT PROCESS

Advertising the vacancy across various mediums started February 14, 2023. Snoqualmie residents were encouraged to apply for the vacancy by submitting an application, a letter of interest, resume, and answers to supplemental questions. Eight applications were received by the deadline of March 14, 2023, at 5:00 pm and one withdrew on March 27, 2023.

## **INTERVIEW QUESTIONS**

Each candidate was requested to come to the interview prepared to speak to the following questions:

- 1) Why do you want to serve on the City Council?
- 2) What experiences, talents or skills do you bring to the Council and community that you would like to highlight?
- 3) Are there any regional issues or forums in which you have a particular interest or expertise? (ex. transportation, water supply, human services, water quality, fiscal management, solid waste, parks & open space, etc.)
- 4) Do you want to serve on the City Council because of a particular local issue on which you want to work or are your interests more broadly distributed?

The Council may ask additional questions of candidates during the interview.

## **APPOINTMENT PROCESS**

The appointment process, used in 2017, 2021, and 2022, provided that the Mayor preside, open the meeting, then turn the gavel over to the Mayor Pro Tem for the interviews. Once the interviews are concluded, the Mayor will return to the presiding officer role and recess the meeting for an executive session pursuant to [RCW 42.30.110\(1\)\(H\)](#). The Mayor will resume the meeting following the executive session, at which time Council may take action and appoint an applicant, schedule a special meeting to conduct second interviews, or postpone appointment to the April 10, 2023, City Council Regular Meeting.

## **SWEARING-IN**

The appointed candidate will be sworn in at the April 10, 2023, City Council meeting.

## **RECOMMENDED ACTION**

MOVE to:

- a) Appoint [a candidate] to Council Position No. 5
- b) Schedule a special meeting to conduct second interviews
- c) Place appointment to Position No. 5 on the Council agenda for April 10, 2023, along with an executive session for discussion of candidate qualifications. discussion of qualifications of candidates.