



## FINANCE & ADMINISTRATION COMMITTEE & COMMITTEE OF THE WHOLE MEETING MINUTES FEBRUARY 19, 2025

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*This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.*

**CALL TO ORDER** - Chair Bryan Holloway called the meeting to order at 6:05 pm.

**Committee Members:** Councilmember Bryan Holloway was present. Councilmembers Cara Christensen and Jo Johnson were absent.

**City Staff:**

Mike Chambless, City Administrator; Dena Burke, City Attorney; Drew Bouta, Finance Director; Fletcher Lacroix, IT Director; Jeff Hamlin, Parks & Public Works Director; Gretchen Garrett, Deputy City Clerk/Legal Assistant; Jen Hughes, Deputy Finance Director; Janna Walker, Budget Manager; and Andrew Jongekryg, IT Support.

**AGENDA APPROVAL** - The agenda was approved as presented.

**PUBLIC COMMENTS** – There were no public comments.

**MINUTES** – Approval of the minutes from February 4, 2025, moved to the next Finance & Administration Committee meeting on March 4, 2025.

**APPROVAL OF WARRANTS / CLAIMS** – Approval of the Claims Report dated February 24, 2025, moved forward to the Council meeting on February 24, 2025, as a Finance & Administration non-consent agenda item.

**AGENDA BILLS** – There were no agenda bills.

**DISCUSSION** – There were discussion items.

**CITY COUNCIL MEETING AGENDA REVIEW**

5. Review Draft City Council Agenda dated February 24, 2025. The agenda was approved as amended.

**ADJOURNMENT**

The meeting was adjourned at 6:09 pm.

*Minutes taken by Gretchen Garrett, Deputy City Clerk/Legal Assistant.  
Recorded meeting audio is available on the City website after the meeting.  
Minutes approved at the \_\_\_\_\_, 2025, Finance & Administration Committee Meeting.*