

# Council Agenda Bill

**AB Number**

AB25-118

## Agenda Bill Information

**Title\***

Amendment of Landscape Maintenance Agreement for Mini Parks

**Action\***

Motion

**Council Agenda Section**

Committee Report

**Council Meeting Date\***

11/24/2025

**Staff Member**

Philip Bennett

**Department\***

Public Works

**Committee**

Parks and Public Works

**Committee Date**

11/18/2025

**Exhibits**

Packet Attachments - if any

2026 Landscape Contract Amendment -Mini Parks.docx

161.32KB

Res 1738 Landscape Mini Parks.docx

18.01KB

## Summary

**Introduction\***

Brief summary.

The City's agreement with AtWork Commercial Enterprises for landscape maintenance services to maintain Mini Parks expires on 12/31/2025. This agenda bill recommends extending the agreement until 12/31/2026.

**Proposed Motion**

Move to approve Resolution 1738 Amendment No. 2 to the Agreement for Landscape Maintenance Services for Mini Parks

**Background/Overview\***

What was done (legislative history, previous actions, ability to hyperlink)

The City has relied on landscape contractors for several years to maintain landscaped areas in 29 Parks. These are mostly mini parks scattered throughout Snoqualmie which provide residents with recreation and play areas close to their homes. On 1/10/2022, the City Council approved [Resolution 1600](#) awarding a [Landscape Maintenance Contract](#) to AtWork Commercial Enterprises for this purpose. On 12/9/2024, the

City Council approved [Amendment No. 1](#) to the contract, which included additional areas to be maintained, and extended the contract until 12/31/2025. Staff are satisfied with the performance of the Contractor in 2025.

**Analysis\***

Amendment No.2 to the landscape maintenance agreement for Mini Parks extends the existing contract until 12/31/2026, with no change in the scope of work. The amendment includes a cost increase of 2.8% for 2026, based on the Seattle-Tacoma-Bellevue Consumer Price Index from August 2024-August 2025. In 2026, we plan on re-bidding all three landscape contracts, concurrent with preparation of the 2027-2028 Biennial Budget.

**Budgetary Status\***

Funds have already been authorized in the current biennial budget.

**Budget Summary**

The second amendment to the AtWork contract is equal to \$239,989 for 2026 Mini Parks landscaping services. These expenditures were incorporated in the 2025-26 Biennial Budget within Parks & Streets Maintenance (#001), with a total Services budget of \$3,484,201. Currently, \$1,595,962 has been spent, with \$84,205 in outstanding contract value, as shown below or on the following page.

With the addition of the AtWork contract of \$239,989, the remaining Services biennial budget appropriation is \$1,564,045. Therefore, sufficient appropriation exists within the 2025-2026 Biennial Budget to fund the contract.

**Fiscal Impact**

Amount of Expenditure	Amount Budgeted	Appropriation Requested
\$239,989.00	\$3,484,201.00	\$0.00

**Fiscal Impact Screenshot**

**Parks & Streets Maintenance - Services**

2025-2026 Biennial Budget		Parks & Streets Maintenance (#001)
Beginning Budget	\$	3,484,201
Expenditures	\$	(1,595,962)
Outstanding Contract Value	\$	(84,205)
Current Available Budget	\$	1,804,034
Value of this Contracts (AB25-118)	\$	(239,989)
Available Budget after Contract (AB25-118)	\$	1,564,045