

Council Agenda Bill

AB Number

AB25-117

Agenda Bill Information

Title*

Amendment of Landscape Maintenance Agreement for Facilities

Action*

Motion

Council Agenda Section

Committee Report

Council Meeting Date*

11/24/2025

Staff Member

Philip Bennett

Department*

Public Works

Committee

Parks and Public Works

Committee Date

11/18/2025

Exhibits

Packet Attachments - if any

2026 Landscape Contract Amendment - Facilities.docx

200.5KB

Res 1739 Landscape Facilities.docx

18.19KB

Summary

Introduction*

Brief summary.

The City's agreement with AtWork Commercial Enterprises for landscape maintenance services to maintain City facilities expires on 12/31/2025. This agenda bill recommends extending the agreement until 12/31/2026.

Proposed Motion

Move to approve Resolution 1739 Amendment No. 2 to the Agreement for Landscape Maintenance Services for Facilities

Background/Overview*

What was done (legislative history, previous actions, ability to hyperlink)

The City has relied on landscape contractors for several years to maintain landscaping surrounding City facilities such as City Hall, the Police Station and the Fire Station. On 1/10/2022, the City Council approved [Resolution 1601](#) awarding a [Landscape Maintenance Contract](#) to AtWork Commercial Enterprises

for this purpose. On 12/9/2024, the City Council approved [Amendment No. 1](#) to the contract, which extended the contract until 12/31/2025. Staff are satisfied with the performance of the Contractor in 2025.

Analysis*

Amendment No.2 to the landscape maintenance agreement for Facilities extends the existing contract until 12/31/2026, with no change in the scope of work. The amendment includes a cost increase of 2.8% for 2026, based on the Seattle-Tacoma-Bellevue Consumer Price Index from August 2024-August 2025. In 2026, we plan on re-bidding all three landscape contracts, concurrent with preparation of the 2027-2028 Biennial Budget.

Budgetary Status*

Funds have already been authorized in the current biennial budget.

Budget Summary

The second amendment to the AtWork contract is equal to \$37,075 for 2026 Facilities Maintenance (#510) landscaping services. These expenditures were incorporated in the 2025-26 Biennial Budget within the Facilities Maintenance Fund (#510), with a total Services budget of \$955,543. Currently, \$446,035 has been spent, with \$46,500 in outstanding contract value, as shown below or on the following page. With the addition of the AtWork contract of \$37,075, the remaining Services biennial budget appropriation is \$425,933. Therefore, sufficient appropriation exists within the 2025-2026 Biennial Budget to fund the contract.

Fiscal Impact

Amount of Expenditure	Amount Budgeted	Appropriation Requested
\$37,075.00	\$955,543.00	\$0.00

Fiscal Impact Screenshot

Facilities Maintenance - Services

2025-2026 Biennial Budget		Facilities Maintenance (#510)
Beginning Budget	\$	955,543
Expenditures	\$	(446,035)
Outstanding Contract Value	\$	(46,500)
Current Available Budget	\$	463,008
Value of these Contracts (AB25-117)	\$	(37,075)
Available Budget after Contract	\$	425,933