



## **CITY COUNCIL ROUNDTABLE MEETING MINUTES**

### **CITY COUNCIL REGULAR MEETING MINUTES**

**November 12, 2024**

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#### **ROUNDTABLE MEETING**

**CALL TO ORDER & ROLL CALL:** Mayor Ross called the Roundtable Meeting to order at 6:30 pm.

**City Council:** Councilmembers Ethan Benson, Rob Wotton, Bryan Holloway, Louis Washington, Catherine Cotton, and Jo Johnson.

It was moved by CM Cotton; seconded by CM Johnson to:

**Excuse CM Christensen from this evening's meeting.**

PASSED: 6-0 (Benson, Wotton, Holloway, Washington, Cotton, Johnson)

Mayor Katherine Ross was also present.

**City Staff Present:** Brian Lynch, Acting City Administrator/Police Chief; Deana Dean, City Clerk; Jeff Hamlin, Parks & Public Works Director; Danna McCall, Communications Coordinator; Dylan Gamble, CIP Manager; Drew Bouta, Finance Director; Jen Hughes, Deputy Finance Director; Janna Walker, Budget Manager; Fletcher Lacroix, IT Director; Emily Arteche, Community Development Director; Mike Bailey, Fire Chief; and Jimmie Betts, IT Support.

#### **AGENDA APPROVAL**

It was moved by CM Holloway; seconded by CM Washington to approve the agenda which was unanimously approved.

#### **SPECIAL BUSINESS**

1. **Utility Rate Study Presentation.** This item was introduced by CIP Manager Dylan Gamble. Presentation provided by Sergey Tarasov (remote) of FCS Group. Paul Quinn (remote) of FCS Group was also present. Topics covered included background, overview of rate setting process, revenue requirement summary, cost-of-service, customer impacts, and next steps. Council comments and questions followed.

It was unanimously approved to adjourn the Roundtable Meeting. The meeting ended at 6:57 pm.

#### **REGULAR MEETING**

**CALL TO ORDER:** Mayor Ross called the Regular Meeting to order 7:01 pm.

**City Council:** Councilmembers Ethan Benson, Rob Wotton, Bryan Holloway, Louis Washington, Catherine Cotton, and Jo Johnson. CM Christensen's absence was excused at the 6:30 pm Roundtable Meeting.

Mayor Katherine Ross was also present.

**City Staff:**

David Linehan, Interim City Attorney; Brian Lynch, Acting City Administrator/Police Chief; Deana Dean, City Clerk; Danna McCall, Communications Coordinator; Mike Bailey, Fire Chief; Emily Arteche, Community Development Director; Jeff Hamlin, Parks & Public Works Director; Drew Bouta, Finance Director; Janna Walker, Budget Manager; Jen Hughes, Deputy Finance Director; Fletcher Lacroix, IT Director; Mona Davis, Senior Planner; and Jimmie Betts, IT Support.

**PLEDGE OF ALLEGIANCE****AGENDA APPROVAL**

It was moved by CM Holloway; seconded by CM Johnson to:

**Approve the agenda.**

PASSED: 6-0 (Benson, Wotton, Holloway, Washington, Cotton, Johnson)

**PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS****Public Hearings**

2. **AB24-105 and AB24-106:** Certifying an Increase in Property Taxes and 2025 Property Tax Levy. Mayor Ross opened the public hearing at 7:03 pm. No one wishing to speak, the public hearing was closed at 7:04 pm.

**Appointments****Presentations****Proclamations**

3. Proclamation 24-22: Native American Heritage Month. The proclamation was read into the record by Mayor Ross who proclaimed November 2024 as Native American Heritage Month.

**PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA** – There were no public comments.

**CONSENT AGENDA**

4. Approve the City Council Meeting Minutes dated October 28, 2024.
5. Approve the Claims Report dated November 12, 2024
6. **AB24-062:** Meadowbrook Farm Docent Services Memorandum of Agreement (MOU).

It was moved by CM Washington; seconded by CM Cotton to:

**Approve the consent agenda.**

PASSED: 6-0 (Benson, Wotton, Holloway, Washington, Cotton, Johnson)

## ORDINANCES

7. **AB24-055:** Amendments to Snoqualmie Municipal Code Titles 14 and 15, Implementing Senate Bill 5290. Council questions answered by Community Development Director Emily Arteché.

It was moved by CM Washington, seconded by CM Holloway to:

**Adopt Ordinance 1293 amending the Snoqualmie Municipal Code to comply with the requirements of Senate Bill 5290.**

PASSED: 6-0 (Benson, Wotton, Holloway, Washington, Cotton, Johnson)

8. **AB24-089:** School Impact Fees for 2025. Ryan Stokes from Snoqualmie Valley School District was present remotely.

It was moved by CM Holloway, seconded by CM Wotton to:

**Adopt Ordinance 1294 updating Snoqualmie Valley School District's Impact Fees for 2025.**

PASSED: 6-0 (Benson, Wotton, Holloway, Washington, Cotton, Johnson)

9. **AB24-105:** Certifying an Increase in Property Taxes. Introduction read into the record by CM Holloway. Presentation by Budget Manager Janna Walker. Council questions followed. This is the first reading of Ordinance 1299. The second reading and proposed adoption will be at the November 25, 2024, City Council meeting.
10. **AB24-106:** 2025 Property Tax Levy. Introduction read into the record by CM Holloway. This matter was discussed with AB24-105. This is the first reading of Ordinance 1298. The second reading and proposed adoption will be at the November 25, 2024, City Council meeting.

## COMMITTEE REPORTS

**Public Safety Committee:** There was no report.

### OUT OF ORDER - Finance & Administration Committee:

11. **AB24-111:** Appointment of the City Hearing Examiner and Authorize Execution of a Professional Services Agreement. Introduction read into the record by CM Holloway. Additional information provided by Community Development Director Emily Arteché and Interim City Attorney David Linehan. Peregrin Sorter was present remotely and addressed Council.

It was moved by CM Holloway, seconded by CM Washington to:

**Confirm the Mayor's appointment of Peregrin Sorter as City Hearing Examiner and authorize the execution of a professional services agreement.**

PASSED: 6-0 (Benson, Wotton, Holloway, Washington, Cotton, Johnson)

### Community Development Committee:

12. **AB24-118:** Workforce Housing Development Request for Qualifications (RFQ). Introduction read into the record by CM Washington. Additional information provided by Community Development Director Emily Arteché and Interim City Attorney David Linehan. Discussion followed.

It was moved by CM Washington, seconded by CM Wotton to:  
**Authorize issuance of an RFQ for a Workforce Housing Development project.**  
PASSED: 6-0 (Benson, Wotton, Holloway, Washington, Cotton, Johnson)

It was moved by CM Johnson; seconded by CM Holloway to:  
**Strike everything from “geared towards” to the end and replace with “to provide affordable housing.”**  
PASSED: 6-0 (Benson, Wotton, Holloway, Washington, Cotton, Johnson)

It was moved by CM Johnson; seconded by CM Cotton to:  
**Amend motion to “to provide affordable/workforce housing.”**  
PASSED: 5-1 (Wotton, Holloway, Washington, Cotton, Johnson) Nay: Benson

**Parks & Public Works Committee:** There were no reports.

**Committee of the Whole:**

13. 2025 Legislative Priorities. Discussion led by CM Holloway. This will be discussed at the committee levels and brought back for further discussion.

**REPORTS**

14. Mayor’s Report:

- The Mayor participated in Allegion’s Manufacturing Day. There were many high school students in attendance. Allegion gave a tour and great overview of manufacturing and included a panel of employees who are graduates from Mt Si High School.
- The Mayor and CM Christensen met with Tribe representatives to discuss several issues including fee for service for police and fire services. More conversations are being scheduled.
- The Mayor attended the Veteran’s Day flag raising ceremony at Snoqualmie Casino on Monday and expressed gratitude for all the military currently serving and all the veterans.

15. Commission/Committee Liaison Reports:

- CM Cotton provided a reminder the Snoqualmie Ridge Merchants Association meeting will be at 10:00 am tomorrow at Snoqualmie Hospital.
- CM Wotton noted there will be a 4:30 pm presentation at the November 18, 2024, Public Safety Committee meeting on school safety and there will be a housing chat meeting on December 4, 2024.

16. Department Reports for October 2024 were included in the packet for review.

**EXECUTIVE SESSION**

17. Executive Session pursuant to RCW 42.30.110(1)(b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price lasting approximately 10 minutes.

At 8:26 pm, Council went into Executive Session which was expected to last until 8:36 pm. No action was anticipated following the Executive Session and recording of the meeting ceased.

The regular meeting reconvened at 8:36 pm.

#### **ADJOURNMENT**

It was moved by CM Holloway, seconded by CM Washington to adjourn the meeting which passed unanimously.

The meeting was adjourned at 8:42 pm.

**CITY OF SNOQUALMIE**

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Katherine Ross, Mayor

Attest:

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Deana Dean, City Clerk