



# BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB23-085  
June 26, 2023  
Consent Agenda

## AGENDA BILL INFORMATION

<b>TITLE:</b>	First Amended Agreement for Interim City Attorney Legal Services.	<input type="checkbox"/> Discussion Only
<b>PROPOSED ACTION:</b>	Move to approve First Amended Agreement for Legal Services with Madrona; and authorize the Mayor to sign.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

<b>REVIEW:</b>	Department Director	Choose an item.	Click or tap to enter a date.
	Finance	Drew Bouta	6/14/2023
	Legal	n/a	Click or tap to enter a date.
	City Administrator	Mike Chambless	6/14/2023

<b>DEPARTMENT:</b>	Administration		
<b>STAFF:</b>	Mike Chambless		
<b>COMMITTEE:</b>	Finance & Administration	<b>COMMITTEE DATE:</b> June 21, 2023	
<b>MEMBERS:</b>	James Mayhew	Louis Washington	Bryan Holloway
<b>EXHIBITS:</b>	1. First Amended Agreement		

<b>AMOUNT OF EXPENDITURE</b>	\$ 245,865
<b>AMOUNT BUDGETED</b>	\$ 245,865
<b>APPROPRIATION REQUESTED</b>	\$ 0

## SUMMARY

### BACKGROUND

On May 11, 2023 City of Snoqualmie entered into an agreement for interim City Attorney Legal Services with Madrona Law Group, PLLC in the amount of \$50,000.00.

### BUDGET IMPACTS

Administration recommends approving the first amended agreement with Madrona Law Group, PLLC in the amount of \$245,865 to continue to provide interim City Attorney legal services. With the amendment added to the original agreement, the new value of the agreement with Madrona Law Group would equal \$295,865.

The City currently has \$195,865 in unused budget from vacancies within the City Attorney's Office to fund this amendment provided the vacancies remain unfilled through December 2023. Furthermore, the Administration proposes using \$50,000 of the \$200,000 Council set aside within the 2023-2024

Biennial Budget to fund contract legal support. The original intent of the \$200,000 in one-time funding was to help handle some of the anticipated increase in workload over the next two years. The unused \$195,865 from vacancies and the \$50,000 budgeted for contract legal support totals \$245,865. Therefore, sufficient appropriation exists within the Administrative Departments functional classification of the General Fund (#001) to fund this amendment. With the approval of this amendment, the City expects to have legal support contracted at a minimum through the week of November the 6<sup>th</sup>.

## **PROPOSED ACTION**

Move to approve First Amended Agreement for Legal Services in an amount not to exceed \$245,865 and authorize the Mayor to Sign.