



FINANCE & ADMINISTRATION COMMITTEE & COMMITTEE OF THE WHOLE MEETING MINUTES JULY 8, 2025

This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.

CALL TO ORDER - Chair Bryan Holloway called the meeting to order at 6:00 pm.

Committee Members: Councilmembers Bryan Holloway, Cara Christensen (remote), and Jo Johnson were present.

City Staff:

Mike Chambless, City Administrator; Dena Burke, City Attorney; Deana Dean, City Clerk; Drew Bouta, Finance Director; Fletcher Lacroix, IT Director; Jen Hughes, Deputy Finance Director; Janna Walker, Budget Manager; and Jimmie Betts, IT Support.

AGENDA APPROVAL - The agenda was approved as presented.

PUBLIC COMMENTS – There were no public comments.

MINUTES – The minutes dated June 17, 2025, were approved as presented.

APPROVAL OF WARRANTS / CLAIMS – The claims report dated July 14, 2025, was approved to move forward at the July 14, 2025, City Council meeting on the consent agenda.

DISCUSSION

3. 2025 Q2 Financial Update. Presentation by Budget Manager Janna Walker. This item is approved to move forward as a presentation at the July 14, 2025, City Council meeting.
4. Flag Policy Discussion led by City Attorney Dena Burke. Committee questions and comments followed. This item is approved to move forward as a discussion at the July 14, 2025, City Council meeting.

CITY COUNCIL MEETING AGENDA REVIEW

5. Review Draft City Council Agenda dated July 14, 2025. The agenda was approved as amended.

ADJOURNMENT

The meeting was adjourned at 6:56 pm.

Minutes prepared by Deana Dean, City Clerk.

Recorded meeting audio is available on the city website after the meeting.

Minutes approved at the _____, 2025, Finance & Administration Committee Meeting.