



**BUSINESS OF THE CITY COUNCIL  
CITY OF SNOQUALMIE**

**AB24-114  
December 9, 2024  
Committee Report**

**AGENDA BILL INFORMATION**

<b>TITLE:</b>	<b>AB24-114:</b> Purchase of Vehicles and Equipment Replacements for the 2025-26 Biennium	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>PROPOSED ACTION:</b>	Move to Approve the Purchase of Twenty-three (23) Vehicles and Equipment Replacements for the 2025-26 Biennium	

<b>REVIEW:</b>	Department Director	Jeff Hamlin	11/26/2024
	Finance	Janna Walker	10/14/2024
	Legal	n/a	Click or tap to enter a date.
	City Administrator	Mike Chambless	10/28/2024

<b>DEPARTMENT:</b>	Parks & Public Works		
<b>STAFF:</b>	Don Harris		
<b>COMMITTEE:</b>	Parks & Public Works	<b>COMMITTEE DATE:</b> December 3, 2024	
<b>EXHIBITS:</b>	1. AB24-114x1 Attachment A (Purchase) Replacement List		

<b>AMOUNT OF EXPENDITURE</b>	\$ 3,154,741
<b>AMOUNT BUDGETED</b>	\$ 3,462,449
<b>APPROPRIATION REQUESTED</b>	\$ n/a

**SUMMARY**

**INTRODUCTION**

The purpose of this agenda bill is to obtain authorization to purchase replacement vehicles and equipment for the 2025-26 Biennium. Due to manufacturer lead times, new order delivery delays, manufacturer model year retooling/rebidding, early authorization is requested to utilize the full 24-month timeframe to complete orders. Council authorization is required as the purchase of the individual (each) listed assets exceeding \$50,000.00.

**BACKGROUND**

The Equipment Replacement and Repair (ER&R) Fund was established in 2005 to set aside funds annually for the replacement of vehicles or equipment as they reach the end of their useful lives. Once a vehicle is due for replacement, and with Council approval, the City draws upon the accumulated funds to pay for the replacement without any additional borrowing or interfund transfers.

**ANALYSIS**

Administration is recommending the purchase of twenty-three (23) existing ER&R vehicles and equipment for the 2025-26 Biennium. New, Contracted, or Added assets for the 2025-26 Biennium will be brought forward in the future for approval to include division-specific justification.

**BUDGET IMPACTS**

Administration recommends approving the purchase of 23 vehicle and equipment replacements for approximately \$3,154,741, which includes \$124,625 in contingency funds. For the 2025-2026 biennium, the City budgeted \$3,462,449 within the ER&R Fund (#501) to purchase replacement vehicles and equipment. Currently, nothing has been spent or encumbered. Therefore, sufficient appropriation exists within the ER&R Fund (#501) to fund the purchase.

**NEXT STEPS**

Following council approval, staff will continue forward working with divisions for updated department needs. Purchasing state contract vehicles and equipment.

**PROPOSED ACTION**

Move to approve the purchase of twenty-three (23) Vehicles and Equipment Replacements for the 2025-26 Biennium.