



CITY COUNCIL MINUTES REGULAR HYBRID MEETING January 22, 2024

CALL TO ORDER: Mayor Ross called the Regular Meeting to order 7:00 pm

City Council: Councilmembers Ethan Benson, Rob Wotton, Bryan Holloway, Louis Washington, Catherine Cotton, Cara Christensen, and Jo Johnson.

Mayor Katherine Ross was also present.

City Staff:

Mike Chambless, City Administrator; David Linehan, Interim City Attorney; Deana Dean, City Clerk; Brian Lynch, Police Chief; Mike Bailey, Fire Chief; Drew Bouta, Finance Director; Janna Walker, Budget Manager (remote); Nicole Wiebe, Community Liaison (remote); Tami Wood, Revenue Manager; Michael Liebetrau, Police Evidence and Records Technician; Kim Johnson, HR Manager; Emily Arteche, Community Development Director (remote); Danna McCall, Communication Coordinator; Gail Folkins, Communications Specialist; Jeff Hamlin, Interim Parks & Public Works Director; and Andy Latham, IT Support.

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

It was moved by CM Holloway; seconded by CM Wotton to:

Move liaison and regional appointments to the February 12, 2024, Council meeting.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

It was moved by CM Holloway; seconded by CM Benson to:

Move the Fire Department Retirement Recognition to right after the Fire Department Badge Pinning.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

It was moved by CM Holloway; seconded by CM Benson to:

Move Councilmember Ceremonial Oath of Office to after Appointment to Economic Development Commission.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

It was moved to:

Approve the agenda as amended.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS

Public Hearings

1. AB24-001: Resolution regarding Public Records Act Policy, Records Management Policy, and updated Fee Schedule. Mayor Ross opened the public hearing at 7:04 pm. Martin Wheeler of Fall City, Washington spoke. The Public Hearing was closed at 7:06 pm.

Appointments

OUT OF ORDER

3. Fire Department Badge Pinning. Badge pinning ceremony for Lt Robert Lasswell and Fire Chief Mike Bailey. Chief Bailey introduced Lt Robert Lasswell and spoke to his experience and history with the department. Lt Lasswell's badge was pinned by his wife, Shay Lasswell. Mayor Ross spoke to Chief Bailey's experience and history with the department. Chief Bailey thanked Council and said a few words. Chief Bailey's badge was pinned by his wife, Stephanie Bailey. Photos followed.

Presentations

6. Fire Department Retirement Recognition. Chief Bailey spoke to Volunteer Firefighter Catherine Cotton's years of service to the organization and presented her with flowers. Photos followed.

Appointments Continued:

4. **AB24-020:** Appointments to the Economic Development Commission

It was moved by CM Christensen; seconded by CM Holloway to:

Confirm the Mayor's recommendation to appoint Kristina Hudson to the Economic Development Commission.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

2. Councilmember Ceremonial Oath of Office

Councilmembers Wotton, Washington, Cotton, and Christensen read their Oath of Office into the record. Photos followed.

5. **AB24-013:** 2024 Council Liaison and Regional Appointments. This item is continued to the February 12, 2024, City Council meeting.

Proclamations

EXECUTIVE SESSION

7. Executive Session pursuant to RCW 42.30.110(1)(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency lasting approximately 10 minutes.

At 7:33 pm, Council went into Executive Session which is expected to last until 7:45 pm.

At 7:45 pm, Council extended Executive Session to 7:55 pm.

At 7:55 pm, Council returned to open session and the recording resumed at 7:57 pm.

PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA

CONSENT AGENDA

8. Approve the City Council Meeting Minutes dated January 8, 2024.
9. Approve the Claims Approval Report dated January 22, 2024.
10. 2024 Legislative Priorities
11. **AB24-018:** Resolution No. 1678 Ratifying Emergency Proclamation 24-02
12. **AB24-019:** Model Train MOU - One Year Extension

It was moved by CM Holloway; seconded by CM Washington to:

Approve the consent agenda.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

ORDINANCES

13. **AB24-002:** Biennial Budget Amendment to Appropriate for the Collective Bargaining Agreement with Teamsters. Introduction read into the record by CM Holloway. Discussion followed with Finance Director Drew Bouta answering questions.

It was moved by CM Holloway; seconded by CM Washington to:

Adopt Ordinance No. 1286 amending the 2023-2024 Biennial Budget.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

14. **AB24-004:** Ordinance Establishing a One-Tenth of One Percent (0.1%) Sales and Use Tax Within the Boundaries of the Snoqualmie Transportation Benefit District for the Purpose of Financing the Costs Associated with Transportation Improvements as Authorized by RCW 36.73.065 and RCW 82.14.0455. Introduction read into the record by CM Holloway. Discussion followed in which Council addressed concerns raised by citizens.

It was moved by CM Holloway, seconded by CM Benson to:

Adopt Ordinance No. 1285 Establishing a One-Tenth of One Percent (0.1%) Sales and Use Tax Within the Boundaries of the Snoqualmie Transportation Benefit District for the Purpose of Financing the Costs Associated with Transportation Improvements as Authorized by RCW 36.73.065 and RCW 82.14.0455.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

COMMITTEE REPORTS

Public Safety Committee: CM Wotton provided a report noting discussion of goals and opportunities was held at last week's committee meeting.

Community Development Committee: No report.

Parks & Public Works Committee: CM Benson noted committee had a good discussion regarding the Meadowbrook Bridge Repair.

Finance & Administration Committee:

15. **AB24-001:** Resolution regarding Public Records Act Policy, Records Management Policy, and updated Fee Schedule. Summary read into the record by CM Holloway.

It was moved by CM Holloway; seconded by CM Cotton to:

Adopt Resolution No. 1675 regarding RCW 42.56, the Public Records Act, adopting an updated Public Records Act Policy, a Records Management Policy, and an updated Fee Schedule, and repealing Resolution 1501.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

16. **AB24-014:** Council Meeting Schedule 2024. Summary read into the record by CM Holloway. Discussion followed.

It was moved by CM Holloway; seconded by CM Christensen to:

Cancel the August 26 and December 23, 2024, City Council meetings.

PASSED: 6-1 (Wotton, Holloway, Washington, Cotton, Christensen, Johnson) (Nay: Benson)

17. **AB24-007:** Resolution 1677 to Provide a Submission of a Ballot Proposition to the Qualified Electors of the City at an Election to be Held on August 6, 2024, Regarding a 0.1% Public Safety Sales Tax. Summary read into the record by CM Holloway. Discussion followed.

It was moved by CM Holloway; seconded by CM Benson to:

Authorize the Mayor to sign Resolution 1677 to Provide a Submission of a Ballot Proposition to the Qualified Electors of the City at an Election to be Held on August 6, 2024, Regarding a 0.1% Public Safety Sales Tax.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

18. **AB24-016:** 2024 Salary Schedule and Retention Pay System for Non-Represented Management & Professional Employees. Summary read into the record by CM Holloway. Discussion followed with City Administrator Mike Chambless answering Council questions.

It was moved by CM Holloway; seconded by CM Washington to:

Approve the 2024 Salary Schedule and Retention Pay System for Non-Represented Management and Professional Employees.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

19. **AB24-017:** Resolution No. 1679 Repealing Resolution No. 806 Concerning the Establishment of the Management/Professional Employees Performance Management System. Summary read into the record by CM Holloway.

It was moved by CM Holloway; seconded by CM Washington to:

Approve Resolution No. 1679 Repealing Resolution No. 806 Concerning the Establishment of the Management & Professional Employees Performance Management System.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

Committee of the Whole:

20. Council Retreat Planning Discussion. It was agreed the F&A Committee be the committee to plan the Council retreat. CM Holloway asked councilmembers to send him specific items they would like to see on the agenda. This topic will be added to the next F&A agenda.

Council Open House/Town Hall Discussion. CM Holloway led the discussion. Council identified March 28, 2024, as the tentative date.

REPORTS

21. **Mayor's Report:**

- Thank you to Parks and Public Works, Police, Fire, and Communications team that pulled together during snow and ice storm this past week.
- Community Center Expansion Open House is January 31st and February 8th at Snoqualmie YMCA
- Town Hall is February 28th.

22. **City Administrator Report:** City Administrator Mike Chambless reviewed by PowerPoint the "2023 Year in Review."

23. **Council Commission, Committee, and Regional Liaison Reports:**

- CM Benson attended the Parks & Events Commission and noted they have a desire to update city signage and wayfinding signs.

EXECUTIVE SESSION

Executive Session pursuant to RCW 42.30.110(1)(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency lasting approximately 30 minutes. Action may be taken following the executive session.

At 9:07 pm, Council took a 5-minute recess and will reconvene in Executive Session which is expended to last until 9:42 pm.

At 9:42 pm, Council extended Executive Session to 9:52 pm.

At 9:51 pm, Council returned to open session.

ADJOURNMENT

It was moved by CM Holloway; seconded by CM Johnson to:

Adjourn the meeting.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

Meeting was adjourned at 9:52 pm.

CITY OF SNOQUALMIE

Katherine Ross, Mayor

Attest:

Deana Dean, City Clerk

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