



**PARKS/PW  
DEPARTMENT**

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**COUNCIL AGENDA REPORT**

DATE: July 02, 2024  
TO: Snoqualmie City Council  
FROM: Don Harris, Fleet/Facility Supervisor  
SUBJECT: Approving the Purchase of one (1) Police SUV (Prisoner Van Replacement)

**BACKGROUND**

The Equipment Replacement and Repair (ER&R) program was established in 2005 to set aside funds annually for the replacement of vehicles or equipment as they reach the end of their useful lives. Once a vehicle is due for replacement, and with Council approval, the City draws upon the accumulated funds to pay for the replacement without any additional borrowing or interfund transferring. In this case, the Prisoner van unit was pulled from service earlier (year 5) than the standard lifecycle (10 year) and surplus (AB23-116) (Res.#22-1667) and sold at auction for market value. The Police Division would prefer to run a consistent fleet vehicle to do prisoner transports, patrol duties, or other functions.

**ANALYSIS**

Administration is recommending the purchase of one (1) Police SUV vehicle and equipment for the 2023-2024 biennium.

**RECOMMENDATION**

Staff recommends approving the purchase of one (1) Police SUV vehicle and equipment replacement for the 2023-2024 biennium.

**BUDGET**

Administration recommends approving the purchase of a Police SUV and related taxes and upfitting costs in the amount of \$84,443. Because the replacement of the transit van (vehicle #130) was unplanned for this year, the Administration will need to bring forward a budget amendment at a later date to appropriate for the replacement. This amendment would be funded by the sale of the prisoner van (\$35,000), the funds accumulated for the purchase of a new prisoner van (approximately \$33,000), and the remaining portion coming from the General Fund (#001) (\$16,443).