



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB24-083
July 22, 2024
Committee Report

AGENDA BILL INFORMATION

TITLE:	AB24-083: Purchase of One (1) Police SUV replacement of Prisoner Van	☐ Discussion Only
PROPOSED ACTION:	Move to Approve the Purchase of One (1) Police SUV replacing the surplus Prisoner Van.	☒ Action Needed: ☒ Motion ☐ Ordinance ☐ Resolution

REVIEW:	Department Director Finance Legal City Administrator	Mike Chambless Janna Walker David Linehan Mike Chambless	Click or tap to enter a date. 6/26/2024 Click or tap to enter a date. 7/8/2024
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DEPARTMENT:	Police		
STAFF:	Brian Lynch, Police Chief / Gary Horejsi, Police Captain		
COMMITTEE:	Public Safety	COMMITTEE DATE: July 15, 2024	
EXHIBITS:	1. Memo from Fleet Department 2. Captain 24 Car		

AMOUNT OF EXPENDITURE	\$ 84,443
AMOUNT BUDGETED	\$ 0
APPROPRIATION REQUESTED	\$ 0

SUMMARY

INTRODUCTION

The purpose of this agenda bill is to obtain authorization to purchase a replacement vehicle for the police department. Costs will be drawn from money received from the sale of the jail van, and money already deposited into the ER&R fund. Council authorization is required as the purchase price exceeds \$50,000.00.

BACKGROUND

The Equipment Replacement and Repair (ER&R) Fund was established in 2005 to set aside funds annually for the replacement of vehicles or equipment as they reach the end of their useful lives. Once a vehicle is due for replacement, and with Council approval, the City draws upon the accumulated funds to pay for the replacement without any additional borrowing or interfund transferring. Working together with Police Staff and vehicle/ admin support from the Police Department, it was agreed that the best route for replacement of the van was to purchase new 1) Police Ford SUV consistent with the established fleet with the factory-built options that would best fit the need of the Police department, City, and overall fleet division and fleet support staff.

ANALYSIS

Administration is recommending the purchase of one (1) Police SUV to replace the 2018 Ford Prisoner Jail Van surplus with council action in September of 2023 and sold at auction. The Police Department would like to utilize a smaller more consistent and versatile fleet vehicle approach to fill the need of the department. Exhibit 2 shows the cost of upfit for the last police vehicle purchased. It is estimated that the proposed Police SUV will have the features listed and cost a similar amount.

BUDGET IMPACTS

Administration recommends approving the purchase of a Police SUV and related taxes and upfitting costs in the amount of \$84,443. Because the replacement of the transit van (vehicle #130) was unplanned for this year, the Administration will need to bring forward a budget amendment at a later date to appropriate for the replacement. This amendment would be funded by the sale of the prisoner van (\$35,000), the funds accumulated for the purchase of a new prisoner van (approximately \$33,000), and the remaining portion coming from the General Fund (#001) (\$16,443).

NEXT STEPS

Following Council approval, staff will continue forward with the purchase of one (1) Police SUV

PROPOSED ACTION

Move to approve the purchase of one (1) Police SUV to replace the surplus Prisoner van for the Police Department.