



# CITY OF SNOQUALMIE CONTRACT ROUTING SHEET

### ORIGINATING DEPARTMENT INFO

Contract Name: Northwest Hydraulic Consultants Sandy Cove Bank Stabilization  
Department: Parks & Public Works  
Staff Person: Dylan Gamble  
Date of Request: 4/10/2024 Date Due: 4/22/2024

**Contract No: 24-020**

### DOCUMENT TYPE

Contract Amendment If other:

### CONTRACTOR / VENDOR / CONSULTANT INFO

Name: Northwest Hydraulic Consultants (NHC)  
Address: 12787 Gateway Drive South, Seattle WA 98168  
Phone: 206-436-5530

### PROJECT TITLE (if relevant)

Project Phase: Design

Type of Person or Entity Corporation: State where entity formed: WA Debarred or Suspended:  Yes  No  
Signature name: Derek L. Stuart, Principal Contractor Email: DStuart@nhcweb.com  
Tax ID#: 91-1113093 [Snoqualmie Business Lic. #](#): 50270 If none, date when application submitted:  
Non Profit:  Yes  No Completed W9  Yes  No

### SCOPE OF WORK - EXHIBIT A

Attach a complete and detailed description of the services or scope of work, including completion date for each phase of work and location of work as EXHIBIT A to the contract. Additional exhibits may apply and should be included as needed.

### TERM/COMPENSATION

Commencement Date 4/23/2024 Completion Date: 12/31/2024 Contract Extension:  Yes  No  
Total Compensation: \$ Not to Exceed: \$  
(Include expenses and sales tax, if any. If calculated on hourly labor charge, attach schedules of employees' titles and hourly rates)  
Reimbursable Expenses:  Yes  No If yes, maximum dollar amount: \$  
Certificate of Insurance Required:  Yes  No (If yes, certificate must be attached before agreement is signed)

### PURCHASING & CONTRACTING REQUIREMENTS (see [Snoqualmie Municipal Code \(SMC\) §2.90 Contracts](#))

Procurement Category: Contract Amendments  
Selection Process/Procedure Used: Sole Source  
Approval Authority (Two approvers required):  Staff  Manager  Director  Mayor or City Admin.  City Council

### CONTRACT ROUTING & APPROVALS (INITIALED & DATED BY APPROVER)

Date Approved by City Council, if required: 4/22/2024

- Director Name: Jeff Hamlin
- Finance - Budget Janna Walker
- City Attorney: David Linehan

### SIGNATURES COLLECTED

- Manager (if required): Dylan Gamble  
 Director (if required):  
 Mayor or City Administrator (if required):

### ACCOUNTING INFORMATION / OTHER NOTES

Applicable Account Codes & Descriptions:

- Signed original goes to Department/Project Lead  
 **When sending out for signature, cc Deana Dean, City Clerk**