

2023-2024 Biennium Budget Amendments

Proposed Amendment Request Table

#	Amendment Request	Amendment Description	Department	Fund(s) or Functional Classification(s) Impacted	2023 Appropriation Increase (Decrease) Requested	2024 Appropriation Increase (Decrease) Requested	Offsetting Revenue Description
1	City-wide Insurance Premiums Appropriation	The intent of this amendment is to account for greater than estimated general and property insurance premiums.	Administration	General Fund (#001)	\$ 37,982	\$ 185,600	Because of the increase in premiums, the City will also need to increase the charge outs to the various functional classifications and funds. The City will attempt to resolve these additional charges within each individual functional classification and fund by making adjustments within the functional classification or fund where necessary.
2	Police Department Gun Range Lead Abatement	The intent of this amendment is to fund the replacement of the Police Department's gun range backstop material. The range is cleaned every five years; however, due to the age of the existing material and the anticipated use of the range, we are required by OSHA to replace the material.	Police Department	General Fund (#001)	\$ -	\$ 50,000	
3	Centennial Fields All-Inclusive Park	As approved in AB23-088 on June 26, 2023, this amendment will provide funding for the All-Inclusive Park at the Centennial Fields Playground, a project in the 2023-24 Capital Improvement Plan (CIP).	Non-Utility Capital (Parks)	Non-Utility Capital Fund (#310)	\$ 110,088	\$ -	
4a	Valve Turning Machine	The purpose of this amendment is to purchase a valve-turning machine to protect Water Utility employees. This purchase was originally included in the 2023-24 Biennial Budget, but the actual cost is higher than the estimated amount.	Equipment Repair & Replacement (ER&R)	ER&R Fund (#501)	\$ -	\$ 43,900	This increase in appropriation will be paid for from the Water Utility Fund. See 7b.
4b	Valve Turning Machine	The purpose of this amendment is to be the source of funds for the ER&R purchase of the valve turning machine (4a).	Water Utility	Water Utility Fund (#401)	\$ -	\$ 43,900	
5a	Stormwater Pond Improvement	As approved in AB23-100 on August 14, 2023, the intent of this amendment is to fund part of the Storm Pond Fencing Replacement Project, part of the 2023-28 CIP.	Utility Capital	Utility Capital Fund (#417)	\$ 128,943	\$ -	This appropriation will be funded by a \$75,000 stormwater grant and a transfer from the Stormwater Utility Fund. See 8b.
5b	Stormwater Pond Improvement	As approved in AB23-028 on March 13, 2023, this amendment will be the source of funds for the the Storm Pond Fencing Replacement Project.	Stormwater Utility	Stormwater Utility Fund (#403)	\$ 53,943	\$ -	
6	Source of Supply Feasibility Program	This amendment relates to the Source of Supply project, in the 2023-28 CIP, to include a feasibility study and pilot program regarding whether the City can supplement the aquifer with water from Canyon Springs when seasonally available.	Utility Capital	Utility Capital Fund (#417)	\$ 529,787	\$ -	This appropriation will be funded by a Washington State Department of Ecology grant of \$529,787.
7	Eagle Lake Reclamation Basin	As approved in AB23-110 on October 9, 2023, this amendment will provide support the Eagle Lake Reclamation Basin Improvements, a project in the 2023-28 CIP.	Utility Capital	Utility Capital Fund (#417)	\$ 49,006	\$ -	
8a	ERP System Project	The goal of this budget amendment is to true-up the project budget by accounting for the actual amount spent last year and update the project budget to include items unforeseen at the time the project budget was originally conceived.	Information Technology	IT Fund (#502)	\$ 405,273	\$ 157,175	This appropriation will be funded by a combination of non-recurring sales tax in excess of budget (\$392,033) and Utility Operating and Capital funds, and the Non-Utility Capital fund, see 11b.

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8b	ERP System Project	The goal of this budget amendment is to transfer funds from Utility and Capital Funds in support of the ERP System Project implementation.	Information Technology	Non-Utility Capital Fund (#310), Water Utility Fund (#401), Sewer Utility Fund (#402), Stormwater Utility Fund (#403), and Utility Capital Fund (#417)	\$ 129,698	\$ 157,175	
9	IT System Repair	This amendment relates to IT System repairs recommended by Ivoxy Consulting. The amount requested includes a fiber audit and an increased to the budgeted core switch replacement amount.	Information Technology	IT Fund (#502)	\$ -	\$ 126,878	

\$ 1,444,720 \$ 764,628