



**BUSINESS OF THE CITY COUNCIL  
CITY OF SNOQUALMIE**

**AB24-083  
July 22, 2024  
Committee Report**

**AGENDA BILL INFORMATION**

<b>TITLE:</b>	<b>AB24-083:</b> Purchase of One (1) Police SUV replacement of Prisoner Van	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>PROPOSED ACTION:</b>	Move to Approve the Purchase of One (1) Police SUV replacing the surplus Prisoner Van.	

<b>REVIEW:</b>	Department Director	Mike Chambless	Click or tap to enter a date.
	Finance	Janna Walker	6/26/2024
	Legal	David Linehan	Click or tap to enter a date.
	City Administrator	Mike Chambless	7/8/2024

<b>DEPARTMENT:</b>	Police		
<b>STAFF:</b>	Brian Lynch, Police Chief / Gary Horejsi, Police Captain		
<b>COMMITTEE:</b>	Public Safety	<b>COMMITTEE DATE:</b> July 15, 2024	
<b>EXHIBITS:</b>	1. Memo from Fleet Department 2. Captain 24 Car		

<b>AMOUNT OF EXPENDITURE</b>	\$ 84,443
<b>AMOUNT BUDGETED</b>	\$ 0
<b>APPROPRIATION REQUESTED</b>	\$ 0

**SUMMARY**

**INTRODUCTION**

The purpose of this agenda bill is to obtain authorization to purchase a replacement vehicle for the police department. Costs will be drawn from money received from the sale of the jail van, and money already deposited into the ER&R fund. Council authorization is required as the purchase price exceeds \$50,000.00.

**BACKGROUND**

The Equipment Replacement and Repair (ER&R) Fund was established in 2005 to set aside funds annually for the replacement of vehicles or equipment as they reach the end of their useful lives. Once a vehicle is due for replacement, and with Council approval, the City draws upon the accumulated funds to pay for the replacement without any additional borrowing or interfund transferring. Working together with Police Staff and vehicle/ admin support from the Police Department, it was agreed that the best route for replacement of the van was to purchase new 1) Police Ford SUV consistent with the established fleet with the factory-built options that would best fit the need of the Police department, City, and overall fleet division and fleet support staff.

## **ANALYSIS**

Administration is recommending the purchase of one (1) Police SUV to replace the 2018 Ford Prisoner Jail Van surplus with council action in September of 2023 and sold at auction. The Police Department would like to utilize a smaller more consistent and versatile fleet vehicle approach to fill the need of the department. Exhibit 2 shows the cost of upfit for the last police vehicle purchased. It is estimated that the proposed Police SUV will have the features listed and cost a similar amount.

## **BUDGET IMPACTS**

Administration recommends approving the purchase of a Police SUV and related taxes and upfitting costs in the amount of \$84,443. Because the replacement of the transit van (vehicle #130) was unplanned for this year, the Administration will need to bring forward a budget amendment at a later date to appropriate for the replacement. This amendment would be funded by the sale of the prisoner van (\$35,000), the funds accumulated for the purchase of a new prisoner van (approximately \$33,000), and the remaining portion coming from the General Fund (#001) (\$16,443).

## **NEXT STEPS**

Following Council approval, staff will continue forward with the purchase of one (1) Police SUV

## **PROPOSED ACTION**

Move to approve the purchase of one (1) Police SUV to replace the surplus Prisoner van for the Police Department.