



CITY OF SNOQUALMIE

CONTRACT ROUTING SHEET

ORIGINATING DEPARTMENT INFO

Contract Name: 2025 – 2030 Utility Rate Study

Department: Parks & Public Works

Staff Person: Dylan Gamble

Date of Request: 1/8/2023

Date Due: 1/8/2023

Contract No: CS23-094

DOCUMENT TYPE

Professional Services Agreement

If other:

CONTRACTOR / VENDOR / CONSULTANT INFO

Name: FCS Group

Address: 7525 166th Avenue NE, Suite D-215, Redmond, WA 98052

Phone: 425-867-1802

Type of Person or Entity Partnership:

State where entity formed: WA

Debarred or Suspended: ☐ Yes ☒ No

Signature name: , Title Sergey Tarasov Contractor Email: (A valid Email is required for [L&I Tracking](#)) Sergey Tarasov
<SergeyT@fcsgroup.com>

Tax ID#: 91-1417946
Snoqualmie Business Lic. #: 601098550 – Unified Business ID number

If none, date when application submitted:

Non Profit: ☐ Yes ☒ No Completed W9 ☒ Yes ☐ No

SCOPE OF WORK - EXHIBIT A

- ☒ Attach a complete and detailed description of the services or scope of work, including completion date for each phase of work and location of work as EXHIBIT A to the contract. Additional exhibits may apply and should be included as needed.

TERM/COMPENSATION

Commencement Date ASAP

Completion Date: 12/31/2024

Contract Extension: ☐ Yes ☒ No

Total Compensation: \$127,970.00

Not to Exceed: \$127,970.00

(Include expenses and [sales tax](#), if any. If calculated on hourly labor charge, attach schedules of employees' titles and hourly rates)

Reimbursable Expenses: ☐ Yes ☒ No If yes, maximum dollar amount: \$

Certificate of Insurance Required: ☐ Yes ☒ No (If yes, certificate must be attached before agreement is signed)

PURCHASING & CONTRACTING REQUIREMENTS ([see Snoqualmie Municipal Code \(SMC\) §2.90 Contracts](#))

Procurement Category: General or Purchases Services (Other than A&E)

Selection Process/Procedure Used: Request for Proposals (RFP)

Approval Authority (Two approvers required): ☒ Staff ☐ Manager ☐ Director ☒ Mayor or City Admin. ☒ City Council

CONTRACT ROUTING & APPROVALS (INITIALED & DATED BY APPROVER)

Date Approved by City Council, if required: NA

- ☒ Director Name: Jeff Hamlin
- ☐ Finance – Janna Walker
- ☐ City Attorney: David Linehan

SIGNATURES COLLECTED

ACCOUNTING INFORMATION / OTHER NOTES

Applicable Account Codes & Descriptions:

401-18-019-534-10-41-095	Water Utility Rate Study
403-22-019-531-10-41-095	Storm Utility Rate Study
402-20-019-535-10-41-095	Sewer Utility Rate Study



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- ☐ Manager (if required):
- ☐ Director (if required):
- ☐ Mayor or City Administrator (if required):
- ☐ Signed original goes to Department/Project Lead
- ☐ *When sending out for signature, cc Deana Dean, City Clerk*