



## **CITY COUNCIL ROUNDTABLE MEETING MINUTES**

### **CITY COUNCIL REGULAR MEETING MINUTES**

**November 27, 2023**

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#### **ROUNDTABLE MEETING**

**CALL TO ORDER & ROLL CALL:** Mayor Ross called the Roundtable Meeting to order at 6:00 pm.

**City Council:** Councilmembers Ethan Benson, Rob Wotton, Bryan Holloway, Louis Washington, Cara Christensen, and Jo Johnson.

CM Mayhew arrived at 6:01 pm.

Mayor Katherine Ross was also present.

**City Staff Present:** Mike Chambless, City Administrator; Deana Dean, City Clerk; Dylan Gamble, CIP Project Manager; Janna Walker, Budget Manager; Michael Liebetrau, Police Evidence and Records Technician; Melinda Black, Police Records Technician; Danna McCall, Communications Coordinator; Jeff Hamlin, Interim Parks & Public Works Director; Sarah Reeder, IT Manager; Emily Arteché, Community Development Director (remote); and Jimmie Betts, IT Support.

#### **AGENDA APPROVAL**

It was moved by CM Wotton, seconded by CM Johnson to:

**Approve the agenda.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Washington, Christensen, Johnson)

#### **SPECIAL BUSINESS**

1. **AB23-141:** Utility Fiscal Health and Rate Study Adjustment. CIP Project Manager Dylan Gamble introduced this item and Sergey Tarasov from FCS Group provided a review via PowerPoint presentation. Topics included overview of the rate setting process, background, summary of findings for sewer, water, and stormwater, recommendations, and next steps. Council questions and discussion followed.

It was moved by CM Wotton, seconded by CM Washington to adjourn the Roundtable meeting which was unanimously approved. Roundtable meeting ended at 6:51 pm.

#### **REGULAR MEETING**

**CALL TO ORDER:** Mayor Ross called the Regular Meeting to order 7:00 pm

**City Council:** Councilmembers Ethan Benson, Rob Wotton, Bryan Holloway, James Mayhew, Louis Washington, Cara Christensen, and Jo Johnson.

Mayor Katherine Ross was also present.

**City Staff:**

Mike Chambless, City Administrator; David Linehan, Interim City Attorney; Deana Dean, City Clerk; Brian Lynch, Interim Police Chief; Dylan Gamble, CIP Project Manager; Emily Arteché, Community Development Director; Janna Walker, Budget Manager; Danna McCall, Communication Coordinator; Jeff Hamlin, Interim Parks & Public Works Director; Michael Liebetrau, Police Evidence and Records Technician; Melinda Black, Police Records Technician; Michael Peter, Police Officer; Sarah Reeder, IT Manager; Tom Holmes, Wastewater Supervisor; Jason George, Storm Technician; Alec Bagley, Wastewater Treatment Plant Operator; and Jimmie Betts, IT Support.

**PLEDGE OF ALLEGIANCE****AGENDA APPROVAL**

It was moved by CM Johnson; seconded by CM Holloway to:

**Approve the agenda.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Washington, Christensen, Johnson)

**PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS****Public Hearings****Appointments**

2. **AB23-139:** Police Chief Confirmation and Oath of Office. Mayor Ross read the summary and motion into the record. City Clerk Dean administered the Oath of Office.

It was moved by CM Benson; seconded by CM Christensen to:

**Confirm the Mayor's appointment of Brian Lynch as the City of Snoqualmie Police Chief effective December 1, 2023.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Washington, Christensen, Johnson)

3. **Swearing In – Police Officer Michael Peter.** Chief Lynch introduced Officer Peter. Mayor Ross administered the Oath of Office.

**Presentations**

4. Department of Ecology Outstanding Performance Award 2022. Mayor Ross introduced this item and staff members present including Tom Holmes, Jason George, and Alec Bagley. Staff members Lyle Beach and Ryan Dalziel were not present. City Administrator Mike Chambless thanked them for their work.
5. King County Re+ Award. Mayor Ross introduced this item and CM Wotton spoke to the program and Snoqualmie's participation.

**Proclamations****PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA**

- Brian Holloway, a resident of Snoqualmie, spoke against the pool.
- Ryan Seal, Snoqualmie, spoke regarding the Sigillo Cellars project.

## CONSENT AGENDA

6. Approve the City Council Meeting Minutes dated November 13, 2023.
7. Approve the Claims Approval Report dated November 27, 2023.
8. **AB23-140:** Resolution Adopting Snoqualmie Valley School District 2023-2028 Capital Facilities Plan.

It was moved by CM Holloway; seconded by CM Wotton to:

**Approve the consent agenda.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Washington, Christensen, Johnson)

## ORDINANCES

9. **AB23-123:** The Property Tax Levy Ordinance (Levying Property Taxes). Second reading of Ordinance 1281. Summary Introduction was read into the record by CM Holloway. Budget Manager Janna Walker answered Council questions.

It was moved by CM Holloway; seconded by CM Johnson to:

**Adopt Ordinance 1281 Levying Regular Property Taxes for the fiscal year commencing January 1, 2024, on all property both real and personal in the City of Snoqualmie which is subject to taxation for the purpose of providing sufficient revenue to the City for the ensuing year; and providing for severability and an effective date.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Washington, Christensen, Johnson)

10. **AB23-124:** The Increase Ordinance (Certifying an Increase in Property Taxes). Second reading of Ordinance 1282. Summary Introduction read into the record by CM Holloway.

It was moved by CM Holloway; seconded by CM Washington to:

**Adopt Ordinance No. 1282 certifying an increase in the regular property tax revenue for the fiscal year commencing January 1, 2024, on all property both real and personal in the City of Snoqualmie which is subject to taxation for the purpose of providing sufficient revenue to the City for the ensuing year; and providing for severability and an effective date.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Washington, Christensen, Johnson)

It was moved by CM Mayhew; seconded by CM Benson to reorder agenda items #11-13 to hear AB23-136, then AB23-141, and then AB23-132 which passed unanimously.

## OUT OF ORDER

11. **AB23-136:** Ordinance Adopting Snoqualmie Valley School District School Impact Fees for 2024. First reading of Ordinance 1283. Summary Introduction read into the record by CM Holloway. Discussion followed. This matter will be heard at the December 11, 2023, Council meeting for second reading and adoption.

12. **AB23-141:** Utility Fiscal Health and Rate Study Adjustment. First reading of Ordinance 1284. Summary Introduction read into the record by CM Holloway. Discussion followed.

CM Holloway moved to revise the agenda bill to have sewer at 3%, water at 5%, and stormwater at 6.5%; seconded by CM Wotton which failed (Benson – No, Wotton – Yes, Holloway – Yes, Mayhew – No, Washington – Yes, Christensen – No, Johnson – No). This matter will be heard at the December 11, 2023, Council meeting for a public hearing and second reading.

13. **AB23-132:** 2023-2024 Mid-Biennial Budget Amendment. Second reading of Ordinance 1278. Summary Introduction read into the record by CM Holloway. Discussion followed. Questions answered by Interim City Attorney David Linehan and City Administrator Mike Chambless. Point of order called by CM Mayhew and CM Benson. Mayor Ross proposed the round robin rule that no one can speak until all those wishing to speak have had a chance to speak, which failed.

It was moved by CM Holloway; seconded by CM Washington to:

**Adopt Ordinance 1278 amending the 2023-2024 Biennial Budget.**

PASSED: 6-1 (Benson, Wotton, Holloway, Washington, Christensen, Johnson) (Nay: Mayhew)

## COMMITTEE REPORTS

**Public Safety Committee:** CM Christensen noted the Committee met and discussed the ladder truck, the police department is fully staffed, and a special meeting was held to go over fire dept strategic plan with a draft anticipated soon.

### **Community Development Committee:**

14. **AB23-137:** Annual Floodplain Management and Repetitive Loss Plan. Emily Arteche, Community Development Director, spoke to this item, which is on for discussion only, no action. Discussion followed.

CM Johnson noted the Community Development Committee has gone through several elements of the Comprehensive Plan update along with the Planning Commission and Economic Development Commission which will come to Council in January.

### **Parks & Public Works Committee:**

15. Community Center Presentation. Jeff Hamlin, Interim Parks and Public Works Director, reviewed the status of the community center expansion project including timeline, process, community input, programming, funding, refined design options, and next steps. Also present was Blaine Wolfe from Absher Construction, Doug Wiser from Parametrix, Josh Sutton from YMCA, and Jeff Slichter from ALSC Architects (remote). Discussion followed.

It was moved by CM Mayhew, seconded by CM Washington, to postpone all remaining agenda items except for the executive session to the next Council meeting; which passed unanimously.

### **Finance & Administration Committee:**

16. Revenue Options Presentation. Tabled until the December 11, 2023, Council meeting.

**Committee of the Whole:** No report.

## REPORTS

17. **Mayor's Report:** Tabled until the December 11, 2023, Council meeting.
18. **Commission/Committee Liaison Reports:** Tabled until the December 11, 2023, Council meeting.
19. **Council Regional Liaison Updates:** Tabled until the December 11, 2023, Council meeting.

## EXECUTIVE/CLOSED SESSION

20. Executive Session pursuant to RCW 42.30.110(1)(b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price lasting approximately 15 minutes. Action is anticipated following conclusion of the Executive Session.

At 9:40 pm, Council took a 5-minute recess and will reconvene in Executive Session which is expected to last until 10:00 pm.

At 10:00 pm, Council extended Executive Session for an additional 10 minutes.

At 10:10 pm, Council extended Executive Session for an additional 15 minutes.

Council resumed open session at 10:29 pm.

## ADJOURNMENT

It was moved by CM Holloway; seconded by CM Christensen to:

**Adjourn the meeting.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Washington, Christensen, Johnson)

Meeting was adjourned at 10:30 pm.

**CITY OF SNOQUALMIE**

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Katherine Ross, Mayor

Attest:

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Deana Dean, City Clerk