



**BUSINESS OF THE CITY COUNCIL  
CITY OF SNOQUALMIE**

**AB22-085  
June 27, 2022  
Committee Report**

**AGENDA BILL INFORMATION**

<b>TITLE:</b>	AB22-085: ARPA Appropriation Authorization for Small Businesses and Community Organizations	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
	<b>RECOMMENDED ACTION:</b>	
	Authorize the appropriation of \$749,931 of ARPA funding for the Snoqualmie Small Business and Community Organization fund.	

<b>REVIEW:</b>	Department Director/Peer	Jen Ferguson	6/6/2022
	Finance	Drew Bouta	6/6/2022
	Legal	n/a	
	City Administrator	Mike Sauerwein	6/6/2022

<b>DEPARTMENT:</b>	Finance		
<b>STAFF:</b>	Samantha Brumfield, Recovery Coordinator		
<b>COMMITTEE:</b>	ARPA Council Committee	<b>COMMITTEE DATE:</b> June 9, 16, & 23 2022	
<b>COUNCIL LIAISON:</b>	Bryan Holloway	Cara Christensen	Rob Wotton
<b>EXHIBITS:</b>	1. ARPA Scoring Matrix		

<b>AMOUNT OF EXPENDITURE</b>	\$ 749,931
<b>AMOUNT BUDGETED</b>	\$ 1,905,000
<b>APPROPRIATION REQUESTED</b>	\$ 0

**SUMMARY**

**SUMMARY STATEMENT**

The purpose of this agenda bill is to authorize the expenditure of ARPA (American Rescue Plan Act) funds to support small businesses and community organizations in the City of Snoqualmie.

**BACKGROUND**

On June 16, 2021, the City received \$1,905,000 in a first “tranche” of ARPA funding through the U.S. Department of the Treasury. On November 8, 2021, the City Council authorized a budget amendment that appropriated the ARPA funds received in a newly established fund called the “ARPA Covid Local Recovery Fund” (#150) for disbursement internally and externally on eligible uses.

On October 8, 2021, the City requested applications from businesses, non-profit organizations, and residents to assess community needs. Based on the response from the community at that time, up to \$950,000 of the ARPA funds were earmarked for community relief grants to help small businesses, non-profit organizations, and residential households recover from the negative economic impacts of the COVID-19 pandemic.

Council [Resolution No. 1614](#), adopted April 25, 2022, established a small business and community organization support program in response to the public health COVID-19 Pandemic. Resolution No. 1614 also authorized the Mayor and City Administration to negotiate a contract with Helping Hands, a local social service organization. Helping Hands will serve in a contractor role to qualify individuals and households so that the City may administer rent or mortgage relief of up to \$5,000 per household.

### **ANALYSIS**

The Eligibility Criteria (established in [Resolution No. 1614](#)) was applied to all applications received by the community. This objective scoring process ensured funds were distributed in a method that is equitable, transparent, and accountable to the community. Relief funding awards, of up to \$25,000 for eligible small businesses/nonprofits, have been determined by the committee.

### **BUDGET IMPACTS**

The Administration recommends authorizing the expenditure of ARPA funds in the amount of \$749,931 to support small businesses and community organizations in Snoqualmie. The City appropriated \$1,905,000 in the 2021-2022 Biennial Budget for eligible ARPA uses and has incurred nearly \$34,000 to-date. As a result, the City has a remaining allocation of \$1,871,000 and after accounting for \$749,931 proposed in this agenda bill, the remaining budget of \$1,121,069 is available. Therefore, sufficient appropriation exists within the current 2021-2022 Biennial Budget (ARPA Covid Local Recovery Fund (#150)) to fund the expenditures.

### **NEXT STEPS**

The Administration will draft contracts for small businesses and non-profits and distribute funds.

## **PROPOSED ACTION**

Move to authorize the appropriation of \$749,931 of ARPA funding for the Snoqualmie Small Business and Community Organization fund.