



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB22-151
October 24, 2022
Ordinance

AGENDA BILL INFORMATION

TITLE:	Ordinance 1269 Amending SMC 13.12.040(G) to Establish a Payment Plan Program for Delinquent Utility Accounts	<input type="checkbox"/> Discussion Only
PROPOSED ACTION:	First Reading, Second Reading and Adopt Ordinance 1269	<input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

REVIEW:	Department Director/Peer	Jen Ferguson	10/10/2022
	Finance	Drew Bouta	10/12/2022
	Legal	Bob Sterbank	10/12/2022
	City Administrator	Mike Sauerwein	10/12/2022

DEPARTMENT:	Finance		
STAFF:	Jen Ferguson, Finance & HR Director		
COMMITTEE:	Finance & Administration	COMMITTEE DATE: October 18, 2022	
MEMBERS:	James Mayhew	Cara Christensen	Bryan Holloway
EXHIBITS:	1. Proposed Ordinance 1269		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION

The purpose of this agenda bill is for City Council consideration of and adoption of Ordinance 1269 amending Snoqualmie Municipal Code 13.12.040 section G to establish a payment plan program for delinquent utility accounts impacted by the pandemic.

LEGISLATIVE HISTORY & BACKGROUND

Both the Washington Governor and Snoqualmie Mayor and City Council declared emergencies due to the COVID19 pandemic and allowed for utility customers, negatively impacted some relief from utility shutoffs and late fees. Those emergency declarations and proclamations have been or will be soon lifted.

ANALYSIS

City of Snoqualmie municipal code 13.12.040(G) describes options for the city to work with a utility account owner who has a delinquent balance; however, does not provide a method to assist customers with clearing up past due balances. A payment plan program would be another resource for improving customer services.

There are currently 150 delinquent utility accounts ranging in past due account balances of \$300 to \$7,000.

BUDGET IMPACTS

By collecting on past due utility account balances, the utility funds will be positively impacted over the next six months in the amount of \$242,000.

NEXT STEPS

None. Since timing is critical with the pending end to the state emergency, the administration is proposing that the Council consider their action to include the first and second readings and adoption.

PROPOSED ACTION

Motion to adopt Ordinance No. 1269 Amending SMC 13.12.040(G) to Establish a Payment Plan Program for Delinquent Utility Accounts