



# 2022 FINANCE & ADMINISTRATION WORK PLAN

Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

UPDATED: 10/10/2022 4:47 PM

| NOVEMBER 8 - FINANCE & ADMINISTRATION COMMITTEE, 6:30 PM                          | AGENDA<br>FRI |
|-----------------------------------------------------------------------------------|---------------|
| TOPIC                                                                             | STAFF         |
| Minutes:                                                                          |               |
| Warrants: Claims Report                                                           | Drew Bouta    |
| AB22-076: 2023-2024 Biennial Budget – Review and Deliberations of Proposed Budget |               |
| Discussion: Finance & Administration Work Plan                                    |               |
| Draft City Council Agenda                                                         |               |

| NOVEMBER 22 - FINANCE & ADMINISTRATION COMMITTEE, 6:30 PM | AGENDA<br>FRI |
|-----------------------------------------------------------|---------------|
| TOPIC                                                     | STAFF         |
| Minutes:                                                  |               |
| Warrants: Claims Report                                   | Drew Bouta    |
| Discussion: Finance & Administration Work Plan            |               |
| Draft City Council Agenda                                 |               |

| DECEMBER 6 - FINANCE & ADMINISTRATION COMMITTEE, 6:30 PM | AGENDA<br>FRI |
|----------------------------------------------------------|---------------|
| TOPIC                                                    | STAFF         |
| Minutes:                                                 |               |
| Warrants: Claims Report                                  | Drew Bouta    |
| Discussion: Finance & Administration Work Plan           |               |
| Draft City Council Agenda                                |               |

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| <b>DECEMBER 20 - FINANCE &amp; ADMINISTRATION COMMITTEE</b><br><b>PURSUANT TO COUNCIL ACTION TAKEN FEBRUARY 28, 2022</b><br><b>NOTICE:</b> |
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## OTHER ITEMS TO BE SCHEDULED:

- Internal control matters
  - Discussion of internal controls implementing purchasing matrix and related policies
  - Administration update of Clark Number recommendations
- Review of Whistleblower policies
- Travel Policy
- Financial Reporting
- Ethics Ordinance – Comprehensive review of ethics policies and practices
- Council Rules of Procedure
- Enterprise Resource Planning Project Update