



PARKS & PUBLIC WORKS COMMITTEE & COMMITTEE OF THE WHOLE MEETING MINUTES SEPTEMBER 17, 2024

This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.

CALL TO ORDER

The meeting was called to order at 5:00 pm.

Committee Members: Councilmembers Ethan Benson, Bryan Holloway, and Catherine Cotton were present.

Mayor Katherine Ross and Councilmember Cara Christensen (remote) were also present.

City Staff:

Mike Chambless, City Administrator; Deana Dean, City Clerk; Drew Bouta, Finance Director; Janna Walker, Budget Manager; Jeff Hamlin, Parks & Public Works Director; Phil Bennett, Parks & Public Works Deputy Director; Don Harris, Fleet and Facilities Supervisor; Patrick Fry, Project Engineer; Danna McCall, Communications Coordinator; Matt Hedger, Water Superintendent; Tim Barrett, Parks/Streets Superintendent; Tom Holmes, Wastewater Superintendent; Jason Battles, Storm Water/Urban Forestry Superintendent; and Andy Latham, IT Support.

AGENDA APPROVAL

The agenda was approved as amended. Item #3 Downtown Tree Planting Project and Grant will be heard before Item #2.

PUBLIC COMMENTS

MINUTES

1. The minutes from August 6, 2024, were approved as presented.

AGENDA BILLS – There were no agenda bills.

DISCUSSION

2. **Downtown Tree Planting Project and Grant.** Presentation by Deputy Parks & Public Works Director Phil Bennett. The city received grant funding from Washington State Department of Natural Resources to plant 302 street and park trees in downtown Snoqualmie to bring the canopy levels up. The project will begin this week and will be completed in three phases with anticipated completion by Arbor Day 2025. Committee questions followed.

3. **Mayor's Proposed 2025-2026 Biennial Budget Department Presentations.** Introduction by Finance Director Drew Bouda. Engineering presentation provided by Jeff Hamlin, Parks & Public Works Director, and included division overview, accomplishments, 2025-2026 biennial budget tables for non-utilities capital fund and utilities capital fund, division outlook/workplan, and programs and studies. Other division presentations provided by Tim Barrett, Parks and Streets Superintendent; Don Harris, Fleet and Facilities Superintendent; Matt Hedger, Water Division Superintendent; Tom Holmes, Wastewater Superintendent; and Jason Battles, Storm Water/Urban Forestry Superintendent. Committee questions followed. Additional information provided by Budget Manager Janna Walker and Finance Director Drew Bouda.
4. **Director Reports:** This item was stricken due to time limitations.

ADJOURNMENT

The meeting was adjourned at 6:01 pm.

DRAFT

*Minutes taken by Deana Dean, City Clerk.
Recorded meeting audio is available on the City website after the meeting.
Minutes approved at the _____, 2024, Parks & Public Works Committee Meeting.*