



# FINANCE & ADMINISTRATION COUNCIL COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING MINUTES JUNE 4, 2024

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*This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom.*

## CALL TO ORDER

Chair Holloway called the meeting to order at 6:00 pm.

**Committee Members:** Councilmembers Bryan Holloway, Jolyon Johnson, Cara Christensen were present.

Mayor Katherine Ross and Councilmember Ethan Benson were also present.

## City Staff:

Mike Chambless, City Administrator; Deana Dean, City Clerk; Gretchen Garrett, Deputy City Clerk; Drew Bouta, Finance Director; Jeff Hamlin, Parks & Public Works Director; Dylan Gamble, CIP Manager; Janna Walker, Budget Manager; IT Director; Fletcher LaCroix; and Jimmie Betts, IT Support.

## AGENDA APPROVAL

The agenda was approved as presented.

## PUBLIC COMMENTS

There were no public comments.

## MINUTES

1. The minutes from the May 21, 2024, meeting were approved as presented.

## APPROVAL OF WARRANTS / CLAIMS

2. The claims report dated June 10, 2024, was approved to move forward as a **consent** item on the June 10, 2024, City Council meeting agenda.

## AGENDA BILLS

3. **AB24-074:** Resolution Updating the Financial Management Policy. Presentation by Drew Bouta, Finance Director.

Approved to move forward as a **non-consent** item on the June 10, 2024, City Council meeting agenda.

## DISCUSSION

4. Deliberation and review of the Mayor's Proposed 2025-2030 CIP ("Non-Utilities"). Introduced by Dylan Gamble, CIP Manager.

Mention of upcoming CIP Open House on June 6, 2024, and CIP Tour of projects on June 8, 2024.

Approved to move forward as a Committee of the Whole **non-consent** item on the June 10, 2024, City Council meeting agenda.

Review and deliberation on the Proposed 2025-2030 CIP ("Non-Utilities") will take place at the following meetings:

- June 10, 2024, Council Meeting
- June 18, 2024, Parks & Public Works Committee Meeting
- June 18, 2024, Finance and Administration Committee Meeting
- June 24, 2024, Council Meeting – Public Hearing

5. Upcoming Agenda Items. Informational Only.

## CITY COUNCIL MEETING AGENDA REVIEW

6. Review Draft City Council Agenda dated June 10, 2024. The agenda was approved as amended.

## ADJOURNMENT

The meeting was adjourned at 7:25 pm.

*Minutes taken by Gretchen Garrett, Deputy City Clerk.*

*Recorded meeting audio is available on the City website after the meeting.*

*Minutes approved at the \_\_\_\_\_, 2024, Finance & Administration Committee Meeting.*