



Department Reports December 2024



Communications Division

Danna McCall, Communications Coordinator

38624 SE River Street, Snoqualmie, Washington 98065
(425) 996-5285 | www.snoqualmiewa.gov

Social Media

- Facebook reach: 22.9K; 7331 followers (22 new).
- Twitter – 3723 followers
- Instagram – 3.7K reach; 3123 followers (28 new).
- Top Posts: Winter Lights Video by Served by Sarah content creator; (18.2K reach); PSE Pole Charger news release (16.4 K reach); Scout Christmas Tree collection (4.9K reach); New firefighter and VEMS pinning (4.8K reach).



Website

- Website users: 18k; website sessions: 23K; pageviews: 46.3K.
- Top pages: Winter Lights, Twin Peaks, Snoqualmie Falls, Visit Snoqualmie.
- Police Blotter and Jobs also top 10 pages.



Department Support

- Mayor: Ross Report; Art Major and Anejo ribbon cuttings; Winter Lights; Top 10 accomplishments.
- Fire/OEM: new firefighter/EMT pinning; holiday thanks PR, food drive marketing, weekly blotter.
- Police: SRO fully reinstated PR; blotter.
- CD: Comp Plan publication website publication and approval PR.
- PPW: PSE Power Pole program public engagement launched; Waste Management holiday collections public notification.



E-News

- Sent 32,291 e-news emails.
- 766 subscribers
- 57% open rate; 3.6% click thru rate.

Snoqualmie Winter Lights

- Successful tree lighting event, December 7, even included snow; Residents and visitors from all over the Puget Sound region attended.
- Snoqualmie Fire Department Food Drive joined the event.
- Seattle content creator posted a reel to Instagram and TikTok, with 20K views combined. Top searches: Snoqualmie Falls Winter, Twin Peaks Christmas, Seattle in December, Snoqualmie Falls December, and Snoqualmie Christmas.



Visits with Santa

- 50 kids “Visited with Santa” on December 15. Families from Snoqualmie, the Valley, the Eastside, and Eastern Washington, enjoyed visiting with Santa and shopping at the Mini Treehouse.



New Business Opening

- Carousel Candy opening in downtown Snoqualmie early 2025. Soft opening December 7, 8, 13, and 14, lots of excitement for this new business.



Community Development Department

Emily Arteche, Director
38624 SE River St. | P.O. Box 987
Snoqualmie, Washington 98065
(425) 888-5337 | earteche@snoqualmiewa.gov

December 2024 Monthly Report

Permit Activity

Permit applications remain relatively average.

Building	December 2024	YTD
Permit Applications	45	469
Permits Issued	48	431
Total Inspections	27	621

Planning	November 2024	YTD
Pre-Applications	2	10
Sign Permits	1	7

Boards and Commissions:

- Economic Development Commission –No Meeting.
- Community Development Committee -- A draft RFQ for affordable housing was presented as well as final draft legislation for SB5290, permit processing times.
- Planning Commission – A retail district overlay public hearing was held and after the public hearing the Planning Commission asked staff to prepared material for a less expansive boundary of the retail district which was previously discussed by the Commission. The Critical Area draft code amendments was presented from the City's senior wetland biologist as part of the critical areas update and the Planning Commission recommended approval of the draft code amendments to the Community Development Committee.

Planning Projects:

- Snoqualmie Home Elevation: The Department Staff continues to work with two property owners to take the next steps with raising their homes above the BFE.
- Snoqualmie Home Acquisitions/River Trail: One purchase and sale agreement was successfully signed for acquisition. The Department staff continues to work with other property owners who are interested in voluntary sales.
- Community Rating System: The Department staff is preparing for reclassification and other ways to reduce insurance premiums.
- Code Updates: The Department staff continues to work through the legislative process on amendments for Best Available Science/Critical Areas Ordinance, Wireless Code Update, and Retail District.
- NWRM Roundhouse: No updates. Pending C&G application after variance approval.
- Community Center Expansion: No updates.
- Mill Site: No updates.
- The Rails: 3-story Mixed-Use development currently under construction.
- Mixed-Use Final Plan Amendment: Draft changes to the MUFPA retail uses along Center Boulevard are currently under review with the Planning Commission.

- Climate Change Element: Work is underway with Staff and the Planning Commission. A climate change committee is working to help inform the Commission on green house gas emissions and vehicle miles traveled, as well as other carbon-reducing techniques.
- Affordable Housing: The Department staff has issued an RFQ to solicit a suitable firm for the design and development of an affordable and workforce housing project. Deadline for submittals is January 24, 2025.
- Code Enforcement: The Department staff continues to work several code compliance projects, including the restoration of city cleared property near The Club, a conversion of single-family to condominiums, and others.



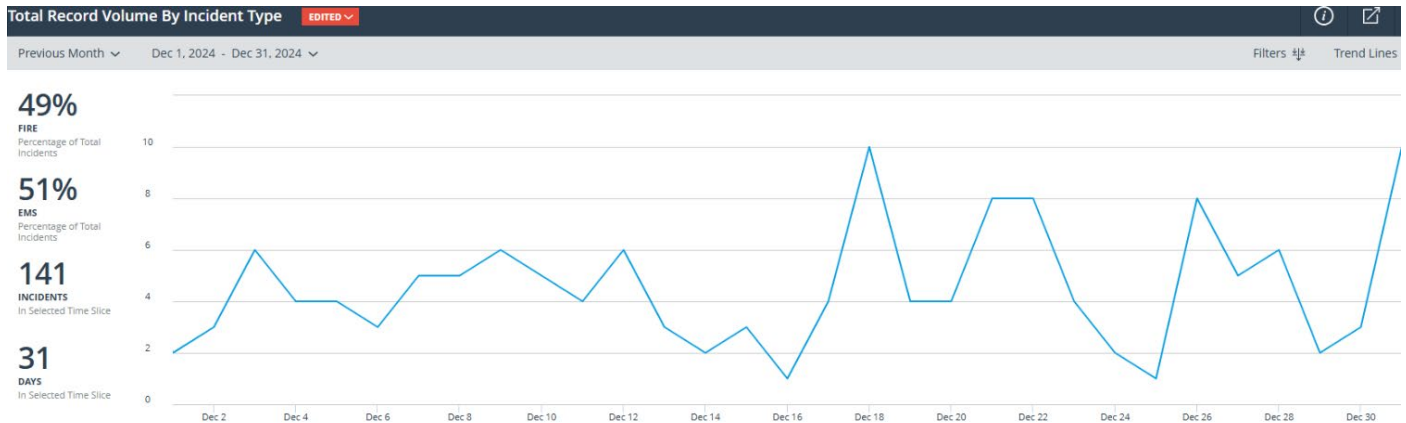
Fire Department

Mike Bailey, Fire Chief
37600 SE Snoqualmie Pkwy | PO Box 987
Snoqualmie, Washington 98065
mbailey@snoqualmiewa.gov
(425) 888-1551

Fire Department Activity December, 2024

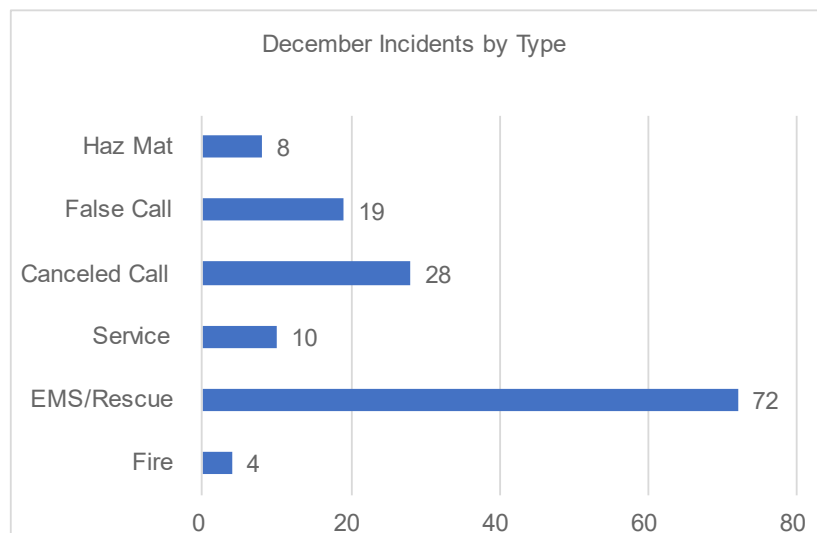
Incident Count December

The Fire Department responded to 141 incidents in December. 51% of the incidents were emergency medical services and 49% were fire or service-related incidents. The following chart displays incident count per day. The department finished 2024 with a total of 1,715 incident, the highest to date. The previous high was 1,611 in 2022.



Incident Count by Type:

The following is a count breakdown of incidents by type.



Travel Time

For incidents within the city, the 90th percentile travel time for the first arriving unit responding in emergency mode was 7:21 seconds and is broken down as follows.

Type	0:00 - 3:59	4:00 - 7:59	8:00 - 11:59	12:00 - 15:59	16:00 - 29:59	30:00 +
Aid Car	13	22	1	0	0	0
Engine	12	18	1	0	0	0
Chief Officer	3	0	0	0	0	0
Total	28	40	2	0	0	0

For incidents outside the city, the 90th percentile travel time for the first arriving unit responding in emergency mode was 15:43 and is broken down as follows.

Type	0:00 - 3:59	4:00 - 7:59	8:00 - 11:59	12:00 - 15:59	16:00 - 29:59	30:00 +
Aid Car		4	7	2	0	2
Engine		4	8	3	2	0
Total	0	8	15	5	2	2

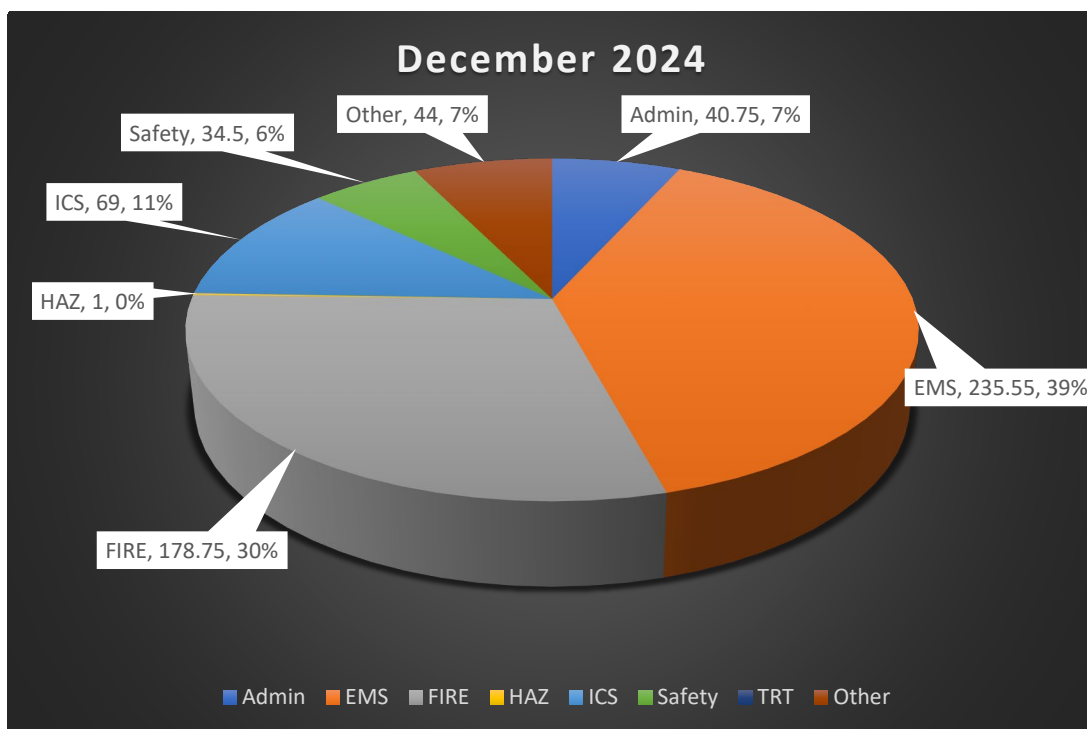
EMS Transports

The Fire Department responded to 72 EMS incidents in December and transported 42 patients to local hospitals. Patients were transported to Swedish Issaquah 12% of the time and Snoqualmie Valley Hospital 76% of the time. Of the transports, 5 were transports that originated from outside Snoqualmie's service area. (North Bend 5, Fall City 0)

Hospital	Week 1	Week 2	Week 3	Week 4	Week 5	Total
Overlake Hospital	1	0	0	2	1	4
Snoqualmie Valley Hospital	8	7	11	3	3	32
Swedish/Issaquah	1	2	1	1	0	5
Other	0	0	0	0	1	1
Total	10	9	12	6	5	42

Training:

December brings a close to the training calendar for the year, and typically this means wrapping up any assignments that may not have been completed throughout the year, and/or dealing with less glamorous mandatory training. This year, December was an exception to the rule. With four probationary firefighters and seven EMTs working through driver training, December saw an above-average volume of completions. During the month, crews trained for 603 hours, primarily focusing on company-level drills, driver training, and completion of state-mandated safety training. The training covered all categories, with the majority related to emergency medical services (39%), followed by fire suppression training (14%). During the month, two volunteers completed required shadow shifts to become fully qualified to work as part of a crew, while others continued working towards becoming aid vehicle drivers. One career member completed the South King County Pump Operator Academy Incident Command Instructor course, allowing for regular in-person training to be conducted onsite, all while preparations were being made for the onboarding of new firefighters in January 2025. The following chart compares the training hours by type:



(Admin=Administrative; Haz=Hazmat; ICS=incident command systems; TRT=Technical Rescue Training)

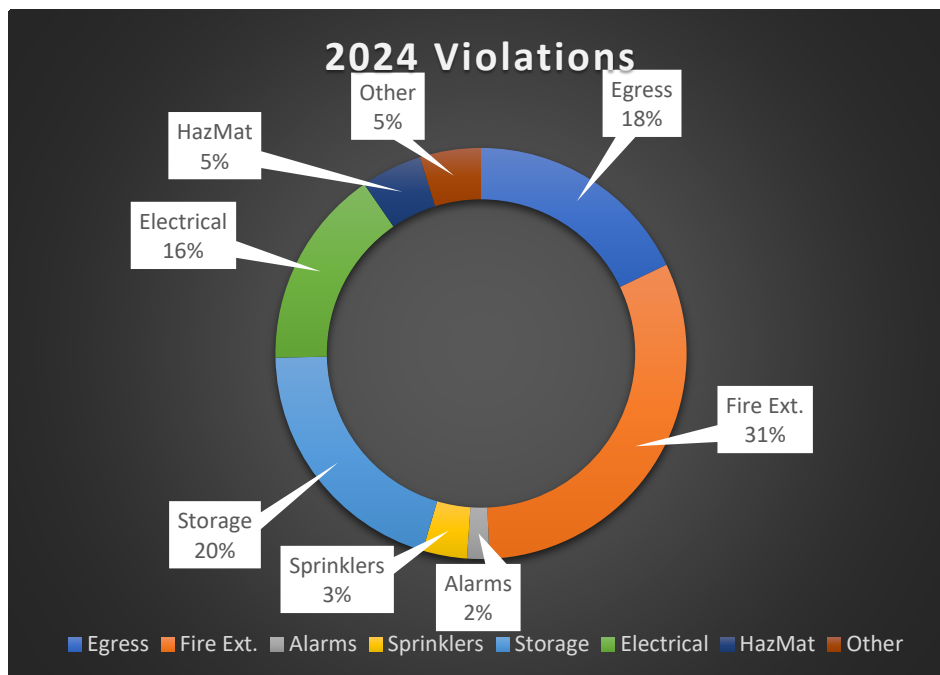
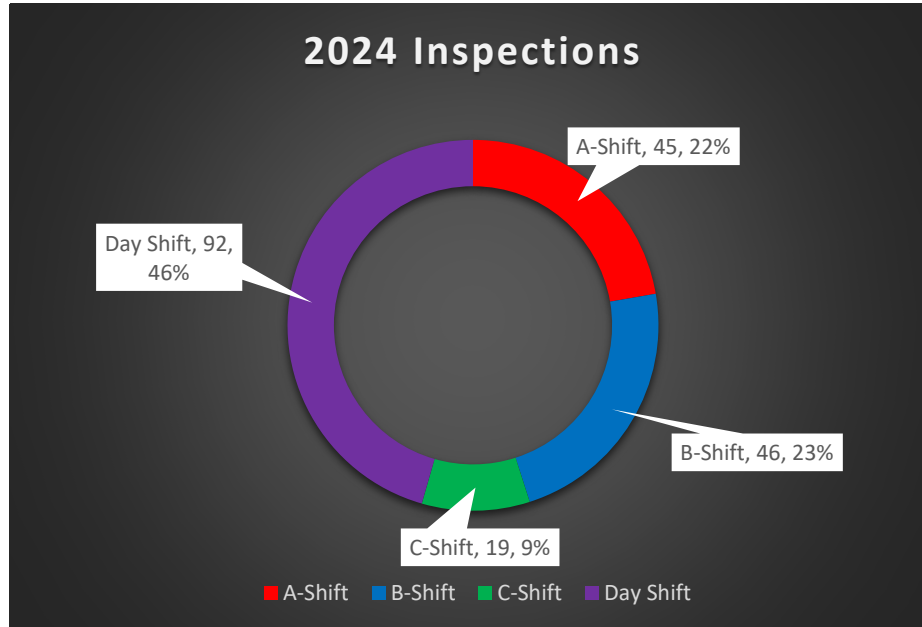
Training – Highlights/Major Topics:

- Driver Training
- Incident Command System – Strip mall fires, storage facility fires
- Forcible entry
- Firefighter – Hose evolutions
- Fire Service Leadership
- Safety – State-mandated safety training, firefighter line-of-duty death reviews
- JJ Keller HR Training
- Department of Health-mandated diversity training
- Stroke emergencies
- Trauma and spinal immobilization
- Cardiopulmonary Resuscitation

Community Risk Reduction

Inspections

As with training, December brings a close to the 2024 year and a time to clean up any remaining assignments. During December 7 inspections were completed noting no violations. This emphasizes that community education through presence and inspection is making a change in practices that put our community at risk. The following chart is a view of the year-to-date inspections and violations:



Public Education

December, public education and outreach reported the following activities:

- Preparation for high school CPR training (January 25)
- Evacuation Chair Training – Mount Si HS Staff – 15 Staff
- 1 – Opioid Education event (MSHS) – 210 students
- Grant submittal for CPR training funds

Volunteer Activity

During the month of December, the following activity was recorded for the volunteer group

- 27 duty Shifts
- 51 calls responded to
- 432.5 total hours spent volunteering.



Information Technology Department

Fletcher Lacroix, IT Director
38624 SE River St. | P.O. Box 987
Snoqualmie, Washington 98065
(425) 888-8010 | FLacroix@snoqualmiewa.gov

December 2024

Dear City Council,

The IT Department has been continuing the preparations to our systems for the Network Modernization project. We have seen a short delay in the process of moving systems to the new equipment. There has been other progress on the project that the team should be proud of!

Here are some updates for the month of December:

- We are hovering around 30 open tickets still. The ticket volumes are lower due to the holidays.
- The network infrastructure modernization project continues to be the team's focus. We have successfully launched our new Wi-Fi network this month which bring Wi-Fi 6 support with Wi-Fi 7 ready to go in the future. We will be moving other networks to the new equipment in the next few weeks.
- The Fire Station pilot phone system is almost complete. One of the 3 legacy systems is up and running and a couple more will be address soon. It has been a learning experience for our team, and we appreciate the Fire Department's patience.
- The new firewall is now running our Wi-Fi network. Other systems will be moved over in the next few weeks.

We will have more details on projects that are coming including:

- Simplifying our service desk to better serve our users.
- Extending the cloud VOIP pilot to all City of Snoqualmie locations
- Restructuring and updating our server infrastructure
- Restructuring our IT team responsibilities
-

Thank you for your continued support as the IT Department continues to rebuild!



PARKS & PUBLIC WORKS DEPT.

Jeff Hamlin, Director
38194 SE Millpond Road
Snoqualmie, WA 98065
425.831.4919 | jhamlin@snoqualmiewa.gov

Monthly Report – December 2024

Public Works General/CIP Projects:

Storm Cleanup: Winter weather continues to be turbulent through December. Crews have responded to three separate wind events this month to remove downed street trees and other trees within the City's urban forest.

Tyler Munis Implementation: Public Works has completed initial implementation of the asset management system. All operating divisions are now managing work orders through Tyler Munis. We are still working out some bugs with the system but will hopefully have that worked out soon. Parks and Public Works has processed approximately 1000 separate work orders in the last month and over 4,000 work orders since implementation in October of this year.

Utility Rate Study: The Utility Rate Study is nearing completion. The proposed ordinance with adjusted rates has been drafted and will make its way through council in January.

Road Maintenance and Repair: Planning and engineering is in progress for next summer's paving, utility infrastructure, and road maintenance projects. Pothole repairs and basic road maintenance activities have increased with the wet winter conditions and freeze/thaw cycles.

384th Sewer/Sidewalk: The contractor has completed the sewer main upgrades and the new system is fully operational. Sidewalk construction is nearly complete with only a few panels left to pour. Temporary pavement patching is complete but may require progressive maintenance until the final pavement course is constructed later this spring. The project will be dormant for a few months during the winter months; final paving is anticipated for April 2025 when conditions are better for asphalt paving.

Splashpad: Construction is continuing through the Winter season with completion anticipated in February 2025. The contractor has received Dept of Health approval and concrete is anticipated to be poured in the next couple weeks.

Water Reclamation Facility: Commissioning on the first ditch has been successful and the new system is working as well or better than anticipated. The contractor is nearing completion of Ditch 2 with substantial completion is anticipated for February 2025. Project final completion is anticipated for Spring of 2025.

Reclaimed Irrigation Reservoir: 100% plans and specifications have been submitted to the Department of Ecology for agency review. Property acquisition and permitting remain on schedule with the recent Council approval of the purchase agreement. Construction is anticipated to begin in Autumn 2025 with project completion on or before June 30, 2026.

Staffing: Urban Forestry/Stormwater Department is down one staff member, but we are working to fill the position in January 2025. PPW will begin recruitment for a new administrative assistant in early 2025.

Wastewater Division

- Startup and commissioning of the WRF-3 upgrades continues. Initial performance data indicates a successful design with improved capacity and operational efficiency.
- Wastewater Division is fully staffed and operating at normal capacity.
- Preparing a response to comments from Ecology regarding O&M manual submittal.
- Staff are working on a biosolids baseline facilities application for coverage under the general permit.
- Staff are preparing the 2024 Reclaim Water Annual report to Ecology.

Water Division

- Water Division is currently making progress on upgrades to the SCADA system to place all controls on a cellular based platform, which will improve reliability and reduce cost.
- The Water Division recently purchased new leak detection equipment that will enable more nimble and proactive identification of water system leaks. The City currently loses approximately 40M gallons of water per year through leaks in the system (about 8 percent of total water produced!). Finding and stopping these leaks with in-house equipment provides for better control of the system, reduced cost for leak detection services, and improves water efficiency in accordance with established City goals.
- New staff members did a lot of training, including AC pipe class and a basic electrical class.
- Engaged GC Systems, Inc to develop an electronic tracking system for major valves.
- Replaced the level indicator on Well 7 at NWTP and Well 2 at SWTP.
- Repaired multiple water service meters and fixed several service leaks.
- Changed oil in all the pumps.
- Continue valve turning maintenance program activities.

Parks & Streets Division:

- Parks and Streets Division has been busy with cleanup activities following the recent windstorms.
- Holiday lights and decorations were a huge success this year and many members of the community expressed delight in the displays.
- Repair of significant vandalism at various parks is ongoing. Auto-lock mechanisms will be installed soon to ensure buildings are locked at night. Staff are working with the Police Dept to employ security techniques to catch the culprit.
- Street crew continues with gravel alleys maintenance in response to the winter wet season.

- Gutter replacement at several park structures is ongoing.

Fleet & Facilities Division:

Fleet

- Continue placing orders of replacement vehicles and equipment, removing and prep surplus equipment for sale, document and schedule repairs on damaged assets (risk), 71 pm's due, 40 work orders completed, 34,977 miles driven.

Facilities

- Facilities- finish up paint of soundproof wall in mikes office, remove and dispose glue lam art out of city hall, 22 work orders, multiple service requests function is still inoperable in Munis to track.

Stormwater & Urban Forestry Division

- The Urban Forestry crew has been very busy with storm cleanup following the recent windstorms, including removal of downed trees and limbs, street clearing and sweeping and stormwater pond maintenance.
- Stormwater Pond maintenance continues – a contractor has been hired to help catch up with vegetation trimming for 5 ponds with 6 ponds completed.
- Cleared all 20+ miles of trails of downed trees.
- Completed over a dozen risk assessments from resident requests after the storm worried about trees behind their home.
- Upcoming work:
 - Hiring another staff member, hoping for them to start on 2/3/25.
 - Place next order of street trees for spring planting downtown
 - Begin 2025 catch basin inspections
 - Begin 2025 stormwater business inspections
 - Begin 2025 stormwater pond inspections
 - Street tree mulching and pruning

Department of Corrections Crew Work for December 2024

Storm pond vegetation maintenance: 8-days of work.

- Worked on removing all trees, shrubs, invasive species from ponds per the Stormwater Vegetation Maintenance SOP. [Five feet outside of fence line down to the water, or as COS property lines permit]
- Frontier 2: chipped Dec 5, 10
- Frontier 3: chipped Dec 5, 10,
- Hospital: vegetation Dec 3, chipped Dec 11
- Frontier 1 Dec 12, 17, 19, 31
- Storm cleanup at various sites.



Snoqualmie Police Department

Brian Lynch, Police Chief
 34825 SE Douglas St. | PO Box 987
 Snoqualmie, Washington 98065
 (425) 888-3333 | blynch@snoqualmiewa.gov

December 2024

Calls for Service

	Nov 2024	Dec 2024	Dec 2023
Snoqualmie	530	499	567
North Bend	392	406	378

Average Response Times (in minutes & seconds)

Dec	Priority 1	Priority 2	Priority 3
Snoqualmie	1:27	2:57	3:59
North Bend	4:36	4:47	4:49
Nov			
Snoqualmie	0:43	3:25	5:45
North Bend	3:01	3:08	5:04

Priority 1: Weapons Offense / DV Physical / Aslt/Burg In-Prog
 Priority 2: Calls that require immediate response that could result in death if not responded to.
 Priority 3: High priority but not an immediate threat.

Dec	Thefts	Vehicle Prowls	Vehicle Thefts
Snoqualmie	9	3	0
North Bend	14	4	3
Nov	Thefts	Vehicle Prowls	Vehicle Thefts
Snoqualmie	10	4	1
North Bend	9	3	2

Items of Importance

Command Staff – Vacancies: 0.
Patrol – One exceptional hire completed FTO and joined patrol. One officer recruit graduated Academy Dec. 30 and began FTO. Two officer recruits stated Academy Jan. 6 for a total of 3 in Academy. Vacancies: 1.
Administrative Staff – Vacancies: 0.

Community Events

Dec. 7 – Snoqualmie Winter Lights
 Dec. 7 – Holly Days (North Bend)

Year to Date Theft Comparison

Dec 1 – 31

Snoqualmie	2024	2023
Thefts	9	18
Vehicle Prowls	3	7
Vehicle Thefts	0	1
North Bend	2024	2023
Thefts	14	21
Vehicle Prowls	4	5
Vehicle Thefts	3	1

Crisis Intervention Contacts

	2024		2023	
	Dec	YTD	Dec	YTD
Snoqualmie	9	324	47	290
North Bend	0	15	4	32

Mental Health Professional Contacts

	2024		2023	
	Dec	YTD	Dec	YTD
Snoqualmie	0	93	9	298
North Bend	0	77	10	149

Public Records Requests

Dec 2024	35
2024 YTD	586