



# COMMUNITY DEVELOPMENT COMMITTEE

## MEETING MINUTES

### DECEMBER 1, 2025

*This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.*

**CALL TO ORDER & ROLL CALL:** Chair Washington called the meeting to order at 6:03 pm.

**Committee Members:**

Councilmembers Louis Washington, Rob Wotton, and Jo Johnson were present.

Mayor Katherine Ross was also present.

**City Staff:**

Mike Chambless, City Administrator; Dena Burke, City Attorney; Mona Davis, Community and Economic Development Director; Deana Dean, City Clerk; Robert Thrall, Legal Assistant; Drew Bauta, Finance Director; and Andrew Jongekryg, IT Support.

**AGENDA APPROVAL** – The agenda was approved as presented.

**PUBLIC COMMENTS** – There were no public comments.

**MINUTES** – The minutes dated November 17, 2025, were approved as presented.

**DISCUSSION ITEMS**

2. Staffing Discussion. Presentation by Community and Economic Development Director Mona Davis and included total number of permits for 2024 and 2025, total number of building permits for 2024 and 2025 to date, community development staffing org chart, and 2026 work plan. Additional information provided by Finance Director Bauta. Committee comments and questions made throughout the presentation.
3. Work Plan Discussion. This item was heard with item #2.

**ITEMS FOR FUTURE DISCUSSION**

**ADJOURNMENT** - The meeting was adjourned at 6:41 pm.

*Minutes prepared by Deana Dean, City Clerk.*

*Recorded meeting audio is available on the city website after the meeting.*

*Minutes approved at the \_\_\_\_\_ Community Development Committee Meeting.*