



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB23-129
November 13, 2023
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB23-129: 2024 Northeast King County Regional Public Safety Communication Agency (NORCOM) Budget Approval.	<input type="checkbox"/> Discussion Only
PROPOSED ACTION:	Adopt Resolution approving the City of Snoqualmie's allocation for the 2024 NORCOM Budget.	<input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution

REVIEW:	Department Director	Mike Bailey	Click or tap to enter a date.
	Finance	Janna Walker	10/25/2023
	Legal	David Linehan	Click or tap to enter a date.
	City Administrator	Mike Chambless	10/30/2023

DEPARTMENT:	Fire		
STAFF:	Mike Bailey, Interim Fire Chief		
COMMITTEE:	Public Safety	COMMITTEE DATE: November 6, 2023	
EXHIBITS:	1. AB23-129x1 Resolution xxxx 2. AB23-129x2 2024 Snoqualmie Participation Fire Participation Memo 3. AB23-129x3 NORCOM Agreement 2006		

AMOUNT OF EXPENDITURE	\$	63,085
AMOUNT BUDGETED	\$	2,219,489
APPROPRIATION REQUESTED	\$	0

SUMMARY

INTRODUCTION

The NORCOM Interlocal Agreement, to which the City is a party, requires the City Council to approve the City's allocation for NORCOM's budget each year by resolution. The City's allocation for 2024 is proposed as \$63,085.00. This amount reflects a zero percent increase over 2023's allocation.

BACKGROUND

The NORCOM Interlocal Agreement, to which the City is a party, was formed on November 1, 2007. As part of the annual budget process, the agreement calls for each participating agency to approve their allocation for the following year. The NORCOM budget is authorized and approved by the NORCOM Governing Board, to which a city representative, currently the Fire Chief, holds a vote. The 2024 budget reflects changes for NORCOM's services, revenue sources, and expenditures in 2024. The budget reflects an increase of four (4) full-time positions as well as expenditures for a full year of service from the Puget Sound Emergency Radio Network (PSERN). Due to adding two (2) new agencies serviced in 2024, and the associated fees, NORCOM was able to pass along a zero percent increase in agency fees in 2024, keeping the amount for Snoqualmie at \$63,085.00.

ANALYSIS

NORCOM provides excellent service to the Snoqualmie Fire Department in the way of emergency radio communications, and it is currently not in the Fire Department's best interest to seek alternatives for service. As the City holds a seat on the Governing Board for NORCOM, this allows the City the opportunity to monitor costs and service levels going forward. The zero percent increase for 2024, as well as funds in the budget transferred into reserves and capital projects, shows NORCOM's commitment to providing quality service, with an eye towards fiscal responsibility and the partner agencies' individual budgets.

BUDGET IMPACTS

Administration recommends approving the allocation to NORCOM in the amount of \$63,085 for emergency radio communications. The City budgeted for this expenditure in the 2023-2024 Biennial Budget with a budget of \$2,219,489. Currently, the Services line item within Fire & Emergency Management (General Fund #001) has incurred \$761,861 in expenditures and has \$41,000 in outstanding contract value. With the addition of the NORCOM allocation, the remaining Biennial Budget appropriation is \$1,353,543 (please see the table below or on the next page). Therefore, sufficient appropriation exists within the 2023-2024 Biennial Budget (General Fund #001) to fund the contract.

Fire & Emergency Management Services

2023-2024 Amended Biennial Budget		
Beginning Budget	\$	2,219,489
Expenditures	\$	(761,861)
Outstanding Contract Value	\$	(41,000)
Current Available Budget	\$	1,416,628
Current Contract	\$	(63,085)
Available Budget after Resolution	\$	1,353,543

PROPOSED ACTION

Move to adopt Resolution **xxxx** approving the City of Snoqualmie's allocation for the Northeast King County Public Safety Communication Agency (NORCOM) 2024 budget.