



# FINANCE & ADMINISTRATION COMMITTEE

## MEETING MINUTES

### FEBRUARY 3, 2026

*This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.*

**CALL TO ORDER** - Chair Jolyon Johnson called the meeting to order at 6:02 pm.

**Committee Members:** Councilmembers Jolyon Johnson and Louis Washington (Remote) were present. Councilmember Holloway was absent.

Mayor James Mayhew was also present.

**City Staff:**

Mike Chambless, City Administrator; Dena Burke, City Attorney; Fletcher Lacroix, IT Director; Drew Bauta, Finance Director; Interim City Clerk, Robert Thrall; Janna Walker, Budget Manager; Jen Hughes, Deputy Finance Director; Jeff Hamlin, Parks and Public Works Director, and Andrew Jongerkryg, IT Support.

**AGENDA APPROVAL** - The agenda was approved as presented

**PUBLIC COMMENTS** – There were no public comments.

**MINUTES** – The minutes dated January 21, 2026, were approved as presented.

**APPROVAL OF WARRANTS / CLAIMS** – The claims report dated February 9, 2026, was approved to move forward to the February 9, 2026, City Council meeting on the consent agenda.

**AGENDA BILLS**

2. **AB25-106:** Ordinance Amending and Repealing Snoqualmie Municipal Code to Align with Financial Management Policy. The Mayor led the discussion. He asked the Committee if they would allow staff to edit clerical errors and further changes before bringing it back to the Committee again. Councilmembers joined the conversation and asked questions.

**DISCUSSION**

3. Open Public Meetings Act Review – Attorney Burke presented slides on the act. The slides provided information on the Open Public Meetings Act and the authority it relies on. Councilmembers joined the conversation.

**CITY COUNCIL AGENDA REVIEW**

4. The February 9, 2026, City Council agenda was approved as amended.

**ADJOURNMENT**

The meeting was adjourned at 6:31pm.

*Minutes prepared by Robert Thrall, Interim City Clerk.*

*Recorded meeting audio is available on the city website after the meeting.*

*Minutes approved at the \_\_\_\_\_, 2026, Finance & Administration Committee Meeting.*

DRAFT