

**ORDINANCE NO. XXXX**

**AN ORDINANCE OF THE CITY OF SNOQUALMIE,  
WASHINGTON AMENDING THE MINIMUM LICENSING  
THRESHOLD FOR OUT-OF-CITY BUSINESSES IN  
SNOQUALMIE MUNICIPAL CODE 5.04.015(B); AND  
PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.**

**WHEREAS**, the City of Snoqualmie is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington; and,

**WHEREAS**, RCW 35.90.080 requires cities that impose a general business license to develop and adopt a single business licensing ordinance, consistent across all cities, with the help of the Association of Washington Cities (AWC); and,

**WHEREAS**, the single business licensing ordinance, otherwise known as the “model ordinance”, is required to contain a minimum licensing threshold as stated in RCW 35.90.080(2)(b); and,

**WHEREAS**, the model ordinance originally established a \$2,000 minimum licensing threshold, as measured by the annual value of products, gross proceeds of sales, or gross income, for out-of-city businesses; and,

**WHEREAS**, Snoqualmie City Council adopted Ordinance No. 1211 on December 10, 2018, which amended Section 5.04.15 and 5.04.030(I) of the Snoqualmie Municipal Code to reflect the provisions of the model ordinance, including the minimum licensing threshold; and,

**WHEREAS**, in 2024, a committee led by AWC was convened to reconsider the minimum licensing threshold; and,

**WHEREAS**, the committee recommended and updated the model ordinance increasing the minimum licensing threshold for out-of-city businesses from \$2,000 to \$4,000 and establishing an increase every four years based on the change in the June-to-June Consumer Price Index (CPI-U) during that period; and,

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SNOQUALMIE, WASHINGTON,  
DOES HEREBY ORDAIN AS FOLLOWS:**

**Section 1.** Section 5.04.015(B) Amended. Section 5.04.015(B) of the Snoqualmie Municipal Code is hereby amended and adopted to read as follows (amendments shown in strikethrough/underline format for ease of reference):

**5.04.015(B) Business License**

Except as provided otherwise herein, the fee for issuance and renewal of an annual business license shall be based on the number of employees, including the owner, engaging in any business or activity within the city during each taxable year in any business or activity as follows:

| <b>Number of Employees</b> | <b>Fee</b> |
|----------------------------|------------|
| 0-2                        | \$25.00    |
| 3-10                       | \$50.00    |
| 11-25                      | \$115.00   |
| 26-50                      | \$250.00   |
| 51-100                     | \$500.00   |
| 101 or higher              | \$500.00   |

Notwithstanding the fee schedule above, for the purposes of the annual business license required by this chapter, for any person or business whose annual value of products, gross proceeds of sales, or gross income of the business in the city is equal to or less than ~~\$2,000~~ \$4,000 and who does not maintain a place of business within the city, the fee for the annual business license shall be \$0.00. This threshold amount will be adjusted every forty-eight months on January 1, by an amount equal to the increase in the Consumer Price Index ("CPI") for "West Urban, All Urban Consumers" (CPI-U) for each 12-month period ending on June 30 as published by the United States Department of Labor Bureau of Labor Statistics or successor

agency. To calculate this adjustment, the current rate will be multiplied by one plus the cumulative four-year (forty-eight month) CPI increase using each 12-month period ending on June 30 of each prior year, and rounded to the nearest \$100. However, if any annual CPI increases are more than five (5) percent, a five (5) percent increase will be used in computing the annual basis and if any of the annual CPI decreased during the forty-eight-month period, a zero (0) percent increase will be used in computing the annual basis.

**Section 2. Effective Date.** This ordinance shall be effective on January 1, 2026.

**Section 3. Corrections by City Clerk or Code Reviser.** Upon approval of the City Attorney, the City Clerk and the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations; or ordinance numbering anti section/subsection numbering.

**Section 4. Severability.** If any one or more section, subsection, or sentence of this ordinance is held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this ordinance and the same shall remain in full force and effect.

**PASSED** by the City Council of the City of Snoqualmie, Washington, this 10<sup>th</sup> day of November 2025.

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Katherine Ross, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Deana Dean, City Clerk

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Dena Burke, City Attorney