



Community Development Department

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MEMORANDUM

To: Planning Commission
From: Jason Rogers, Senior Planner
Emily Arteche, Community Development Director

Date: January 17, 2023

Subject: Planning Commission 2023 Draft Work Program

Introduction

To ensure efficiency and help determine priorities, staff recommends the preparation of an annual work program for the Planning Commission. The work program is an evolving document in response to the ongoing work of the Planning Commission, the priorities of the city administration, and direction of the city council. It does not mandate project completion, nor does it preclude work on other projects not identified.

The draft 2023 Work Program identifies 6 current major items. In addition, the Planning Commission can anticipate seeing more routine items such as Design Review Board/Historic Design Review Board items come forward on an as-needed basis throughout the year.

Items on the work program include major projects such as the Comprehensive Plan update, code amendments, and other related items. Further details on two work plan items are available in the attached companion memo, and the draft work program.

Next Steps

A joint meeting of the Planning Commission and the City Council Community Development Committee is anticipated in the first quarter of 2023. The Planning Commission should discuss the draft work program. The work program items will be added to the future agenda list as the schedule allows. No further action is required.

Attachments:

Attachment 1 Planning Commission 2023 Draft Work Program

Attachment 2 Upcoming Future Agenda List, Staff Memo

