

CLERK'S OFFICE - PRRS MONTHLY DIRECTOR'S REPORT

Report by Kim Agfalvi

JULY 2026

City of Snoqualmie

YTD January 1 - July 31



Total Requests
603



Average Days to Completion
5.38

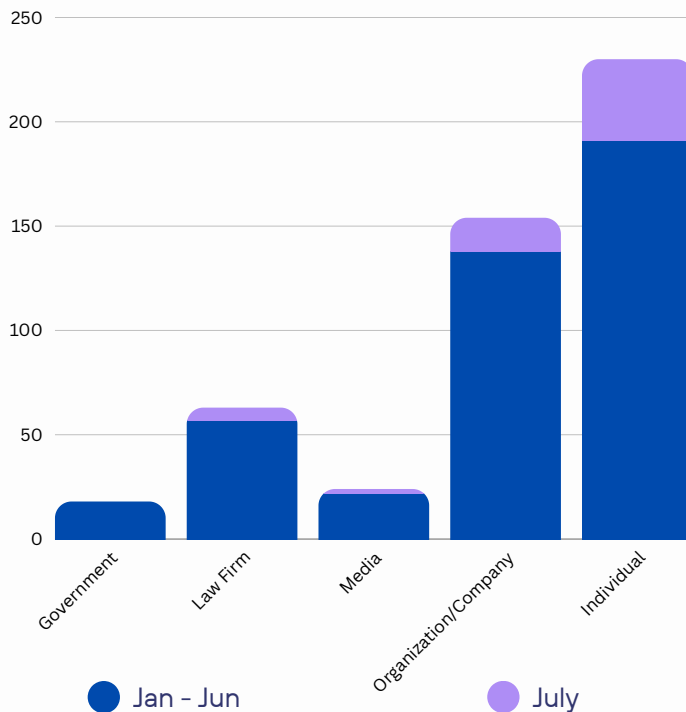


Total Open
50

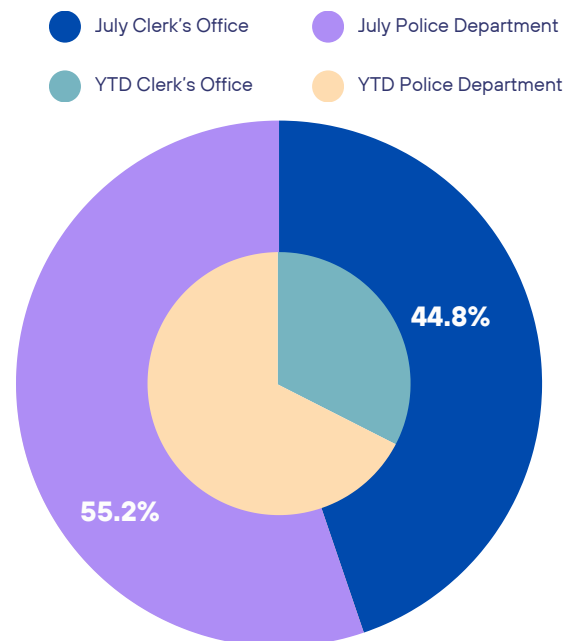


Average Age
46.5
of Open (in days)

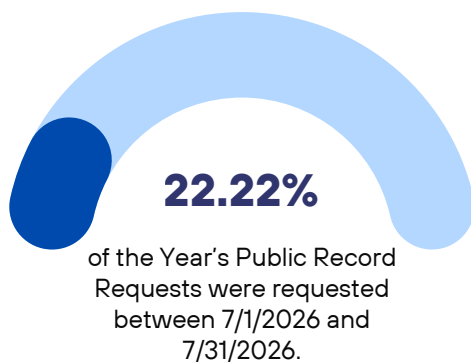
Breakdown by Requester Type



Clerk's Office Requests vs. PD Requests



Percent of YTD Requests in July



KPIs

3.3

Average Days to Completion
vs. YTD average 5.38)

134

Total # of Requests
(vs. 80 in June)

76%

Completed in July

64%

Percent of Total Current Open

YTD
308



July
46.4

Estimated Time (in hours) Spent Fulfilling Requests

*Does not include any requests currently open.

CLERK'S OFFICE - KPIS

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YTD January 1 - July 31



Total Agenda Packet Pages
4005



WCIA Claims
13
(Closed: 9 | Open: 4)



Total Agenda Bills Written
51



Notices Published in
The Seattle Times
22

July Meeting Management

Agenda Packets Published:		
Council Committees: 6	Council: 5	Commissions: 4
Notices Sent:		
Potential Quorum: 3	Meeting Cancellations: 4	Special Meetings: 4
Legislation:		
Proclamations: 1	Total Resolutions Presented: 5 Resolutions Passed: 5	Total Ordinances Presented: 0 Ordinances Passed: 0

Reoccurring Monthly Meetings

2
Regular Council Meetings

8
Council Committee Meetings

4
Commissions*

*There are 4 additional committees that are held on an "as needed" basis.