

# Council Agenda Bill

## AB Number

AB25-025

## Agenda Bill Information

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### Title\*

City Hall Hours

### Action\*

Motion

### Council Agenda Section

Ordinance

### Council Meeting Date\*

02/10/2025

### Staff Member

Dena Burke

### Department\*

Legal

### Committee

Finance and Administration

### Committee Date

02/04/2025

### Exhibits

Packet Attachments - if any

x1 Draft Ordinance.docx

25.6KB

## Summary

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### Introduction\*

The City Council of Snoqualmie finds the existing City Hall office hours need to be modified.

### Proposed Motion

An Ordinance of the City of Snoqualmie, Washington, amending Snoqualmie Municipal Code Section 2.02.010, relating to City Hall hours.

### Background/Overview\*

What was done (legislative history, previous actions, ability to hyperlink)

RCW 35A.21.070 prescribes the legislative body of the City set office hours by ordinance. Ordinance No. 732 established City of Snoqualmie office hours. During the COVID-19 pandemic, City Hall hours were changed to Tuesday through Thursday from 10:00 a.m. to 2:00 p.m., and the City expanded its technological capabilities to better serve the community remotely via phone and electronic communication. However, post COVID-19 pandemic, there is a desire to extend City Hall hours beyond the current Tuesday through Thursday hours

### Analysis\*

The City Council of the City of Snoqualmie would like to amend Snoqualmie Municipal Code Section 2.02.010 to read as follows: commencing March 1, 2025, the City office of City Hall shall be kept open for the transaction of business with the public from the hours of 9:00 a.m. to 3:00 p.m., four days per week, Monday through Thursday, excepting legal holidays

**Budgetary Status\***

This action has no budgetary implications.