



PARKS & PUBLIC WORKS COMMITTEE & COMMITTEE OF THE WHOLE MEETING MINUTES JULY 22, 2025

This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.

CALL TO ORDER – Chair Ethan Benson called the meeting to order at 5:00 pm.

Committee Members: Councilmembers Ethan Benson, Bryan Holloway, and Catherine Cotton were present.

City Staff:

Dena Burke, City Attorney; Jeff Hamlin, Parks & Public Works Director; Andrew Vining, Project Engineer; Drew Bouta, Finance Director; Deana Dean, City Clerk; Jen Hughes, Deputy Finance Director (remote); and Jimmie Betts, IT Support.

AGENDA APPROVAL – The agenda was approved as presented.

PUBLIC COMMENTS – There were no public comments.

MINUTES

1. The minutes from July 8, 2025, were approved as presented.

DISCUSSION

2. Project Update: Reclaimed Water Distribution System Improvements. Presentation by Project Engineer Andrew Vining and included project schedule, mobilization & site prep, transmission main, construction delays due to birds, highlights and challenges, and upcoming activities. Committee comments and questions followed.
3. Project Update: WRF Phase 3 Kimball Creek Lift Station Improvements. Presentation by Project Engineer Andrew Vining and included schedule updates, construction progress, highlights and challenges, and completion schedule. Committee comments and questions followed.
4. Director Reports provided by Parks & Public Works Director Jeff Hamlin.
 - a. Staffing update included current recruitment for admin and wastewater operator positions.
 - b. Project status included updates on River Trail, two railroad crossing projects, old library, aquifer storage and recovery (ASR), GFC process of utility rate study, and 384th Ave.

ADJOURNMENT - The meeting was adjourned at 5:40 pm.

Minutes prepared by Deana Dean, City Clerk.

Recorded meeting audio is available on the city website after the meeting.

Minutes approved at the _____, 2025, Parks & Public Works Committee Meeting.