



## PARKS & PUBLIC WORKS COMMITTEE & COMMITTEE OF THE WHOLE MEETING MINUTES NOVEMBER 19, 2024

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*This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.*

**CALL TO ORDER** - Chair Ethan Benson called the meeting to order at 4:30 pm.

**Committee Members:** Councilmembers Ethan Benson, Bryan Holloway (remote) and Catherine Cotton (remote) were present.

Mayor Katherine Ross (remote) was also present.

**City Staff:**

Jeff Hamlin, Parks & Public Works Director; Deana Dean, City Clerk; Andrew Vining (remote), Project Engineer; Dylan Gamble, CIP Manager; Drew Bouta, Acting City Administrator/Finance Director; Janna Walker (remote), Budget Manager; Fletcher Lacroix, IT Director (remote); and Mike Chambless (remote), City Administrator.

**AGENDA APPROVAL**

The agenda was approved as presented.

**PUBLIC COMMENTS** – There were no public comments.

**MINUTES**

1. The minutes from November 5, 2024, were approved as presented.

**AGENDA BILLS**

2. **AB24-124:** Land Acquisition for Reclaimed Water System Improvements. Introduction by Project Engineer Andrew Vining. Discussion with committee questions and comments followed. It was noted by CM Holloway that any changes from the committee meeting to the Council meeting need a motion to substitute with a list of changes in the document. This item is approved to move forward at the November 25, 2024, City Council meeting on the non-consent agenda.

**DISCUSSION**

3. **Utility Rate Study.** Introduction by CIP Manager Dylan Gamble. Presentation by Sergey Tarasov (remote) of FCS Group. Paul Quinn of FCS Group also appeared remotely. Topics of the presentation included overview, background, background – revenue requirement, background – cost of service, background – sample impacts pre rate design, overview of rate setting process, overview of rate design, rate design goals, rate design – water considerations, rate design – sewer considerations, rate design – stormwater considerations, and next steps. Discussion with committee questions and comments followed. Additional information provided by Director Bouta and CIP Manager Gamble.

4. **Director Reports.** This item was not heard due to technology issues.

**ADJOURNMENT**

The meeting was adjourned at 5:42 pm.

*Minutes taken by Deana Dean, City Clerk.  
Recorded meeting audio is available on the City website after the meeting.  
Minutes approved at the \_\_\_\_\_, 2024, Parks & Public Works Committee Meeting.*