



CITY COUNCIL ROUNDTABLE MEETING MINUTES

CITY COUNCIL REGULAR MEETING MINUTES

April 8, 2024

ROUNDTABLE MEETING

CALL TO ORDER & ROLL CALL: Mayor Ross called the Roundtable Meeting to order at 6:00 pm.

City Council: Councilmembers Ethan Benson, Robert Wotton, Bryan Holloway, Catherine Cotton, and Cara Christensen.

It was moved by CM Holloway seconded by CM Christensen to:

Excuse Councilmembers Washington and Johnson from this evening's meeting.

PASSED: 5-0 (Benson, Wotton, Holloway, Cotton, Christensen)

Mayor Katherine Ross was also present.

City Staff Present: Mike Chambless, City Administrator; Deana Dean, City Clerk; Danna McCall, Communications Coordinator; Emily Arteche, Community Development Director; and Jimmie Betts, IT Support.

AGENDA APPROVAL

It was moved by CM Holloway, seconded by CM Christensen to:

Approve the agenda.

PASSED: 5-0 (Benson, Wotton, Holloway, Cotton, Christensen)

CM Washington appeared at 6:03 pm.

SPECIAL BUSINESS

- 1. Comprehensive Plan: Capital Facilities and Utilities Element Continued.** Community Development Director Emily Arteche continued the discussion from the March 25, 2024, City Council meeting. Discussion followed and revisions were noted. This matter will be brought back at the April 22, 2024, City Council meeting on a motion to accept Council Roundtable edits.
- 2. Comprehensive Plan: Economic Development Element.** Community Development Director Emily Arteche opened the discussion. This item is continued to the April 22, 2024, City Council Roundtable meeting.
- 3. Comprehensive Plan: Environmental Element.** Due to time limits, this item will be heard at the April 22, 2024, City Council meeting.

It was moved by CM Christensen, seconded by CM Cotton to adjourn. The roundtable meeting ended at 6:55 pm.

REGULAR MEETING

CALL TO ORDER: Mayor Ross called the Regular Meeting to order 7:00 pm.

City Council: Councilmembers Ethan Benson, Robert Wotton, Bryan Holloway, Louis Washington, Catherine Cotton, and Cara Christensen.

Mayor Katherine Ross was also present.

City Staff:

Mike Chambless, City Administrator; Ann Marie Soto, Interim City Attorney; Deana Dean, City Clerk; Brian Lynch, Police Chief; Gary Horejsi, Police Captain; Michael Liebetrau, Police Evidence and Records Technician; Drew Bouta, Finance Director; Janna Walker, Budget Manager; Danna McCall, Communication Coordinator; Emily Arteche, Community Development Director; Jeff Hamlin, Parks & Public Works Director; Fletcher Lacroix, Information Technology Director; and Jimmie Betts, IT Support.

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

It was moved by CM Holloway; seconded by CM Cotton to:

Approve the agenda.

PASSED: 6-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen)

It was moved by CM Holloway; seconded by CM Christensen to:

Suspend online public comments this evening.

PASSED: 6-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen)

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS

Appointments

4. **AB24-043:** Information Technology Director Confirmation and Oath of Office.

It was moved by CM Holloway; seconded by CM Christensen to:

Confirm the Mayor's appointment of Lafleche Lacroix as Information Technology Director effective April 1, 2024.

PASSED: 6-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen)

Oath of Office administered by Mayor Ross. Fletcher Lacroix thanked the Mayor and Council and said a few words. Photos followed.

5. **AB24-044:** Parks and Public Works Director Confirmation and Oath of Office.

It was moved by CM Cotton; seconded by CM Benson to:

Confirm the Mayor's appointment of Jeff Hamlin as Parks and Public Works Director effective April 1, 2024.

PASSED: 6-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen)

Oath of Office administered by Mayor Ross. Photos followed.

Presentations

PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA

CONSENT AGENDA

6. Approve the City Council Meeting Minutes dated March 25, 2024.
7. Approve the Claims Report dated April 8, 2024.
8. **AB24-045:** Meadowbrook Farm Governance ILA.

It was moved by CM Holloway; seconded by CM Christensen to:

Approve the consent agenda.

PASSED: 6-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen)

ORDINANCES

9. **AB24-026:** Ordinance amending SMC Chapters 2.06, 2.08, 2.11, 2.12, 2.16, and 2.22, and repealing Chapters 2.10 and 2.56. Introduction read into the record by CM Holloway. This is the first reading of Ordinance No. 1287. The second reading is scheduled for the April 22, 2024, Council meeting.

COMMITTEE REPORTS

Public Safety Committee: CM Wotton noted the fire department accreditation visit is April 24-25. The Deputy Fire Chief position closes April 15, 2024, and the first interviews will be conducted May 6th.

Community Development Committee:

10. **AB24-042:** Transportation Element. Introduction read into the record by CM Washington.

It was moved by CM Washington; seconded by CM Wotton to:

Accept Council Roundtable edits on the Transportation Element Goal and Policies shown in Exhibit 1 as part of an on-going review of the City Comprehensive Plan Periodic Review Update, 2044, subject to integration and harmonization with the other Comprehensive Plan elements under review.

PASSED: 6-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen)

Finance & Administration Committee:

11. **AB24-023:** Commission and Committee Handbook. Introduction read into the record by CM Holloway and noted this is for Council review and feedback. Mayor Ross provided further explanation. Discussion followed. Council feedback is requested by the end of this week so the Handbook can be published next week.
12. **AB24-038:** Proclamation Policy. Introduction read into the record by CM Holloway and noted this is for Council review and feedback. Discussion followed. Council feedback is requested by the end of this week so the Handbook can be published next week.

Parks & Public Works Committee: CM Benson noted committee reviewed NPDES guidelines at the last meeting.

Committee of the Whole:

13. Council Open House/Town Hall Discussion. CM Holloway noted previous discussions of having the first half being information on specific topics and the second half open conversational. CM Benson suggested a discussion item to include levels of service – what citizens feel are appropriate levels of service, to have a good understanding of what citizens expect – and upcoming tax on the ballot. Additional suggested topics should be sent to F&A Committee members.

REPORTS

14. Mayor's Report:

- The Council Retreat was facilitated by Andrew Ballard of Marketing Solutions and was a success. Special thanks to Emily Arteche for her presentation on Economic Vitality, Mike Chambless who spoke on council priorities, goals, and priorities, and Deana Dean for coordination. Updates to the goals will be sent out next week.
- King County Councilmember Sarah Perry Town Hall will be on April 18, 2024, at the Snoqualmie Library.
- The Volunteer Recognition Event will be April 24, 2024.
- Emergency Proclamation 24-02 has been rescinded and terminated.

15. Commission/Committee Liaison Reports.

- CM Christensen provided updates on the YMCA Healthy Kids Day, discussion topics at the next SCA PIC meeting, and provided information on free youth transit passes.
- CM Cotton provided updates on the Arts Commission and upcoming local events, EMS Advisory Task Force, and Snoqualmie Valley Hospital District.
- CM Wotton provided an update on the Snoqualmie Valley Housing Task Force.

16. Department Reports. City Administrator Mike Chambless reviewed highlights of department reports for March 2024.

EXECUTIVE/CLOSED SESSION

17. Executive Session pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency lasting approximately 10 minutes.
18. Closed Session pursuant to RCW 42.30.140(4)(b) for the planning or adoption of a strategy or position to be taken during the course of any collective bargaining proceedings, or reviewing the proposals made in the negotiations or proceedings lasting approximately 30 minutes.

At 7:52 pm, Council took a 5-minute break and will reconvene in Executive Session which is expected to last until 8:35 pm.

At 8:35 pm, Council extended Executive Session until 9:00 pm.

ADJOURNMENT

It was moved by CM Holloway; seconded by CM Wotton to:

Adjourn the meeting.

PASSED: 6-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen)

Meeting was adjourned at 9:00 pm.

CITY OF SNOQUALMIE

Katherine Ross, Mayor

Attest:

Deana Dean, City Clerk