



# Department Reports June 2024



## Communications Division

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### Social Media

- Facebook reach: 21.8K; 7044 followers (2 new).
- Twitter - 3816 followers (16 new)
- Instagram - 3.2K reach; 2935 followers (18 new).
- Top Posts: Splashpad Update (9K reach); Snoqualmie Ice Cream Re-opening (8.4K); Big Truck Day photos.



### Website

- Website users: 17K; website sessions: 22.9K; pageviews: 41.1K.
- Top pages: Snoqualmie Falls; Twin Peaks; Big Truck Day.
- Visit Snoqualmie was #5 website page.
- Art off the Rails and Jobs also top 10 pages.



### Engagement, Initiatives & Support

- Mayor: ribbon cuttings; on-going Ross Report.
- Council: Meeting Highlights graphics to public and staff.
- Fire/OEM: Wildfire Risk Reduction public education; weekly blotter.
- Police Chief Lynch message to community on pursuit law change; leash law public education; e-bike & e-scooter public education; weekly PD blotter.
- Economic Development & Tourism: approved new "Visit Snoqualmie" tourism logo for website to be hosted internally on City website (launch ETA is August); Big Truck Day and Art of the Rails marketing;
- PPW: Water Quality Report to community; CIP Open House; Splashpad updates.



### E-News

- Sent 3,061 e-news emails.
- 764 subscribers
- 49% open rate; 4.1% click thru rate.





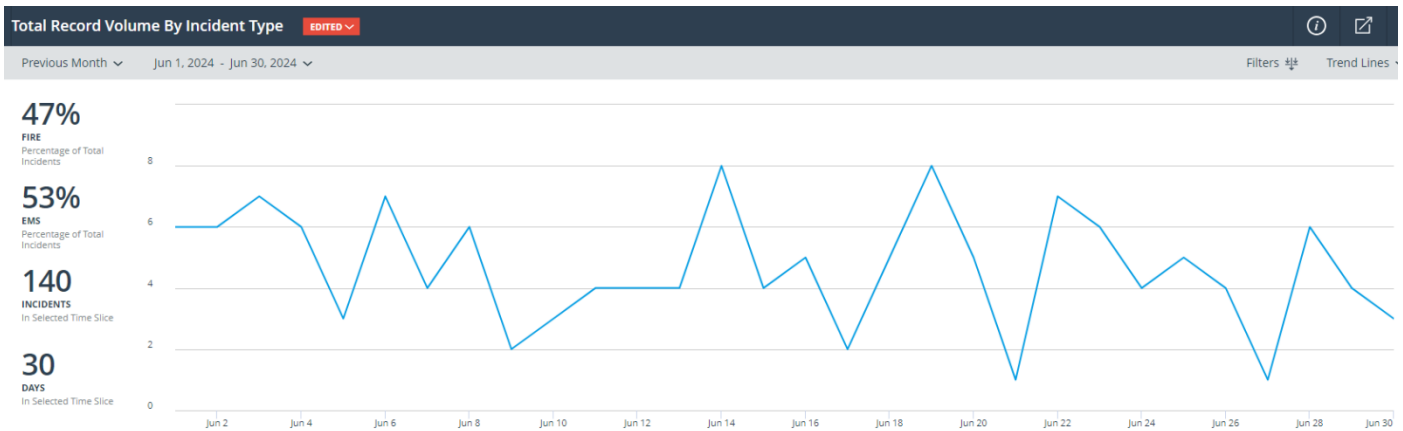
# Fire Department

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## Fire Department Activity June, 2024

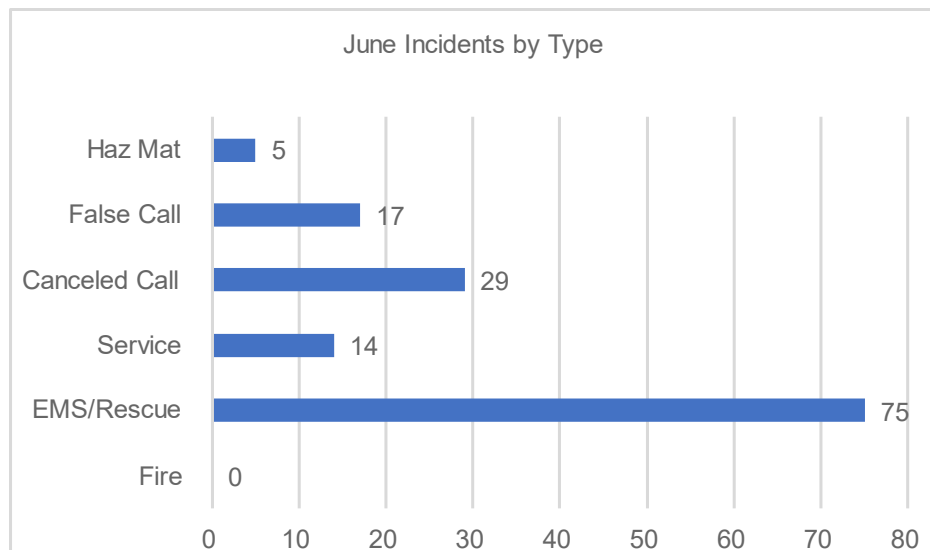
### Incident Count June

The Fire Department responded to 140 incidents in June. 53% of the incidents were emergency medical services and 47% were fire or service-related incidents. The following chart displays incident count per day.



### Incident Count by Type:

The following is a count breakdown of incidents by type.



## Travel Time

For incidents within the city, the 90<sup>th</sup> percentile travel time for the first arriving unit responding in emergency mode was 7:27 seconds and is broken down as follows

Type	0:00 - 3:59	4:00 - 7:59	8:00 - 11:59	12:00 - 15:59	16:00 - 29:59	30:00 +
Aid Car	12	16	2	0	0	0
Engine	13	16	0	0	0	0
Chief Officer	0	1	0	0	0	0
Total	25	33	2	0	0	0

For incidents outside the city, the 90<sup>th</sup> percentile travel time for the first arriving unit responding in emergency mode was 15:32 and is broken down as follows

Type	0:00 - 3:59	4:00 - 7:59	8:00 - 11:59	12:00 - 15:59	16:00 - 29:59	30:00 +
Aid Car	1	8	8	2	3	1
Engine	0	8	5	6	2	0
Total	1	16	13	8	5	1

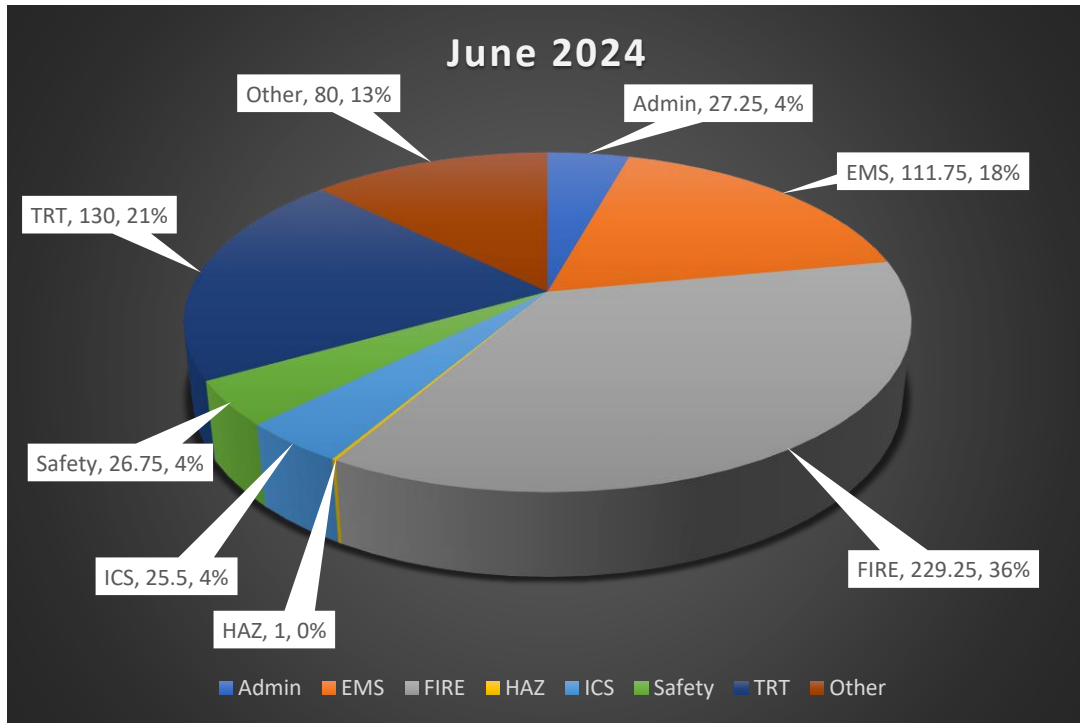
## EMS Transports

The Fire Department responded to 75 EMS incidents in June and transported 31 patients to local hospitals. Patients were transported to Swedish Issaquah 22% of the time and Snoqualmie Valley Hospital 61% of the time. Of the transports, 9 were from calls outside Snoqualmie's response area.

Hospital	Week 1	Week 2	Week 3	Week 4	Week 5	Total
Overlake Hospital	0	2	0	2	1	5
Snoqualmie Valley Hospital	1	5	3	5	5	19
Swedish/Issaquah	1	3	2	1	0	7
Other	0	0	0	0	0	0
Total	2	10	5	8	6	31

## Training:

June saw a significant increase over the previous month in training hours. During the month, crews trained over 631.5 hours, primarily focusing on company level drills, performance-based measures, and fire suppression response. The training covered all different categories with the majority being fire suppression (36%) followed closely by technical rescue (21%). During the month we had two members continue to work on their requirements to become acting shift supervisors as well as other crews attend training for low-angle rescue, focused on access and packaging of patients or recoveries. Additionally, one member completed certification as a rope rescue technician, along with another recertifying as an instructor for both Emergency Vehicle Incident Prevention (Driver Safety) as well as Incident Command (IC) instruction. The following chart compares the training hours by type:



*(Admin=Administrative; Haz=Hazmat; ICS=incident command systems; TRT=Technical Rescue Training)*

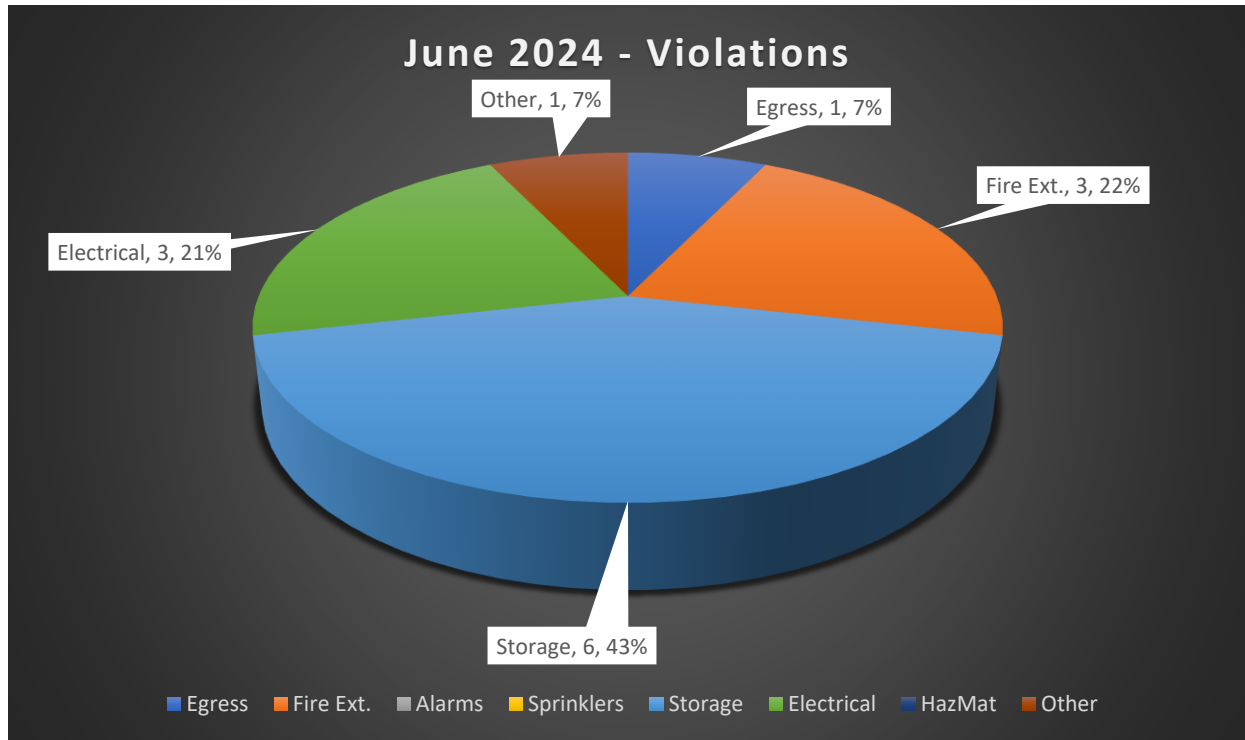
### Training – Highlights/Major Topics:

- Hose Management
- Wildland Fire annual training
- Stronger Together, EMS Required Training
- Technical Rope Rescue – low angle recovery and rescue
- Swift water rescue quarterly
- Firefighter – Company evolutions and forcible entry, ventilation
- Tender and water supply operations
- Fire inspection and investigation principles
- Safety – State mandated safety training, firefighter line of duty death reviews
- Paramedic-led run review
- Cardiac arrest and airway management

## Community Risk Reduction

### Inspections

Fire crews conducted fire and life safety occupancy inspections in June, focusing on reengaging an inspection cycle that prioritizes those buildings at higher risk. Seventeen (17) inspections were completed noting fourteen (14) violations. The violations were a direct reflection of a continued inspection practice and keeping occupants informed of what constitutes a code violation. Most infractions were resolved within 14 days and some others being remedied while crews were onsite. The following chart is a view of the monthly inspection violations:



### Public Education

June public education and outreach reported the following activities:

- 1 – Public First Aid/CPR/AED Class – 10 Students – 6 Hours
- Big Truck Day – 350 contacts – 3 Hours
- Firework stand inspections
- Fourth of July event planning

### Volunteer Activity

During the month of June, the following activity was recorded for the volunteer group

- 24 Duty Shifts
- 29 Calls responded to
- 347 Total hours spent volunteering

### Volunteer Staffing

- 11 rostered volunteers
  - 9 active volunteers, 2 on Leave of absence
- 5 new volunteers going through backgrounds and medicals. Once cleared, they are set to begin training August 1<sup>st</sup>.



# Human Resources Department

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## June 2024

### **Enterprise Resource Planning System (ERP) Project – Tyler/Munis**

The human resources implementation team continues to work on setup and assist with payroll implementation modules.

### **HUMAN RESOURCES**

#### **Recruitment**

The City continues to focus heavily on staffing and to recruit for several critical positions across multiple departments. The new Deputy Fire Chief has started, just in time for 4<sup>th</sup> of July, and Chief Bailey and the team are excited to have him join them! The time has now come for to recruit for CD & IT, for a permit tech and systems engineer. PD is recruiting for a records tech, and we continue to explore ways to attract more police officers to our great city!

#### **Union Negotiations**

SPA has passed their contract and we are preparing to present it to council by the end of the month.

#### **Employee Recognition/Activities/Training**

We spent time in June running two Worker Wellness trainings. One was an all day workshop for Directors, CA, and Mayor, and another one for supervisors and professional and techs. Both workshops saw employees giving candid and honest feedback about working here and they also learned about self compassion and ways that they can help themselves have a healthy life/work balance. Continued time will be spent with department heads and supervisors in the upcoming months to address our retention and employee satisfaction efforts. The onboarding program, rolled out a few months ago, continues to get positive feedback as we welcome new employees in a more “whole city” way and introduce them to all departments within their first week.

#### **Personnel Policy Handbook**

The HR department is continuing work with Summit Law to review and update the city Personnel Policies to be in compliance with updated employment and leave laws and to combine all policies to be in one handbook.



# Parks & Public Works Department

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## June 2024

### Staffing Levels

Parks, Streets – Staffed

Water – 1 Vacancy

Wastewater – 2 Vacancies

Administration – 1 Vacancy

### Summary Parks & Public Works

- Parks and Streets Division is focusing on play fields and events preparation. Several of the Parks' staff have received "pool" training to operate the new splash pad this summer. Parks has added one new employee to round out the full staff.
- The Urban Forestry and Stormwater Division has completed all stormwater facility inspections in accordance with our NPDES permit requirements. Urban Forestry has been managing maintenance activities on all City trails and plan to have that work completed this July. Urban Forestry has also completed construction to replace two pedestrian trail bridges.
- The Engineering Division continues its focus on capital projects and preparing updates to the CIP. Major projects targeted for construction this year include the 384<sup>th</sup> Ave Sewer Line Reconstruction, the Splash Pad at Community Park, Kimball Creek Bridges Repair, and Water Reclamation Facility Phase 3. The Centennial All-inclusive Playground project construction was completed in May.
- Our Water Division has been busy with responding to reporting requirements from Dept of Ecology and Dept of Health for PFAS monitoring and Lead Service Line replacement programs. The Water division has added two new staff members in the Tech 2 position and one Tech 3 position.
- Wastewater has hired two new Tech 2 Operators to maintain the WRF and associated conveyance systems. Wastewater Reclamation Facility - Phase 3 (WRF-3) project continues on-schedule with the first phase of construction scheduled to be completed at the end of 2024.
- The Fleet and Facilities Division has transitioned to summer operations with many small engine repairs and annual generator maintenance activities in addition to their normal duties. With the addition of new employees in other divisions, the department is experiencing a shortage of vehicles; specifically pick-up trucks. The department will coordinate with Finance to develop a funding strategy to acquire new vehicles or otherwise fund the gap in vehicle costs due to recent inflation.
- Finally, Parks and Public Works continues to make rapid progress on training and implementation of the new Tyler Asset Management System. Asset coding has been completed and the team is currently working on developing activity codes and system implementation. This project is on schedule for full implementation by November 2024.

### Department of Corrections Crew Work for June 2024

\* Note: DOC had 12 workdays this month\*

#### Work completed at various sites:

##### 1. *Storm pond vegetation maintenance:*



- 1.1. Weed whacked the pond behind the shop at PPW building.
- 2. Storm pond, swale, and wetland fence repair: Completed 1 section, 0 swale and 0 wetland areas.**
  - 2.1. Split-rail fence repair at Carmichael 1 Pond (Salal), completed 30 feet of fence to include:
    - 2.1.1. Replaced 3 posts and 4 sections with Hog-wire.
  - 2.2. Split-rail fence repair at Kinsey Pond, completed 40 feet of fence to include:
    - 2.2.1. Replaced 4 posts and 4 sections of rail, chain link stapled to rails.
    - 2.2.2. Removed demolished fence at Kinsey.
  - 2.3. Cedar/Hog-wire fence repair at Strouf Pond, completed 879 feet of fence to include:
    - 2.3.1. Replaced 20 broken Cedar boards with backstock cedar boards.
    - 2.3.2. Replaced 21 panels of broken Cedar board fence with 21 - 8'x5' panels - of Hog-wire, including 12 new posts.
  - 2.4. Split-rail fence at Jacobia W1 Pond, completed 2 rail replacements.
  - 2.5. Split-rail fence at Silent Creek Pond, completed 2 rail replacements.
- 3. Trail maintenance:**
  - 3.1. No trail maintenance this month.
- 4. Forest restoration:**
  - 4.1. Weed whacked edge of Silent Creek forest at Carmichael.
  - 4.2. Alpha Site Mulching: Put down 36 yards of mulch, to 6 inches deep, throughout the site with cardboard underneath it all. Approximately 7,393 square feet.
- 5. Park and street maintenance:**
  - 5.1. No park and street maintenance this month
- 6. Work Area and Tool maintenance:**
  - 6.1. Cleaned and organized UF/SW connex.
  - 6.2. Weed whacked around water department treatment plant
  - 6.3. Weed whacked entry way into PPW compound
  - 6.4. Blew off the shop parking lot except around personal vehicles
  - 6.5. Raked front yard and threw away branches of PPW building
- 7. Encroachment Sign Building/Installation:**
- 8. Street Tree maintenance:**
  - 8.1. Mulched planter strips along the forest edge at Keller and along the storm pond at Merritt. Merritt, cardboard was used, Keller, no cardboard was used.
    - 8.1.1. Total of 121 feet completed on Keller.
    - 8.1.2. Total of 51 feet completed at Jacobia and Merritt.
  - 8.2. Mulched planter strip at the terminus of Ridge at Cottonwood Ave.
    - 8.2.1. Mulched along the retaining wall on Cottonwood for 380 feet, using cardboard and 15 yards of mulch.



# Snoqualmie Police Department

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## June 2024

### Calls for Service

	May 2024	June 2024	June 2023
Snoqualmie	568	582	618
North Bend	369	471	467

### Average Response Times (in minutes & seconds)

June	Priority 1	Priority 2	Priority 3
Snoqualmie	3:22	3:32	4:47
North Bend	7:19	8:17	6:49
May			
Snoqualmie	*:**	5:41	5:05
North Bend	3:30	3:57	5:33

Priority 1: Weapons Offense / DV Physical / Aslt/Burg In-Prog  
 Priority 2: Calls that require immediate response that could result in death if not responded to.  
 Priority 3: High priority but not an immediate threat.

June	Thefts	Vehicle Prowls	Vehicle Thefts
Snoqualmie	6	5	1
North Bend	20	3	1
May	Thefts	Vehicle Prowls	Vehicle Thefts
Snoqualmie	8	4	0
North Bend	19	4	3

### Items of Importance

**Command Staff** – Vacancies: 0.  
**Patrol** – One officer recruit graduated equivalency academy June 13 along with two new officer recruits. Two new officer recruits graduate in July. Vacancies: 2.  
**Administrative Staff** – Records Technician left the position in June. Position reopened July 1. Vacancies: 1.

### Community Events

July 4 – Red, White, & Boom at Snoqualmie Community Park  
 July 11 – Music in the Park at Snoqualmie Community Park  
 July 18 – Movie in the Park at Jeanne Hansen Community Park  
 July 20 – North Bend Downtown Block Party  
 July 25 – Music in the Park at Snoqualmie Community Park

### Year to Date Theft Comparison

June 1 – 30

Snoqualmie	2024	2023
Thefts	6	7
Vehicle Prowls	5	2
Vehicle Thefts	1	2
North Bend	2024	2023
Thefts	20	23
Vehicle Prowls	3	4
Vehicle Thefts	1	3

### Crisis Intervention Contacts

	2024		2023	
	June	YTD	June	YTD
Snoqualmie	27	297	22	99
North Bend	1	4	1	16

### Mental Health Professional Contacts

	2024		2023	
	June	YTD	June	YTD
Snoqualmie	10	76	26	137
North Bend	11	49	15	78

### Public Records Requests

June 2024	37
2024 YTD	305