



Human Resources

8020 Railroad Ave SE
PO Box 987
Snoqualmie, WA 98065

Office: 425-888-1555
Fax: 425-831-6041

www.ci.snoqualmie.wa.us

POSITION DESCRIPTION

Behavioral Health Specialist – Community Responder

Classification – MP11

Salary Range - \$7,175 - \$7,972 per month plus benefits

The City of Snoqualmie, an Equal Opportunity Employer, is located about 30 miles east of Seattle, and less than 25 minutes travel time from the suburban centers and amenities of the Puget Sound's Eastside communities. The City is graced by Snoqualmie Falls, a natural landmark well known for its spectacular 268-foot cascade located near the Salish Lodge and Spa. The City is also home to the Northwest Railway Museum who manages the historic Snoqualmie Train Depot. The current population is approximately 14,000 with an expected population growth to over 15,000 residents. The City employs over 100 FTE employees and operates under a Strong Mayor/Council form of government, with the City Administrator serving as the Chief Operating Officer and the Mayor serving as the Chief Executive Officer.

SUMMARY

An at-will professional position under the general supervision of the Police Chief. The Behavioral Health Specialist – Community Responder uses evidence-based practice that promotes well-being through assessment, diagnosis, treatment, and prevention. Behavioral Health Specialist – Community Responders incorporate knowledge of human behavior, sociology, psychiatry, psychology, and many other social science disciplines using advocacy, compassion and de-escalation and crisis intervention skills to support those with unmet needs in a culturally responsive manner. They work as a team with other responders and care givers, and collaborate with other local, regional, state and federal programs to identify gaps in existing resources for community members and provide support services as needed. The primary focus of work is crisis intervention, resource referral, and follow-up; this work is conducted in community settings such as emergency and non-emergency police, fire and EMS incident scenes, health care organizations, businesses, homes, public spaces and at social service agencies.

SCOPE OF RESPONSIBILITIES:

Respond to 911 calls for service in the community, both within a team or independently

Conduct ongoing biopsychosocial assessments of community members

Plan, implement, and coordinate services related to crisis response and social service needs in the Snoqualmie Police Service area, including the city of North bend

Provide appropriate referrals and resources to community members (e.g., caregiver respite programs, paratransit applications, DSHS applications, SSDI, Veteran's Benefits)

Follow-up with community members periodically to ensure a warm hand-off to the appropriate resource(s) or services

Periodically re-evaluate efficacy of the resource(s) or services, and determine need for additional or alternate services

Thoroughly document all encounters in accordance with policy and professional standards

Conduct home visits based on referrals from other responders and community service professionals

Provide appropriate level of support to community members during particularly vulnerable transitional times, such as post-hospitalization discharge to home or to alternate points of care

Provide community member and/or caregiver/family education on alternative care strategies and resources

Complete all mandatory training in a timely fashion such as clinical competency, culturally relevant practices, use of appropriate technologies, customer service, and any other assigned program and Department training

Promote public health and wellness by coordinating and participating in community-wide events, health fairs, volunteer fairs, and activities

Seeks funding and resources for programs that improve community outreach and service programs being offered to the community

Participate in the development of the Community Responder Program's performance metrics, tracking, and referrals.

Provide or coordinate training for Fire, Police and City Staff on social services or program updates and advancements.

Represent the Community Responder Program on regional related work groups or committees when requested.

Develop reporting metrics, track data, and provide periodic reports to the Police Chief, Fire Chief, or other City Staff and Elected Officials as directed, or the WA Healthcare Authority.

Present program related information and or reporting metrics to community providers, service organizations, elected officials and or the community.

Performs other duties and assumes other responsibilities as may be assigned.

EMPLOYMENT STANDARDS

Education & Experience:

Master's Degree in social work, sociology, psychology, human development or other related field; licensed mental health provider and/or substance use disorder professional; and 1 year of paid experience in a health care setting, including public health or behavioral health; Valid Washington State Driver's License or ability to obtain one with 30 days of hire. Valid COVID-19 certificate.

Preferred Qualifications:

Previous emergency response experience in law enforcement, fire, emergency medical services or related field.

Skills, Knowledge & Abilities:

Physical capability to effectively use and operate various items of office related equipment, such as, but not limited to, a personal computer, tablet computer, calculator, copier, scanner and fax machine.

Ability to effectively communicate both verbally and in written form.

Ability to safely operate a city vehicle.

Physical Demands and Work Environment:

Must be physically capable of lifting, walking, moving, carrying, climbing, bending, kneeling, crawling, reaching, handling, sitting, standing, pushing, and pulling.

Navigate rugged terrains and unsanitary public places, homes, shelter and emergency and non-emergency scenes.

Ability to carry, don, and doff personal and safety equipment during community response, including N95 mask and eye protection.

Work involves outreach to individuals who may be unsheltered / unhoused, living on the streets, in shelters.

The incumbent may be exposed to repeated emotionally disturbing situations, high-stress dynamic situations, hostile and/or aggressive behaviors, which could present a personal risk of harm.

Work may require visits to jails and out-of-town locations, emergency rooms, and other medical facilities.

Exposure to bloodborne pathogens or other potentially infectious material.

Work hours include various shifts and to provide 24/7 coverage for community service calls and emergencies.

DRAFT