

AB22-112 | Exhibit 2

City of Snoqualmie
Staffing Plan - Authorized Positions
2021-2022 Biennial Budget

Approved as of July
25, 2022

Proposed as of
August 22, 2022

Proposed

		Authorized		Mid-Budget Adjustments		Revised			
Department	Position	FTE	LTE	FTE	LTE	FTE	LTE		Notes
Legislative	Council Member	0.1	0.0	0.0	0.0	0.1	0.0		
	Council Member	0.1	0.0	0.0	0.0	0.1	0.0		
	Council Member	0.1	0.0	0.0	0.0	0.1	0.0		
	Council Member	0.1	0.0	0.0	0.0	0.1	0.0		
	Council Member	0.1	0.0	0.0	0.0	0.1	0.0		
	Council Member	0.1	0.0	0.0	0.0	0.1	0.0		
	Council Member	0.1	0.0	0.0	0.0	0.1	0.0		
Department Total		0.7	0.0	0.0	0.0	0.7	0.0	0.7	
Executive	Mayor	0.3	0.0	0.0	0.0	0.3	0.0		
	City Administrator	1.0	0.0	0.0	0.0	1.0	0.0		
	Community Liaison to City Administrator	1.0	0.0	0.0	0.0	1.0	0.0		
Department Total		2.3	0.0	0.0	0.0	2.3	0.0	2.3	
Administration	City Clerk	1.0	0.0	0.0	0.0	1.0	0.0		
	Deputy Clerk	0.0	0.0	0.0	0.0	0.0	0.0		RH Contract authorized April 2022 to Dec 2022 for temp position
	Management Analyst	1.0	0.0	0.0	0.0	1.0	0.0		
	Communications Assistant	0.8	0.0	0.0	0.0	0.8	0.0		
	Communications Coordinator	1.0	0.0	0.0	0.0	1.0	0.0		
	Department Total	3.8	0.0	0.0	0.0	3.8	0.0	3.8	
City Attorney	Confidential Assistant to City Attorney	0.8	0.0	0.0	0.0	0.8	0.0		
	City Attorney	1.0	0.0	0.0	0.0	1.0	0.0		
	Assistant City Attorney	1.0	0.0	0.0	0.0	1.0	0.0		
Department Total		2.8	0.0	0.0	0.0	2.8	0.0	2.8	
Community Development	Community Development Director	1.0	0.0	0.0	0.0	1.0	0.0		
	Planning Manager	1.0	0.0	0.0	0.0	1.0	0.0		Approved July 25, 2022
	Building Official	1.0	0.0	0.0	0.0	1.0	0.0		
	Planning Technician	1.0	0.0	0.0	0.0	1.0	0.0		
	Building Inspector	1.0	0.0	0.0	0.0	1.0	0.0		
	Permit Technician	1.0	0.0	0.0	0.0	1.0	0.0		
	Office Assistant	0.0	0.0	0.0	0.0	0.0	0.0		RH Contract authorized April 2022 to Dec 2022 for temp position
	Senior Planner	1.0	0.0	0.0	0.0	1.0	0.0		Approved July 25, 2022
	Associate Planner	1.0	0.0	0.0	0.0	1.0	0.0		
	Department Total	8.0	0.0	0.0	0.0	8.0	0.0	8.0	
Finance & Human Resources	Finance Director	1.0	0.0	0.0	0.0	1.0	0.0		
	Human Resources Manager	1.0	0.0	0.0	0.0	1.0	0.0		Moved positions to Finance
	Human Resources Analyst	1.0	0.0	0.0	0.0	1.0	0.0		Moved positions to Finance
	Financial Services Manager	1.0	0.0	0.0	0.0	1.0	0.0		
	Budget Manager	1.0	0.0	0.0	0.0	1.0	0.0		Approved June 13, 2022
	Financial Analyst	0.0	0.0	0.0	0.0	0.0	0.0		
	Budget Analyst	0.0	0.0	0.0	0.0	0.0	0.0		RH Contract authorized April 2022 to Dec 2022
	Accountant	1.0	0.0	0.0	0.0	1.0	0.0		
	Senior Account Clerk	2.0	0.0	0.0	0.0	2.0	0.0		
	Account Clerk	1.0	0.0	0.0	0.0	1.0	0.0		
	Accounting Assistant	0.0	0.0	0.0	0.0	0.0	0.0		RH Contract authorized April 2022 to Dec 2022
	Office Assistant	1.0	0.0	0.0	0.0	1.0	0.0		
Department Total		10.0	0.0	0.0	0.0	10.0	0.0	10.0	
Fire	Fire Chief	1.0	0.0	0.0	0.0	1.0	0.0		
	Deputy Fire Chief	1.0	0.0	0.0	0.0	1.0	0.0		
	Administrative Assistant II	0.5	0.0	0.0	0.0	0.5	0.0		Approved June 13, 2022
	Administrative Officer	1.0	0.0	0.0	0.0	1.0	0.0		Approved June 13, 2022
	Fire Captain	1.0	0.0	0.0	0.0	1.0	0.0		
	Fire Lieutenant	2.0	0.0	0.0	0.0	2.0	0.0		
	Firefighter	9.0	0.0	0.0	0.0	9.0	0.0		
Department Total		15.5	0.0	0.0	0.0	15.5	0.0	15.5	
Information Technology	Information Technology Director	1.0	0.0	0.0	0.0	1.0	0.0		
	Information Technology Systems Support	2.0	0.0	0.0	0.0	2.0	0.0		
	Geographical Information Systems Analyst	1.0	0.0	0.0	0.0	1.0	0.0		
	Service Desk Technician	1.0	0.0	0.0	0.0	1.0	0.0		
	Data Analyst	0.0	0.0	0.0	0.0	0.0	0.0		RH Contract authorized April 2022 to Dec 2022
	Information Technology Systems Engineer	1.0	0.0	0.0	0.0	1.0	0.0		
	Information Technology Project Manager	1.0	0.0	0.0	0.0	1.0	0.0		Limited term position for ERP Tyler/Munis Project
Department Total		7.0	0.0	0.0	0.0	7.0	0.0	7.0	
Parks & Public Works	Parks & Public Works Director	1.0	0.0	0.0	0.0	1.0	0.0		
	Deputy Parks & Public Works Director	1.0	0.0	0.0	0.0	1.0	0.0		
	Maintenance Operations Manager	1.0	0.0	0.0	0.0	1.0	0.0		
	Parks Supervisor	1.0	0.0	0.0	0.0	1.0	0.0		
	Parks Lead Worker	1.0	0.0	0.0	0.0	1.0	0.0		
	Urban Forester	1.0	0.0	0.0	0.0	1.0	0.0		
	Parks Maintenance Technician II	5.0	0.0	0.0	0.0	5.0	0.0		
	Maintenance Technician II	6.0	0.0	0.0	0.0	6.0	0.0		
	Laboratory Analyst	1.0	0.0	0.0	0.0	1.0	0.0		
	Senior Operator	2.0	0.0	0.0	0.0	2.0	0.0		
	Sewer Supervisor	1.0	0.0	0.0	0.0	1.0	0.0		
	Administrative Assistant	1.0	0.0	0.0	0.0	1.0	0.0		
	Office Assistant	0.0	0.0	0.0	0.0	0.0	0.0		RH Contract authorized April 2022 to Dec 2022
	Operator II	2.0	0.0	0.0	0.0	2.0	0.0		
	Streets & Stormwater Technician II	2.0	0.0	0.0	0.0	2.0	0.0		

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Department	Position	FTE	LTE	FTE	LTE	FTE	LTE		Notes
	Fleet & Facilities Supervisor	1.0	0.0	0.0	0.0	1.0	0.0		
	Senior Industrial Maintenance Technician	1.0	0.0	0.0	0.0	1.0	0.0		
	Water Supervisor	1.0	0.0	0.0	0.0	1.0	0.0		
	Senior Maintenance Technician	1.0	0.0	0.0	0.0	1.0	0.0		
	Engineer	3.0	0.0	0.0	0.0	3.0	0.0		
Department Total		33.0	0.0	0.0	0.0	33.0	0.0	33.0	

Police	Police Chief	1.0	0.0	0.0	0.0	1.0	0.0		
	Administrative Coordinator	1.0	0.0	0.0	0.0	1.0	0.0		
	Behavioral Health Specialist	0.0	0.0	1.0	0.0	1.0	0.0		New Position - Grant Funded and Cost Sharing with North Bend
	Police Records Technician	1.0	0.0	0.0	0.0	1.0	0.0		
	Police Records/Evidence Technician	1.0	0.0	0.0	0.0	1.0	0.0		
	Police Captain	1.0	0.0	0.0	0.0	1.0	0.0		
	Police Sergeant	4.0	0.0	0.0	0.0	4.0	0.0		
	Detective	2.0	0.0	0.0	0.0	2.0	0.0		
	Support Officer	1.0	0.0	0.0	0.0	1.0	0.0		
	Resource Officer	1.0	0.0	0.0	0.0	1.0	0.0		
	Police Officer	16.0	0.0	0.0	0.0	16.0	0.0		
Department Total		29.0	0.0	1.0	0.0	30.0	0.0	30.0	

Total Staffing Count

112.0	0.0	1.0	0.0	113.0	0.0	check
112.0		1.0		113.0		113.0
Authorized		Adjustments		Revised		