

Parks & Events Commission Bylaws

	Added	Code	Handbook	Notes
Article I - Name	X			
Article II - Official Meeting Place		X		Added as Mission Statement Instead RP: Add remote meeting option
Article III - Membership				
1. Size and Residency		X		
2. Being an Effective Member			X	
3. Resignations			X	
4. Forfeiture	X			HP: Add attendance/absence (<i>added as Attendance but will also be updating Handbook</i>)
Article IV - Elective Officers				
1. Officers		X		
2. Vacancies in Offices				Necessary?
3. Nomination and Election of Officers		X		SV: Elections shall only be held when all members are in attendance (<i>voting occurs when there is a quorum</i>)
4. Terms of Officers		X		
5. Duties of the Chair		X		
6. Duties of the Vice Chair		X		
7. Duties of the Executive Secretary				N/A
8. Staff Liaison		X		
9. Council Liaison		X		
Article V - Meetings				
Opening paragraph			X	
1. Regular Meetings		X		
2. Special Meetings		X		
3. Recessed Meetings				Necessary?
4. Notice of Meetings				OPMA
5. Agenda				Necessary?
6. Order of Business			X	(<i>Handbook may need updating</i>)
7. Public Hearing Procedure				N/A PEC doesn't do public hearings
Article VI - Transaction of Business				
1. Quorum		X		
2. Attendance			X	See 3.4 above
3. Motions and Voting	X			
4. Conflict of Interest			X	
5. Appearance of Fairness				N/A
6. Parliamentary Procedure	X			
7. Open Public Meeting Act			X	
Article VII - Committees				N/A
1. Establishment of Committees				N/A
2. Appointment and Terms				N/A
3. Vacancies				N/A
4. Meetings				N/A
5. Quorum and Voting				N/A
Article VIII - Laws Affecting Commission Activities				
1. City of Snoqualmie Municipal Code				Not necessary
2. Ethics			X	
3. Open Public Meetings Act			X	
Article IX - Amendments				
Opening paragraph	X			