



CITY OF SNOQUALMIE CONTRACT ROUTING SHEET

ORIGINATING DEPARTMENT INFO

Contract Name: 2025 – 2030 Utility Rate Study
Department: Parks & Public Works
Staff Person: Dylan Gamble
Date of Request: 1/8/2023

Date Due:1/8/2023

Contract No: CS23-094

DOCUMENT TYPE

Professional Services Agreement If other:

CONTRACTOR / VENDOR / CONSULTANT INFO

Name: FCS Group
Address: 7525 166th Avenue NE, Suite D-215, Redmond, WA 98052
Phone: 425-867-1802

PROJECT TITLE 2024 Fiscal Health Review

Project Phase: Analysis

Type of Person or Entity Partnership: State where entity formed: WA Debarred or Suspended: Yes No
Signature name: , Title Sergey Tarasov Contractor Email: (A valid Email is required for [L&I Tracking](#)) Sergey Tarasov
<SergeyT@fcsgroup.com>
Tax ID#: 91-1417946 [Snoqualmie Business Lic. #](#): NA If none, date when application submitted:
Non Profit: Yes No Completed W9 Yes No

SCOPE OF WORK - EXHIBIT A

Attach a complete and detailed description of the services or scope of work, including completion date for each phase of work and location of work as EXHIBIT A to the contract. Additional exhibits may apply and should be included as needed.

TERM/COMPENSATION

Commencement Date ASAP Completion Date: 12/31/2024 Contract Extension: Yes No
Total Compensation: \$16,070.00 Not to Exceed: \$16,070.00
(Include expenses and sales tax, if any. If calculated on hourly labor charge, attach schedules of employees' titles and hourly rates)
Reimbursable Expenses: Yes No If yes, maximum dollar amount: \$
Certificate of Insurance Required: Yes No (If yes, certificate must be attached before agreement is signed)

PURCHASING & CONTRACTING REQUIREMENTS (see [Snoqualmie Municipal Code \(SMC\) §2.90 Contracts](#))

Procurement Category: General or Purchases Services (Other than A&E)
Selection Process/Procedure Used: Request for Proposals (RFP)
Approval Authority (Two approvers required): Staff Manager Director Mayor or City Admin. City Council

CONTRACT ROUTING & APPROVALS (INITIALED & DATED BY APPROVER)

Date Approved by City Council, if required: NA

- Director Name: Jeff Hamlin
- Finance – Janna Walker
- City Attorney: David Linehan

SIGNATURES COLLECTED

ACCOUNTING INFORMATION / OTHER NOTES

Applicable Account Codes & Descriptions:
401-18-019-534-10-41-095 Water Utility Rate Study
403-22-019-531-10-41-095 Storm Utility Rate Study
402-20-019-535-10-41-095 Sewer Utility Rate Study



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- Manager (if required):
- Director (if required):
- Mayor or City Administrator (if required):

- Signed original goes to Department/Project Lead
- When sending out for signature, cc Deana Dean, City Clerk***