



**BUSINESS OF THE CITY COUNCIL  
CITY OF SNOQUALMIE**

**AB24-099  
October 28, 2024  
Consent Agenda**

**AGENDA BILL INFORMATION**

<b>TITLE:</b>	<b>AB24-099:</b> North East King County Regional Public Safety Communications Agency (NORCOM) 2025 Budget Allocation	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution
<b>PROPOSED ACTION:</b>	Adopt Resolution 1697 approving the City of Snoqualmie’s allocation for the North East King County Regional Public Safety Communications Agency (NORCOM) 2025 budget.	

<b>REVIEW:</b>	Department Director	Mike Bailey	10/14/2024
	Finance	Janna Walker	10/14/2024
	Legal	n/a	Click or tap to enter a date.
	City Administrator	Mike Chambless	Click or tap to enter a date.

<b>DEPARTMENT:</b>	Fire		
<b>STAFF:</b>	Mike Bailey, Fire Chief		
<b>COMMITTEE:</b>	Public Safety	<b>COMMITTEE DATE:</b> October 21, 2024	
<b>EXHIBITS:</b>	1. AB24-099x1 Resolution 2. AB24-099x2 2025 Snoqualmie Fire 2025 Fee Memo 3. AB24-099x3 Current NORCOM Agreement		

<b>AMOUNT OF EXPENDITURE</b>	\$ 70,594
<b>AMOUNT BUDGETED</b>	\$ 9,775,859
<b>APPROPRIATION REQUESTED</b>	\$ 0

**SUMMARY**

**INTRODUCTION**

The NORCOM Interlocal Agreement, to which the City is a party, requires the City Council to approve the City’s allocation for NORCOM's budget each year by resolution. The City’s allocation for 2025 is proposed as \$70,594. This amount reflects a 5.2% increase over the 2024 allocation.

**BACKGROUND**

The NORCOM Interlocal Agreement, to which the City is a party, was formed on November 1, 2007. Pursuant to Section 12 (c) of the NORCOM Inter-Local Agreement, each participating agency must approve their allocation for the following year. The NORCOM budget is authorized and approved by the NORCOM Governing Board, to which a city representative, currently the Fire Chief, holds a vote. The 2025 budget reflects changes for NORCOM’s services, revenue sources, and expenditures in 2025. The fee for 2025 marks a 5.2% increase from the previous year, including the usage of \$400,000 from the beginning fund balance to offset an additional increase to user fee calculations.

**ANALYSIS**

NORCOM provides excellent service to the Snoqualmie Fire Department in the way of emergency radio communications, and it is currently not in the Fire Department’s best interest to seek alternatives for service. As the City holds a seat on the Governing Board for NORCOM, this allows the City the opportunity to monitor costs and service levels going forward. The 2025 budget was approved by the Governing Board in August, and voted on unanimously by members, including Fire Chief Bailey who sits on the board.

**BUDGET IMPACTS**

Administration recommends approving the NORCOM Interlocal Agreement in the amount of \$70,594 for emergency radio communications. The City budgeted for this and other expenditures in the 2025-2026 Biennial Budget with a budget of \$9,775,859 for Fire & Emergency Management expenditures (#001). Currently, nothing has been expended for the 2025-26 biennium. With the addition of the NORCOM allocation, the remaining Biennial Budget appropriation is \$9,705,265 (please see the table below). Therefore, sufficient appropriation exists within the 2025-2026 Biennial Budget (General Fund #001) to fund the contract.

**Fire & Emergency Management (#001)**

	<b>2025-2026 Biennial Budget</b>
<b>Beginning Budget</b>	<b>\$9,775,859</b>
<b>Expenditures</b>	<b>\$ -</b>
<b>Outstanding Contract Value</b>	<b>\$ -</b>
<b>Current Available Budget</b>	<b>\$9,775,859</b>
<b>Value of this Agreement</b>	<b>\$ (70,594)</b>
<b>Available Budget after Resolution (AB24-099)</b>	<b>\$9,705,265</b>

**NEXT STEPS**

Approve AB24-099 2025 North East King County Regional Public Safety Communications Agency (NORCOM) Budget Approval, and forward to NORCOM.

**PROPOSED ACTION**

Move to adopt Resolution 1697 approving the City of Snoqualmie’s allocation for the North East King County Regional Public Safety Communications Agency (NORCOM) 2025 budget.