



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB24-051
April 22, 2024
Committee Report

AGENDA BILL INFORMATION

TITLE:	AB24-051: 2025-2026 Biennial Budget Development Calendar	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
PROPOSED ACTION:	Approve the 2025-2026 Biennial Budget Development Calendar.	

REVIEW:	Department Director	Drew Bouta	4/10/2024
	Finance	Janna Walker	4/10/2024
	Legal	Outside Counsel	4/10/2024
	City Administrator	Mike Chambless	4/10/2024

DEPARTMENT:	Finance		
STAFF:	Drew Bouta, Finance Director		
COMMITTEE:	Finance & Administration	COMMITTEE DATE: April 16, 2024	
EXHIBITS:	1. 2025-2026 Biennial Budget Development Calendar 2. Statutory Deadlines for Preparing the 2025-2026 Biennial Budget		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION

The 2025-2026 Biennial Budget Development Calendar provides a timeline of expected City Council meetings, workshops, and milestones for the upcoming biennial budget development process. The calendar includes elements relevant to the adoption of the 2025-2026 Biennial Budget such as the Public Safety Sales Tax Proposition, the 2025-2030 Capital Improvement Plan, and the Utility Rate Study.

BACKGROUND/LEGISLATIVE HISTORY

The purpose of this calendar is to ensure that dates for the preparation and adoption of the 2025-2026 Biennial Budget align with Council expectations and conform to Chapters 35.34 and 35A.34 of the Revised Code of Washington (RCW). Any revision regarding the Biennial Budget Development Calendar will be brought to the attention of Council through a new agenda bill and the changes will be summarized here.

BUDGET IMPACTS

Approving the 2025-2026 Biennial Budget Development Calendar will not have a budgetary impact.

NEXT STEPS

Following approval of the calendar, staff will proceed with the biennial budget development process, making sure to follow, as best as possible, the dates established in the calendar. Any revision to the calendar will be brought to the attention of Council and an updated calendar will be offered up for action through a new agenda bill.

PROPOSED ACTION

Move to approve the 2025-2026 Biennial Budget Development Calendar.