



# FINANCE & ADMINISTRATION COUNCIL COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING MINUTES NOVEMBER 21, 2023

*This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom.*

## CALL TO ORDER

Chair Bryan Holloway called the meeting to order at 6:06 pm.

**Committee Members:** Councilmembers Bryan Holloway and James Mayhew were present.

It was moved to excuse CM Washington's absence which passed unanimously.

Mayor Katherine Ross was also present.

### City Staff:

Mike Chambless, City Administrator; Deana Dean, City Clerk; Janna Walker, Budget Manager; Emily Arteche, Community Development Director; Dylan Gamble, CIP Project Manager; Jeff Hamlin, Interim Parks & Public Works Director; Sarah Reeder, IT Manager (remote); and Andy Latham, IT Support.

**AGENDA APPROVAL:** The agenda was approved as presented.

## PUBLIC COMMENTS

- Public comment received by Elaine Armstrong via email regarding utility rate increase read by Committee and added to official record.

## MINUTES

- The minutes from the November 7, 2023, meeting were approved as presented.

## APPROVAL OF WARRANTS / CLAIMS

- The claims approval report dated November 27, 2023, was approved to move forward at the November 27, 2023, City Council consent agenda.

## AGENDA BILLS

- AB23-140:** Resolution Adopting Snoqualmie Valley School District 2023-2028 Capital Facilities Plan. No discussion. This item is approved to move forward at the November 27, 2023, City Council consent agenda.
- AB23-136:** Ordinance Adopting Snoqualmie Valley School District School Impact Fees for 2024. No discussion. This item is approved to move forward on the November 27, 2023, City Council agenda for first reading of the Ordinance.

## DISCUSSION

5. **AB23-141:** Utility Fiscal Health and Rate Study Adjustment Presentation. Dylan Gamble, CIP Project Manager introduced this item. Sergey Tarasov from FCS Group provided the review via PowerPoint presentation on utility rate study findings and recommendations for 2024. Discussion followed. The Public Hearing for November 27<sup>th</sup> is cancelled. Council to hear this matter at the November 27<sup>th</sup> meeting as first reading of the Ordinance and discussion. Public Hearing and second reading to be heard at the December 11<sup>th</sup> meeting. Presentation materials to be shared with Committee.
6. Revenue Options Discussion. Committee requested this discussion be heard at Council next Monday. Presentation materials to be shared with Committee.
7. 2024 Legislative Priorities Discussion. This item tabled.
8. Upcoming Agenda Items. This is an informational item only. No discussion or action.

**CITY COUNCIL MEETING AGENDA REVIEW:** The November 27, 2023, City Council Agenda was approved as amended.

**ADJOURNMENT** - The meeting was adjourned at 7:06 pm.

*Minutes taken by Deana Dean, City Clerk.*

*Recorded meeting audio is available on the City website after the meeting.*

*Minutes approved at the \_\_\_\_\_ Finance & Administration Committee Meeting.*