



FINANCE & ADMINISTRATION COMMITTEE & COMMITTEE OF THE WHOLE MEETING MINUTES NOVEMBER 5, 2024

This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.

CALL TO ORDER - Chair Bryan Holloway called the meeting to order at 6:00 pm.

Committee Members: Councilmembers Bryan Holloway and Cara Christensen were present.

CM Jolyon Johnson's presence was excused at this evening's meeting.

Mayor Katherine Ross was also present.

City Staff:

Mike Chambless, City Administrator (remote); Deana Dean, City Clerk; Drew Bouta, Finance Director; Janna Walker, Budget Manager; Jen Hughes, Deputy Finance Director; Emily Arteche, Community Development Director; Jeff Hamlin, Parks & Public Works Director; Fletcher Lacroix, IT Director; and Jimmie Betts, IT Support.

AGENDA APPROVAL - The agenda was approved as presented.

PUBLIC COMMENTS – There were no public comments.

MINUTES - The minutes from October 22, 2024, were approved as presented.

APPROVAL OF WARRANTS / CLAIMS

2. The claims report dated November 12, 2024, was approved to move forward at the November 12, 2024, Council meeting on the consent agenda.

AGENDA BILLS

3. **AB24-062:** Meadowbrook Farm Docent Services Memorandum of Agreement. This item was introduced by Community Development Director Emily Arteche. Committee questions followed. Additional information provided by Mayor Ross. This item is approved to move forward at the November 12, 2024, City Council meeting on the consent agenda.
4. **AB24-111:** Appointment of Hearing Examiner. This item was introduced by Community Development Director Emily Arteche. Discussion followed. This item is approved to move forward at the November 12, 2024, City Council meeting under Finance & Administration Committee Report.
5. **AB24-105:** Certifying an Increase in the Property Tax Levy. This item was introduced by Budget Manager Janna Walker. Presentation and committee questions followed. This item is approved to move forward at the November 12, 2024, City Council meeting for first reading of the ordinance.

6. **AB24-106:** Levying Property Taxes. This item was introduced by Budget Manager Janna Walker. This item is approved to move forward at the November 12, 2024, City Council meeting for first reading of the ordinance.

DISCUSSION

7. Upcoming Agenda Items. This item was informational only.

CITY COUNCIL MEETING AGENDA REVIEW

8. Review Draft City Council Agenda dated November 12, 2024. The agenda was approved as amended.

ADJOURNMENT

The meeting was adjourned at 6:27 pm.

*Minutes taken by Deana Dean, City Clerk.
Recorded meeting audio is available on the City website after the meeting.
Minutes approved at the _____, 2024, Finance & Administration Committee Meeting.*