

Council Agenda Bill

AB Number

AB26-003

Agenda Bill Information

Title *

A RESOLUTION OF THE CITY OF SNOQUALMIE, WASHINGTON, AUTHORIZING THE MAYOR TO SIGN A FOURTH AMENDMENT TO THE AGREEMENT WITH MADRONA LAW GROUP PLLC

Action *

Motion

Council Agenda Section

Committee Report

Council Meeting Date *

03/23/2026

Staff Member

Dena Burke

Department *

Legal

Committee

Finance and Administration

Committee Date

03/17/2026

Exhibits

Packet Attachments - if any

[x2 2026 Fourth Amendment 20260212.docx](#)

22.79KB

[x1 Madrona resolution for new agreement 20260212.docx](#)

17.28KB

Click [here](#) to review attachments.

Summary

Introduction *

Brief summary.

The City uses outside legal firms to supplement city legal staff on areas of specialized practice and knowledge or when workload exceeds internal resources. Madrona Law Group, PLLC provides such services under an agreement that has been in place for several years, with spending limited by a not-to-exceed amount that is periodically increased by amounts the City Council authorizes. The City has reached the limit of its current authorization.

Proposed Motion

Motion to approve Resolution 1746 authorizing the Mayor to sign the Fourth Amendment to the Madrona Law PLLC Agreement

Background/Overview *

What was done (legislative history, previous actions, ability to hyperlink)

On May 11, 2023, the City of Snoqualmie entered into an agreement with Madrona Law Group, PLLC (Madrona) for Interim City Attorney and legal services, with a not-to-exceed compensation amount of \$50,000. As the City's legal needs evolved, the agreement was amended three times: first, on June 26, 2023, increasing the compensation cap to \$295,865; second, on October 28, 2024, raising the limit to 508,194.00; and third on December 8, 2025 increasing the cap to \$590,000. The proposed fourth amendment increases the not-to-exceed amount to \$665,000.

Analysis*

The attached fourth amendment to the agreement is for Madrona to provide legal services on an as needed basis.

Budgetary Status*

Funds have already been authorized in the current biennial budget.

Budget Summary

The 2025-26 Amended Biennial Budget appropriated \$4,108,350 for expenditures within the General Fund's Administrative Department Services (#001). Currently, \$3,328,543 has been spent, with \$48,737 in encumbrances, leaving \$731,069 available for services expenditures. After including this \$75,000 amendment to the agreement with Madrona, \$656,069 remains for services expenditures within the Administrative Departments (#001).

Fiscal Impact

Amount of Expenditure	Amount Budgeted	Appropriation Requested
\$75,000.00	\$4,108,350.00	\$0.00

Fiscal Impact

Screenshot below is an image of the budget summary table.

Administrative Departments Services (#001)

2025-26 Biennial Budget	
Beginning Budget	\$ 4,108,350
Expenditures	\$ (3,328,543)
Outstanding Contract Value	\$ (48,737)
Current Available Budget	\$ 731,069
Cost of AB26-003	\$ (75,000)
Available Budget after AB26-003	\$ 656,069