

# Council Agenda Bill

## AB Number

AB25-013

## Agenda Bill Information

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### Title\*

Meadowbrook Farm Operation and Maintenance  
2025 Budget

### Action\*

Motion

### Proposed Motion

Motion to Adopt the Governing Body's 2025 Meadowbrook Farm Operation and Maintenance Biennial Budget

### Council Agenda Section

Committee Report

### Council Meeting Date\*

01/27/2025

### Staff Member

Emily Arteche

### Department\*

Community Development

### Committee

Finance and Administration

### Committee Date

01/22/2025

### Exhibits

Packet Attachments - if any

x1 Agreement for Operation and Maintenance of Meadowbrook Farm.pdf	901.96KB
x2 Governing Body 2025 Meadowbrook Operating Budget.pdf	67.64KB
Interpretive Center Sliding Door Windows Quote.pdf	516.51KB

## Summary

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### Introduction\*

This agenda item is to provide the City Council the Governing Body's recommended 2025 biennial budget for the Operation and Maintenance of Meadowbrook Farm.

### Background / Overview\*

Pursuant to the Interlocal Agreement Between the City of North Bend and the City of Snoqualmie regarding the Operation and Maintenance of Meadowbrook Farm: **Resolution 1685** the biennial budget shall be developed by Si View Parks and Recreation District and recommended by the Meadowbrook Farm Advisory Board to the Governing Body and later approved by each Member city. The Governing Body met with Si View Metropolitan Park District to review the draft budget on September 26,

2024. Additional information on the budget was requested and a final draft budget was recommended for approval on October 17, 2024. The proposed 2025 budget (attached) is higher than typical as the first facility expenses for the interpretive center since 2001 are being requested. Since that time the sliding door windows and the gate at entrance to Swing Rock have failed.

**Analysis\***

It is generally intended that each year each Member City be responsible for obtaining budgetary approval of the Member's jurisdiction for one-half (1/2) of net losses, currently estimated at \$25,000. The Agreement for Operation and Maintenance of Meadowbrook Farm allows Si View Metropolitan Park District to provide levels of service for the interpretive center facility building, interpretive center grounds, fields, trails and culverts/causeways. Expenses include utilities, salaries and wages, supplies, mowing, recreational management, cleaning, etc. This year facility expenditures are requested in addition to the net operating costs, including repairing sliding doors, windows, and the simple gate at the entrance to Swing Rock, with Snoqualmie's portion totaling \$33,442.

**Budgetary Status\***

This is an extra-budget expenditure.

**Fiscal Impact**

Amount of Expenditure	Amount Budgeted	Appropriation Requested
\$58,442.00	\$1,611,983.00	\$33,442.00

**Budget Summary**

The 2025-2026 Biennial Budget anticipated the Meadowbrook Farm operations and maintenance expenditures within the Non-Departmental portion of the General Fund (#001). The capital request of \$33,442 was not included within the budget. If Council decides to approve this funding request, Administration will bring forward a budget amendment later this year to appropriate for these capital expenditures. The amendment would result in a lower General Fund (#001) balance than that forecasted in the 2025-2026 Biennial Budget.

**Fiscal Impact Screenshot**

**Non-Departmental (#001)**

2025-2026 Biennial Budget	
<b>Beginning Budget</b>	<b>\$ 1,611,983</b>
<b>Expenditures</b>	<b>\$ -</b>
<b>Outstanding Contract Value (Previously Approved)</b>	<b>\$ -</b>
<b>Current Available Budget</b>	<b>\$ 1,611,983</b>
<b>Value of this Expenditure (AB25-009)</b>	<b>\$ (58,442)</b>
<b>Available Budget after AB25-009</b>	<b>\$ 1,553,541</b>