



CITY COUNCIL ROUNDTABLE MEETING MINUTES CITY COUNCIL REGULAR MEETING MINUTES May 13, 2024

ROUNDTABLE MEETING

CALL TO ORDER & ROLL CALL: Mayor Ross called the Roundtable Meeting to order at 6:00 pm.

City Council: Councilmembers Ethan Benson, Robert Wotton, Bryan Holloway, Louis Washington, Catherine Cotton, Cara Christensen, and Jo Johnson.

Mayor Katherine Ross was also present.

City Staff Present: Drew Bouta, Finance Director; Deana Dean, City Clerk; Emily Arteché, Community Development Director; Danna McCall, Communications Coordinator (remote); Gary Horejsi, Police Captain; Gretchen Garrett, Deputy City Clerk; and Andy Latham, IT Support.

AGENDA APPROVAL

It was moved by CM Johnson, seconded by CM Christensen to:

Approve the agenda.

PASSED:7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

SPECIAL BUSINESS

1. **Comprehensive Plan:** Environmental Element. Community Development Director Emily Arteché introduced this item. Discussion followed and revisions were noted. This matter will be brought back at the May 28, 2024, City Council meeting for final review and approval.

ADD ON

Comprehensive Plan: Economic Development. This item was added on from the 7:00 pm Regular Meeting. Continued review from the April 22, 2024, City Council meeting. Discussion and revisions were noted.

It was moved by CM Wotton, seconded by CM Washington to adjourn. The roundtable meeting ended at 6:49 pm.

REGULAR MEETING

CALL TO ORDER: Mayor Ross called the Regular Meeting to order 7:00 pm.

City Council: Councilmembers Ethan Benson, Robert Wotton, Bryan Holloway, Louis Washington, Catherine Cotton, Cara Christensen, and Jo Johnson.

Mayor Katherine Ross was also present.

City Staff:

Kim Pratt, Interim City Attorney; Deana Dean, City Clerk; Gretchen Garrett, Deputy City Clerk; Dana McCall, Communications Coordinator (remote); Brian Lynch, Police Chief; Gary Horejsi, Police Captain; Fletcher LaCroix, Information Technology Director; Michael Liebetrau, Police Evidence and Records Technician; Emily Arteché, Community Development Director; Jeff Hamlin, Parks & Public Works Director (remote); Mike Bailey, Fire Chief (remote); Hind Ahmed, Project Engineer; Andrew Vining, Project Engineer; Dylan Gamble, CIP Manager; Drew Bouta, Finance Director; Tami Wood, Revenue Manager; Janna Walker, Budget Manager; Nicole Wiebe, Community Liaison; Kim Johnson, HR Manager; and Andy Latham, IT Support.

PLEDGE OF ALLEGIANCE**AGENDA APPROVAL**

It was moved by CM Holloway; seconded by CM Washington to:
Approve the agenda.

It was moved by CM Holloway, seconded by CM Washington to:
Move Proclamations to occur right after approval of the agenda.
PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

It was moved by CM Holloway; seconded by CM Washington to:
Approve the agenda as amended.
PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS**Proclamations**

2. **Proclamation 24-10:** Affordable Housing Week. Proclamation 24-10 read into the record. Mayor proclaims the week of May 13-17 as Affordable Housing Week.
3. **Proclamation 24-11:** National Police Week. Proclamation 24-11 read into the record. Mayor proclaims May 12-18 as National Police Week.

Public Hearings**Appointments****Presentations**

4. Introduction of Mayor's Proposed 2025-2030 CIP ("Non-Utilities"). Presentation and introduction by Dylan Gamble, CIP Manager. Additional information provided by Drew Bouta, Finance Director. Discussion followed. This matter will be brought back at the May 21st Council Committee meetings.

PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA

- City Clerk Dean introduced the new Deputy City Clerk Gretchen Garrett.

CONSENT AGENDA

5. Approve the City Council Meeting Minutes dated April 22, 2024.
6. Approve the Claims Report dated May 13, 2024.

It was moved by CM Holloway; seconded by CM Christensen to:

Approve the consent agenda.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

ORDINANCES

7. **AB24-015:** Ordinance Relating to the Misuse of Emergency Response System. This is the second reading of Ordinance No. 1290. Councilmember Wotton read the introduction into the record. Susan Burk, of Snoqualmie, spoke to this item expressing her support of this ordinance. Teresa Davenport, from Issaquah Dispatch, spoke to this item expressing her support of this ordinance. Chief Lynch provided an overview. CM Wotton requested the audio recording be listened to on the record. Discussion followed. CM Wotton withdrew his request.

It was moved by CM Wotton; seconded by CM Holloway to:

Adopt Ordinance 1290 – Misuse of the 911 Response System and authorize the Mayor to sign.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

8. **AB24-054:** Emergency Housing Code Amendment. This is the first reading of Ordinance No. 1291. Councilmember Washington read the introduction into the record. The second reading will take place at the May 28, 2024, Council meeting. Consultant Andrew Levin provided an overview and answered questions.

COMMITTEE REPORTS

Public Safety Committee: No further report.

Community Development Committee:

9. **AB24-056:** Motion on Economic Development Element of Comprehensive Plan. Councilmember Washington read the introduction into the record. Council comments followed.

It was moved by CM Washington; seconded by CM Holloway to:

Accept the Council Roundtable edits on the Economic Development Element as shown in Exhibit 1 as part of an on-going review of the City Comprehensive Plan Periodic Review Update, 2044, subject to integration and harmonization with the other Comprehensive Plan elements under review.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

Parks & Public Works Committee:

10. **AB24-058:** Meadowbrook Bridge Restoration. Councilmember Benson read the introduction into the record. Project Engineer Hind Ahmed provided an overview.

It was moved by CM Benson; seconded by CM Holloway to:

Approve Task Order 20 with Otak, Inc. Meadowbrook Bridge Restoration and authorize the Mayor to sign.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

11. Reclaimed Water Reservoir Project Update. Presentation provided by Andrew Vining, Project Engineer. Topics included Class A Distribution System & Improvements, and Project Budget and Schedule. Discussion followed.

It was moved by CM Johnson, seconded by CM Christensen to:

Go into Executive Session.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

It was moved by CM Holloway, seconded by CM Johnson to:

Amend the motion to add this item to the existing Executive Session at the end of the agenda.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

12. King Street Closure Discussion. Presentation provided by Dylan Gamble, CIP Manager. Additional information provided by Nicole Wiebe, Community Liaison. Discussion followed.

At 8:55 pm, Council recessed for five minutes.

Council resumed at 9:01 pm.

Finance & Administration Committee:

13. North Bend Police Services Contract Discussion. Presentation provided by Chief Lynch. Topics included current agreement, automatic renewal, termination, pre-negotiated renewal terms, North Bend status/request, analysis, and counter. Discussion followed.

It was moved by CM Holloway; seconded by CM Washington to:

Extend Council Meeting past 10:00 pm.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

REPORTS

14. Mayor's Report. Due to time, this item was not heard.
15. Commission/Committee Liaison Reports. Due to time, this item was not heard.
16. Department Reports. Due to time, this item was not heard.

EXECUTIVE/CLOSED SESSION

17. Two Executive Sessions pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency; lasting a total of approximately 30 minutes.

At 9:48 pm, Council took a 5-minute break and will reconvene in Executive Session which is expected to last until 10:25 pm. No action was anticipated following Executive and Closed Sessions.

At 10:25 pm, Council extended Executive Session until 10:40 pm.

At 10:40 pm, Council extended Executive Session until 10:50 pm.

Council reconvened at 10:50 pm.

ADJOURNMENT

It was moved by CM Johnson; seconded by CM Washington to:

Adjourn the meeting.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

Meeting was adjourned at 10:50 pm.

CITY OF SNOQUALMIE

Katherine Ross, Mayor

Attest:

Deana Dean, City Clerk